

CONDITIONS OF ENROLLMENT/REGISTRATION



1. An Enrollment Form must be completed for each participant. This will be provided upon acceptance into the program.
2. All participants, parents, or legal guardians must notify Maritime Ignite Staff of any changes to the information given on the Enrollment Form, including, but not limited to, medical, physical, and emotion health issues and/or custody arrangements (if applicable).
3. If the Participant suffers from severe allergies, the participant, parent, or legal guardian must complete the Medication Administration Request Form, provide an auto-injector of epinephrine (Epi-Pen) if applicable.
4. Pictures of each participant will be taken the first day of camp to have the most up to date pictures for the participant's file.
5. Participants, parents, or legal guardians must notify the Maritime Ignite Staff if the participant will be late attending the program or will be absent via contact information provided on the first day of camp.
6. Participants must be picked up and dropped off by the agreed upon time and by those persons authorized to do unless the participant is allowed to walk home. Parents or legal guardians are to provide a list of authorized people able to be dropped off and picked up the participant. Written notice by the parent/legal guardian must be provided that includes the dates that the participant will be walking home.
7. Parents or legal guardians are responsible for the participant before the start of the program and upon arrival when picking the participant up at the end of the program.

8. Maritime Ignite attempts to offer an allergen-safe environment. Please do not send the participant with lunches or snacks that contain nuts, traces of nuts or nut by-products.
9. Participants are responsible for their own belongings. Maritime Ignite is not responsible for loss or damage to property belonging to the participants.
10. Participants are not to have cell phones on the training grounds but may be left in a bag, unless specifically stated by Maritime Ignite Staff. Should parents/legal guardians need to get in touch with the participant, please contact the phone number provided on the first day of camp.
11. Parents or legal guardians agree to pay for any and all damages intentionally caused by the participant to facility property and/or the property of others.
12. Illegal drugs, alcohol, or weapons are forbidden in Maritime Ignite programs. This will lead to immediate dismissal from the camp program and parents/legal guardians will be contacted immediately to pick up the participant.
13. Participants are expected to demonstrate basic respect for the dignity and rights of other program participants and staff. Maritime Ignite reserves the right to immediately suspend or terminate the enrollment of any participants who display any behavior that violates the following guidelines:
 - a. Inappropriate behavior, foul language and aggressive behavior to other participants and staff is not permitted.
 - b. Respect for Maritime Ignite property and the property of others.
14. All participants must comply with Federal, Provincial and Municipal laws and all rules, regulations, policies, procedures and by-laws of the Village of Fundy Albert as well as our offsite location (which will be provided with the enrollment form).

Please Read Carefully

In consideration of the Maritime Ignite accepting the participant's application in the activity, the participant agrees to adhere to all Maritime Ignites rules and regulations, policies and procedures in respect to the activity and to abide by all terms and conditions of registration. At the time of registering, Maritime Ignite expects full payment prior to commencement on the first day.

Certain policies and procedures will be provided prior to camp week. The remainder of the policies and procedures will be provided during orientation the first day of camp.

Refunds

All requests for refunds are subject to a processing fee. If a refund is requested, a Refund Request Form must be completed and submitted to Maritime Ignite Administration for processing. A Processing Fee of \$25.00 will apply to all refunds, whether by cheque/cash/e-transfer and will be processed within 21 days of the receipt of the Refund Request Form. If less than 50% of the program has elapsed, a pro-rated refund will be offered. If more than 50% of the program participants has elapsed, no refund will be offered. In the event that Maritime Ignite must cancel the program or registration, a full refund will be provided. Should a class or lesson be cancelled, every attempt will be made to re-schedule within the same week.

Returned Cheque

A service fee of \$25.00 will be levied on all cheques returned as Non-Sufficient Funds (NSF); Stop Payment; or Funds Not Cleared.

Severe Allergies

It is the responsibility of the participant and parent/legal guardian of the participant to identify themselves or the participant has a severe allergy and requires an auto-injector (Epi-Pen). Maritime Ignite attempts to ensure the safety and well being of all participants with an "allergen-safe zones and practice". Participants and/or parents or legal guardians of participants will be required to provide an auto-injector (Epi-Pen) and sign a Medication Administration Request Form.

Code of Conduct

In an effort to provide participants and staff with a safe and enjoyable environment, inappropriate behavior, foul language and aggressive behaviors towards other participants and staff are not permitted, as well as intentional damage to Maritime Ignite property or property of others. Maritime Ignite reserves the right to take necessary measures including, but not limited to, suspension or termination of enrollment and/or contacting the police when any participant contravenes Village of Fundy Albert as well as our offsite locations' policies and/or by-laws.

Indemnification

I, _____, as the parent/legal guardian agree that by registering the participant in the program, the participant is knowingly and freely assuming certain injury and legal related risks. An individual's participation in the program will be deemed to indicate acceptance of such risks. The participant, executors and administrators agree to indemnify and hold harmless the Maritime Ignite may suffer, incur or be liable for in relation to any injury the participant may suffer or cause to others in connection with their negligence or actions while participating in the program. Furthermore, the participant, or parent/legal guardian of the participant, is unaware of any health-related problems that the participant may have that could cause injury to themselves while participating in the program, other than what has already been provided.

Acknowledgement

I, the participant and the parents/legal guardians of the participant, acknowledge having carefully read, understood and agreed to the above Terms and Conditions of Registration. I understand that Maritime Ignite reserves the right to accept or deny the participant or parent/legal guardian of the participant to enrollment into the program. Furthermore, I understand that the participant and/or parent/legal guardian of the participant may be required to complete and sign additional documentation related to a specific program.

Name: _____

Participant printed name

Signature: _____
Participant signature

Name: _____
Parent/Legal Guardian printed name

Signature: _____
Parent/Legal Guardian Signature

Date: _____

*Non-compliance with the Conditions of Enrollment will result in a written warning. If the Conditions of Enrollment continue to be breached, Maritime Ignite reserves the right to immediately terminate the enrollment of the participant. *