

# **PRIVACY POLICY STATEMENT**

## **Vision G8 International Ltd**

### **1. POLICY OVERVIEW**

Vision G8 International Ltd (“Vision G8”, “we”, “our”, or “us”) is a management consulting and professional training firm based in Nigeria.

We are committed to safeguarding personal data and handling information responsibly in alignment with the principles of the Nigeria Data Protection Regulation (NDPR) 2019 and applicable data protection standards.

This Policy outlines how we collect, use, store, and protect personal data across:

- Website interactions
- Client engagements (consulting and training)
- Business communications

### **2. INFORMATION WE COLLECT**

#### **2.1 Information You Provide**

We collect personal data when you:

- Submit enquiries or contact forms
- Engage our consulting or training services
- Register for programs, sessions, or events

This may include:

- Full name and designation
- Email address and phone number
- Organization/company name
- Business needs, requests, or project details

#### **2.2 Engagement-Related Information**

In the course of delivering our services, we may process:

- Organizational and operational data
- Business workflows and internal processes
- Strategic or non-public information shared for advisory purposes

Such information is handled under strict confidentiality.

## **2.3 Automatically Collected Data**

We may collect:

- IP address and device information
- Browser type and usage patterns
- Website interaction data

This supports analytics, security monitoring, and service improvement.

## **3. PURPOSE OF DATA PROCESSING**

We use collected information to:

- Respond to enquiries and provide requested services
- Deliver consulting and training engagements
- Improve our offerings and user experience
- Communicate relevant updates or service information
- Support internal planning and operational efficiency

## **4. DATA SHARING**

We do not sell or trade personal data.

- We may share data where necessary with:
- Trusted service providers (e.g., communication or analytics tools)
- Delivery partners or facilitators involved in service execution
- Regulatory authorities where legally required

All such disclosures are managed with appropriate safeguards.

## **5. DATA SECURITY**

We implement reasonable administrative and operational measures to protect data, including:

- Restricted access to sensitive information
- Confidentiality obligations for personnel
- Secure handling of client-related materials

While we take appropriate precautions, no system is entirely risk-free.

## **6. DATA RETENTION**

We retain personal data only for as long as necessary to:

- Fulfill service obligations
- Maintain business records
- Comply with legal requirements

## **7. YOUR RIGHTS**

You may:

- Request access to your personal data
- Request corrections where necessary
- Withdraw consent for specific communications
- Request deletion, subject to legal and contractual limits

## **8. COOKIES & TRACKING**

Our website may use cookies to:

- Enhance functionality
- Analyze traffic and engagement
- Improve user experience

You may manage cookie preferences through your browser settings.

## **9. THIRD-PARTY LINKS**

Our website may contain links to external platforms.

We are not responsible for their privacy practices.

## **10. CONFIDENTIALITY IN CLIENT ENGAGEMENTS**

Given the nature of our consulting services:

- Client information is treated as strictly confidential
- Access is limited to relevant personnel
- No disclosure occurs without authorization unless required by law

## **11. POLICY UPDATES**

We may revise this Policy periodically to reflect:

- Changes in operations
- Regulatory developments
- Service enhancements

- Updated versions will be published on our website.

Vision G8 International Ltd is committed to continuously strengthening its data protection practices and will pursue formal compliance frameworks as its operations scale.

## **TERMS & CONDITIONS OF SERVICE**

### **1. INTRODUCTION**

These Terms and Conditions govern access to and use of the services and website of Vision G8 International Ltd.

By engaging with us, you agree to operate within a framework of professionalism, transparency, and mutual accountability.

### **2. NATURE OF SERVICES**

Vision G8 provides:

- Management consulting
- Organizational and business advisory
- Professional and corporate training

Our services are advisory and capacity-building in nature, and outcomes depend on implementation and external factors.

### **3. SERVICE ENGAGEMENT**

All engagements are defined through:

- Formal proposals or agreements

- Clearly outlined scope, timelines, and deliverables
- Agreed commercial terms

Successful delivery depends on:

- Timely client collaboration
- Accurate information provided
- Organizational alignment

#### 4. USE OF WEBSITE

You agree to:

- Use this website lawfully
- Provide accurate information
- Avoid unauthorized access or misuse

#### 5. INTELLECTUAL PROPERTY

All materials developed by Vision G8, including:

- Frameworks
- Methodologies
- Training content
- Strategic documents

...remain our intellectual property unless otherwise agreed.

Clients may use such materials strictly for internal purposes.

#### 6. CONFIDENTIALITY

Both parties agree to:

- Protect sensitive business information
- Avoid unauthorized disclosure
- Use shared information solely for agreed purposes

This obligation continues after engagement ends.

#### 7. FEES & PAYMENTS

- Fees are defined per engagement
- Payments must follow agreed timelines
- Delays may affect delivery schedules

- Refunds are subject to agreed contractual terms.

## **8. LIMITATION OF LIABILITY**

Vision G8 shall not be liable for:

- Indirect or consequential losses
- Business outcomes beyond advisory scope
- Decisions made independently by clients

We provide strategic guidance, not operational control.

## **9. THIRD-PARTY COLLABORATION**

We may engage:

- Independent consultants
- Technical partners
- Training facilitators

All collaborations are structured to maintain service quality and confidentiality.

## **10. TERMINATION**

Either party may terminate engagement:

- As defined in contractual agreements
- In cases of breach or non-performance
- Outstanding obligations remain enforceable.

## **11. GOVERNING LAW**

These Terms are governed by the laws of the Federal Republic of Nigeria.

## **12. PROFESSIONAL CONDUCT**

Vision G8 operates with:

- Integrity
- Confidentiality
- Results-oriented execution

Clients are expected to engage in good faith to ensure optimal outcomes.

