



GROUP TRAVEL PLANNING GUIDE

A Seamless Approach to Traveling Together

By **Travel with Shelly**

Group travel should feel effortless, not overwhelming. This guide is designed to help you coordinate smoothly, stay organized, and enjoy the experience together.

Why This Guide Matters

The success of a group trip depends on logistics, communication, and clear expectations. This guide helps prevent confusion, missed deadlines, and unnecessary stress.

Schedule Your Complimentary Consultation

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1. Group Coordination

- Create a shared itinerary
- Establish a group communication channel
- Share emergency contacts
- Confirm arrival and departure details for everyone

2. Payments & Deadlines

- Track individual payments
- Confirm deposit and final payment deadlines
- Document cancellation policies
- Keep copies of all receipts

3. Rooming & Special Needs

- Finalize rooming assignments
- Note accessibility needs
- Document dietary restrictions
- Plan for special requests

4. Activities & Logistics

- Schedule group excursions early
- Confirm transportation plans
- Identify group meeting points
- Build in buffer time

A Gentle Reminder

Great group trips feel organized without feeling rigid.
If you'd like help coordinating your plans, I'm here.

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