**1. Company Information**

* **Company Name:**
* **Company Address:**
* **Telephone Number:**
* **Fax Number:**
* **E-mail:**
* **Website:**

**2. Key Contact Information**

* **Executive Manager:**
	+ **Mobile Number:**
	+ **E-mail:**
* **Primary Contact Person:**
	+ **Position:**
	+ **Mobile Number:**
	+ **E-mail:**

**3. Workforce Details**

* **Total Number of Employees:**
* **Number of Employees per Shift:**
* **Number of Shifts:**
* **Number of Seasonal Employees:**
* **Department-wise Employee Distribution:**

|  |  |
| --- | --- |
| **Department** | **Number of Employees** |
| Department 1 |  |
| Department 2 |  |
| Department 3 |  |
| Department 4 |  |
| Department 5 |  |

**4. Certifications Requested**

Please mark the applicable standards:

☐ ISO 9001:2015 (Quality Management System)

☐ ISO 14001:2015 (Environmental Management System)

☐ ISO 45001:2018 (Occupational Health & Safety Management System)

☐ ISO 22000:2018 (Food Safety Management System)

☐ ISO 50001:2018 (Energy Management System)

☐ ISO 55001:2014 (Asset Management System)

☐ ISO 27001:2022 (Information Security Management System)

☐ ISO 21001:2018 (Educational Organizations Management System)

☐ ISO 20000-1:2018 (Service Management System)

**5. Certification Scope**

* **Products/Processes Covered:**

**6. Certification Programme Requested**

☐ Initial Certification

☐ Recertification Audit

☐ Transfer

☐ Surveillance Audit

**For Transfer Cases:**

* **Reason for Transfer**
* **Certificate Expiry Date:**
* **Attach:** Valid Certificate, Last Audit Reports, Any Outstanding Nonconformities

**7. Certification History**

* **Has the company previously attained any ISO certifications?**
	+ ☐ Yes
	+ ☐ No
* **If Yes, List the Certifications & Provide Valid Certificates (if available):**

**8. Multi-Site Operations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Location/Site** | **Address** | **Number of Employees** | **Shifts** | **Duration (Permanent/Temporary)** |
| Site 1 |  |  |  |  |
| Site 2 |  |  |  |  |

**9. Additional Requirements per Standard**

**For ISO 9001**

☐ Is "Design & Development" included in the scope?
☐ Are there other non-applicable clauses? (Specify if Yes)
☐ Does the company have a documented quality management system?
☐ Are internal audits conducted regularly?
☐ Is there a process for continual improvement?
Please indicate the number of employees working in roles directly related to quality management and improvement processes. (……………….)

**For ISO 14001**

☐ Number of Sites Managed
☐ Environmental Aspect Register Available?
☐ Environmental Management Manual Available?
☐ Internal Environmental Audit Program Implemented?
☐ Are environmental objectives monitored and reviewed periodically?
☐ Is there a process to handle environmental incidents?
Please indicate the number of employees involved in environmental management activities. (……………….)

**For ISO 45001**

☐ Have Hazards Been Identified?
☐ Critical Occupational Health & Safety Risks Identified?
☐ Are health & safety policies documented and communicated?
☐ Is there a process for incident reporting and investigation?
☐ Are emergency response plans in place?
Please indicate the number of employees working in occupational health and safety roles. (……………….)

**For ISO 22000**

☐ HACCP Implementation or Study Conducted?
☐ Number of HACCP Studies
☐ Process Type: ☐ Seasonal ☐ Continuous
☐ Are food safety hazards identified and controlled?
☐ Is there a documented food safety policy?
Please indicate the number of employees involved in food safety and HACCP implementation. (……………….)

**For ISO 27001 & ISO 20000-1**

☐ Statement of Applicability Compiled?
☐ IT Infrastructure Complexity: ☐ Simple ☐ Moderate ☐ Complex
☐ Is there a risk assessment and management process?
☐ Are access controls and security policies established?
☐ Is incident response planning in place?
Please indicate the number of employees involved in information security and IT management. (……………….)

**For ISO 55001**

☐ Asset Management Policy Established?
☐ Are asset performance evaluations conducted?
☐ Is there a process for asset lifecycle management?
☐ Are financial and operational risks assessed for assets?
Please indicate the number of employees involved in asset management and maintenance. (……………….)

**10. Declaration**

I hereby confirm that the provided information is accurate and complete to the best of my knowledge. I am authorized to submit this application on behalf of the company.

* **Name:**
* **Position:**
* **Signature:**
* **Date:**

**11. ISSC Official Use**

* **Application Review Status:**
	+ ☐ Approved
	+ ☐ Not Approved
* **Reviewer Name:**
* **Signature:**
* **Date:**

**Note:** Please attach a copy of the company's commercial registration along with the completed application form.