



Dear _____,

We would like to formally offer you the position of HHA.

This is a PRN time position. You will be reporting to Eric Stout, Parker Zink, Sondra Skelly.

We are offering you a PRN position with our company at the following rates:

Per visit: \$25

Your expected starting date is _____ You will be asked to sign a contract at the beginning of your employment.

We are all looking forward to having you on our team.

Best regards,

Employer Name: Parker Zink

Date: _____

Designation: Owner

Signature: _____

Employee Name: _____

Date: _____

Signature: _____