

AI Compliant Officers Course

- **Overview of Artificial Intelligence (AI) and Generative AI**
 - Understand what AI and generative AI are, how they work, and their growing role in nonprofit operations.
- **California AI Laws and Regulatory Landscape**
 - Learn about the California Privacy Rights Act (CPRA), Civil Rights Council regulations, SB 942 (AI Transparency Act), AB 2013 (Training Data Transparency Act), and other relevant laws⁵.
 - Identify which nonprofits must comply and what the key deadlines are.
- **Data Privacy and Security**
 - Master best practices for collecting, storing, and processing personal data in compliance with CPRA and CMIA.
 - Learn about data minimization, encryption, access controls, and anonymization techniques.
 - Understand how to conduct data protection impact assessments (DPIAs).
- **AI Compliance and Risk Management**
 - Identify risks associated with AI use, including data breaches, algorithmic bias, and regulatory non-compliance.
 - Learn strategies for mitigating risks and implementing robust compliance frameworks.
- **Bias, Fairness, and Anti-Discrimination**
 - Recognize sources and implications of bias in AI systems.
 - Learn how to audit AI models for fairness and non-discrimination, and how to mitigate bias in AI-driven decisions⁶⁷.
 - Understand the legal consequences of discriminatory AI outcomes.
- **Transparency and Explainability**
 - Explore the importance of transparency in AI decision-making.
 - Learn how to make AI processes explainable to stakeholders and regulators⁶⁷.
 - Understand requirements for disclosing AI-generated content and decisions.
- **Policy Development and Documentation**
 - Develop and implement AI use policies, privacy notices, and compliance documentation tailored to nonprofits.
 - Learn how to maintain accurate records of AI testing, validation, and decision-making processes.
- **AI Auditing and Governance**
 - Master the fundamentals of AI auditing, including planning, conducting, and documenting audits.

- Learn how to integrate AI governance into organizational strategy and operations⁶.
- Understand how to report findings and ensure accountability.
- **Incident Response and Compliance Monitoring**
 - Develop incident response plans for AI-related breaches or failures.
 - Learn how to monitor AI systems for ongoing compliance and adapt to regulatory changes.
- **Staff Training and Ethical Use**
 - Understand the importance of training staff on AI risks, ethical use, and compliance obligations.
 - Learn how to create and deliver effective training programs for your organization.
- **Practical Tools and Resources**
 - Access templates for policies, training materials, incident response plans, and procurement checklists⁵.
 - Learn about free and paid resources for ongoing learning and compliance.
- **Case Studies and Real-World Scenarios**
 - Analyze real-world examples of AI implementation, compliance challenges, and best practices in the nonprofit sector.
- **Certification and Career Pathways**
 - Understand the value of your certification as a California Nonprofit AI Compliant Officer.
 - Learn how to market your expertise and support other nonprofits in achieving compliance.

Summary Table

Area	Key Learning Outcomes
AI Basics	AI and generative AI concepts, uses in nonprofits

California AI Laws	CPRA, Civil Rights Council, SB 942, AB 2013, compliance deadlines
Data Privacy/Security	Data minimization, encryption, access, anonymization, DPIAs
Risk Management	Identifying and mitigating AI risks, compliance frameworks
Bias/Fairness	Auditing for bias, non-discrimination, legal consequences
Transparency/Explainability	Making AI transparent, explainable, and compliant with disclosure requirements
Policy Development	Drafting policies, privacy notices, record-keeping
Auditing/Governance	Planning, conducting, documenting audits, integrating governance
Incident Response	Breach response, compliance monitoring, adapting to regulatory changes

Staff Training	Training staff on AI risks, ethics, and compliance
Tools/Resources	Templates, checklists, ongoing learning resources
Case Studies	Real-world scenarios, best practices, lessons learned
Certification	Value of certification, career pathways, marketing expertise

This comprehensive curriculum prepares you to lead AI compliance efforts in California nonprofits with confidence and expertise.