BUDGET & APPROPRIATIONS ORDINANCE

BOURBONNAIS TOWNSHIP

ORDINANCE No. 0-3-25-01

An ordinance for all town purposes for Bourbonnais Township, Kankakee County, Illinois, for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

BE IT ORDAINED by the Trustees of Bourbonnais Township, Kankakee County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law and as may be needed or deemed necessary to defray all expenses and liabilities of Bourbonnais Township, be and the same are hereby appropriated for the town purposes of Bourbonnais Township, Kankakee County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

SECTION 2: That the following budget containing as estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

ILLINOIS MUNICIPAL RETIREMENT FUND

SOCIAL SECURITY FUND

GENERAL ASSISTANCE FUND

GENERAL TOWN FUND

BEGINNING BALANCE	April 1, 2025		921,400
REVENUES Property Tax Replacement Tax Interest Income - Investment Interest Income - Passbook A Miscellaneous Income Interest on Property Tax TOTAL REVENUES TOTAL FUNDS AVAILABLE		490,000 55,000 10,000 100 500 100 555,7	700 1,477,100
EXPENDITURES Administration Assessor		999,700 598,850	
	TOTAL EXPENDITURES/AP	PROPRIATIONS	<u>1,598,550</u>
ENDING BALANCE	March 31, 2026		<u>-121,450</u>
ADMINISTRATION PERSONNEL Salaries Health Insurance Unemployment Insurance Elected Officials Social Security Contribution Medicare Contribution Retirement Contribution	11500 - 11501 - 11502 - 1150	14 - 11505 <u>1(</u>	5,000 0 2,000 07,000 0 0 0 114,000
CONTRACTUAL SERVICES Postage Publishing Printing Office Publications & Subscriptures	ptions		350 1,200 250 7,100 2,000

Travel Expenses	<u>750</u>	
Training	<u>750</u>	
Annual Education Conference	<u>500</u>	
Building Services	<u>4,000</u>	
Utilities	4,000	
Telephone	<u>2,500</u>	
Legal Defense	<u>20,000</u>	
Legal Services	<u>15,000</u>	
Accounting Services	2,800	
Insurance Package - Town Fund	<u>7,000</u>	
Building & Grounds Maintenance	<u>15,000</u>	
Maintenance Service - Building	15,000	
Maintenance Service - Equipment	2,500	
Education Re-imbursement	<u>2,000</u>	
	102,700	
COMMODITIES		
Office Supplies	<u>3,000</u>	
Operating Supplies	<u>1,000</u>	
Computer Software & Supplies	4,000	
Computer Lease Agreement	<u> </u>	
·	<u>8,000</u>	
CAPITAL OUTLAY		
Equipment - Purchase	<u>10,000</u>	
	<u>10,000</u>	
OTHER EXPENDITURES		
Donations	<u>5,000</u>	
Miscellaneous	10,000	
Contingencies	<u>150,000</u>	
Disaster/Community Development	<u>100,000</u>	
Rebate	<u>500,000</u>	
	<u>765,000</u>	
TOTAL ADMINISTRATION	999,700	
ASSESSOR'S BUDGET		
Salaries - Assessor's Division	<u>340,000</u>	

Salaries - Assessor's Division	<u>340,000</u>
Contract Appraiser's & Consultants	<u>20,000</u>
Hospitalization Insurance Premiums	100,000
Unemployment Insurance	<u>1,000</u>
Office Supplies	<u>6,500</u>
Postage	<u>8,500</u>
Publishing	<u>250</u>
Printing	<u>500</u>
Dues	<u>3,500</u>

Travel Expenses	<u>1,50</u>	00
·		
Training Fieldman Auto Expenses	<u>6,00</u> <u>2,5</u> 0	
Assessor's Auto/Travel Expe		
Utilities, Electric, Garbage	4,50	
Phone & internet	<u>-,,5c</u>	
Computer Support Services		
Publication & Subscriptions		
Legal Expense	<u>1,50</u>	
Auditing Expense	<u>2,50</u>	
Insurance Package - Assesso		
Janitor Service	2,60	
Building Maintenance (Repa		
Building Maintenance (Supp		
Computer Supplies	4,00	
Computer Equipment Lease		
Maintenance Service - EQU	1,00	
Equipment Purchase	10,00	
Computer Software Expense		
Miscellaneous Expenses	2,00	
Contingencies - Assessor	20,00	
Total Expenditures		
ILLINOIS MUNICIPAL RETIREMEN BEGINNING BALANCE	NT April 1, 2025	<u>305,125</u>
BEGINNING BALANCE		<u>305,125</u>
BEGINNING BALANCE REVENUES	April 1, 2025	
REVENUES Property Tax	April 1, 2025 50,00	00
REVENUES Property Tax Property Tax Interest	April 1, 2025 <u>50,00</u>	0 <u>0</u>
REVENUES Property Tax Property Tax Interest Interest Income - Passbook	April 1, 2025 50,00 10 Account	0 <u>0</u> 0 <u>0</u>
REVENUES Property Tax Property Tax Interest	April 1, 2025 <u>50,00</u>	0 <u>0</u> 0 <u>0</u>
REVENUES Property Tax Property Tax Interest Interest Income - Passbook	April 1, 2025 50,00 10 Account	0 <u>0</u> 0 <u>0</u>
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments	April 1, 2025 50,00 10 Account	00 00 00
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments TOTAL REVENUES TOTAL FUNDS AVAILABLE	April 1, 2025 50,00 10 Account	00 00 00 00 51,200
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments TOTAL REVENUES TOTAL FUNDS AVAILABLE EXPENDITURES PERSONNEL	April 1, 2025 50,00 10 Account 1,00	00 00 00 00 51,200 356,325
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments TOTAL REVENUES TOTAL FUNDS AVAILABLE EXPENDITURES PERSONNEL Retirement Contribution	April 1, 2025 50,00 10 Account 10 1,00	00 00 00 00 51,200 356,325
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments TOTAL REVENUES TOTAL FUNDS AVAILABLE EXPENDITURES PERSONNEL	April 1, 2025 50,00 10 Account 1,00	00 00 00 00 51,200 356,325
REVENUES Property Tax Property Tax Interest Interest Income - Passbook Interest on Investments TOTAL REVENUES TOTAL FUNDS AVAILABLE EXPENDITURES PERSONNEL Retirement Contribution	April 1, 2025 50,00 10 10 1,00 1,00 1,00	00 00 00 00 51,200 356,325

SOCIAL SECURITY FUND BEGINNING BALANCE April 1, 20	25 <u>305,000</u>
<u>REVENUES</u>	
Property Tax	<u>50,000</u>
Property Tax Interest	<u>100</u>
Interest Income - Passbook Account	<u>100</u>
Interest on Investments	<u>1,000</u>
TOTAL REVENUES	<u>51,200</u>
TOTAL FUNDS AVAILABLE	<u>356,200</u>
EXPENDITURES PERSONNEL	
Social Security Contribution	<u>30,000</u>
Medicare Contribution	<u>15,000</u>
TOTAL EXPENDITURE/APPROPRIATIONS	<u>45,000</u>
ENDING BALANCE March 31, 20	26 311,200
GENERAL ASSISTANCE FUND BEGINNING BALANCE April 1, 20	<u>25</u> <u>355,200</u>
REVENUES	
Property Tax	<u>150,000</u>
Property Tax Interest	<u> 100</u>
Interest Income-Passbook Account	400
Miscellaneous Refunds	<u>200</u>
Interest Income on Investments	<u>1,500</u>
Replacement Tax	<u>9,000</u>
TOTAL REVENUES	<u>161,200</u>
TOTAL FUNDS AVAILABLE	<u>516,400</u>
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EXPENDITURES Advantation of the second of t	475.050
Administration	<u>175,650</u>

130,400

Home Relief

Misc. Expense/Contingencies	<u>8,500</u>
TOTAL EXPENDITURE/APPROPRIATIONS	<u>314,550</u>
ENDING BALANCE March 31, 2026	<u>201,850</u>
GENERAL ASSISTANCE ADMINISTRATION PERSONNEL Salaries Health Insurance Unemployment Insurance Worker's Compensation Social Security Contribution Medicare Contribution Retirement Contribution Insurance Package General Assistance Insurance (catastrophic)	82,000 35,000 1,000 0 0 0 0 7,000 3,500
	<u>128,500</u>
Postage Publishing Printing Office Publications & Subscriptions Travel Expenses Training Utilities Telephone Other Professional Services Auditor Expense Janitorial Services Maintenance Service - Building Equipment Maintenance Contract	350 750 150 500 800 800 7,000 2,500 400 2,800 1,000 12,500 300
Office Supplies Maintenance Supplies - Building Operating Supplies Maintenance Supplies - Equipment Computer Supplies (Computer upgrade complete)	2,500 1,000 800 500 2,500
Equipment (keep for phone upgrades) Computer Lease Agreement	<u>10,000</u> <u>0</u>

OTHER EXPENDITURES

Miscellaneous Expense 2,500
Contingencies 6,000

<u>8,500</u>

TOTAL ADMINISTRATION

175,650

HOME RELIEF	CONTRACTUAL	. SERVICES
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Physician Service	<u>8,000</u>
Hospital Service - In Patient	<u>16,000</u>
Hospital Service - Out Patient	<u>8,000</u>
Dental Service	<u>4,000</u>
Other Medical Service	<u>0</u>
Shelter	<u>24,000</u>
Utilities	<u>8,000</u>
Transient Expenses	<u>3,200</u>
Emergency Utility Program	<u>30,000</u>
Funeral & Burial Services	<u>1,200</u>

102,400

COMMODITIES

Food	<u>1,200</u>
Personal Incidentals	<u>500</u>
Household Incidentals	<u>500</u>
Flat Grant	<u>0</u>
Drugs	<u>4,000</u>
Fuel	<u>2,400</u>
	0.00

<u>8,600</u>

OTHER EXPENDITURES

Miscellaneous Expense4,400Contingencies15,000

<u>19,400</u>

TOTAL HOME RELIEF 130,400

SECTION 3: That the amount appropriated for the town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025, by fund shall be as follows:

1) GENERAL FUND	<u>1,598,550</u>
2) ILLINOIS MUNICIPAL RETIREMENT FUND	<u>50,000</u>
3) SOCIAL SECURITY FUND	<u>45,000</u>
4) GENERAL ASSISTANCE FUND	<u>314,550</u>
TOTAL APPROPRIATIONS	2,008,100

SECTION 4: That if any section, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be decided among the several objects and purposes specified, and in the particular amounts of Two Million eight thousand one hundred dollars and/00 cents (\$2,008,100) for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

SECTION 6: That Section 3 shall be and is summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

Adopted this day of, 2025 pursuant to a roll call vote by the Board of Trustees				
of Bourbonnais Township, Kankakee County, Illinois.				
BOARD OF TRUSTEES	<u>AYE</u>	NAY	<u>ABSENT</u>	
Mel Blanchette				
Meghan Downey				
Matt Alexander				
<u>Frank Cianci</u>				
TOWNSH	IP CLERK		TOWNSHIP SUP	ERVISOR

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

BOURBONNAIS TOWNSHIP

The undersigned, qualified and acting Clerk, of Bourbonnais Township, Kankakee County,
hereby certify that the attached hereto is a true and correct copy of the Budget & Appropriation
Ordinance of said Township District for the fiscal year beginning April 1, 2025 and ending
March 31, 2026 as adopted, thisday of, 2025.
This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on
behalf of Bourbonnais Township, Kankakee County, Illinois.
This certification must be filed within 30 days after the adoption of the Budget & Appropriation
Ordinance.
Dated this day of, 2025
Town Clerk
Filed this day of, 2025

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

BOURBONNAIS TOWNSHIP

The undersigned, supervisor, Chief Fiscal Officer, of Bourbonnais Township, Kankakee County,
Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be
received by said taxing district is a true statement of said estimate.
This certification is made and filed pursuant to the requirements of Public
Act 83-881 (35 ILCS 200/18-50) and on behalf of Bourbonnais Township District, Kankakee
County, Illinois. This certification must be filed within 30 days after adoption of the Budget
& Appropriation Ordinance.
Dated this dayof, 2025
Supervisor - Chief Fiscal Officer
Filed this day of, 2025