

**TOWN OF WELLSTON
TOWN BOARD MEETING MINUTES
SEPTEMBER 12, 2024
6:00PM**

- 1. ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, VAUGHAN MCLAIN, BUTCH MELROSE**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. APPROVAL OF MINUTES FOR AUGUST 8TH BOARD MEETING
 - B. APPROVAL OF FINANCIALS FOR AUGUST 2024

**BRANDON H. MADE A MOTION TO APPROVE THE CONSENT AGENDA;
BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL
MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN
M. YES, PAUL W. YES. 5-0**

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES AND COMMUNICATIONS: NONE**
- 4. UNFINISHED BUSINESS: NONE**
- 5. NEW BUSINESS:**

- A. **DISCUSSION ONLY: -Melissa Milam**
 - a. **September Sales Tax-\$79,640.46**
 - b. **September Use Tax-\$16,817.99**
 - c. **Choose color of Rt 66 shield**
 - d. **Jud's**
 - e. **Part time library aide**

- B. **DISCUSSION/ACTION RE: On Ordinance 2024-09-01 AN ORDINANCE OF THE TOWN OF WELLSTON, OKLAHOMA, AMENDING THE BOND SCHEDULE FOR MUNICIPAL VIOLATIONS AND PROVIDING FOR SEVERABILITY. - Melissa Milam**

**PAUL W. MADE A MOTION TO APPROVE ORDINANCE 2024.09.01 WITH THE
EXCEPTIONS; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED
WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES,
VAUGHAN M. YES, PAUL W. YES. 5-0**

- C. **DISCUSSION/ACTION RE: On approval of 2025 board, court, planning, and cemetery dates- Melissa Milam**

**BRANDON H. MADE A MOTION TO APPROVE THE 2025 MEETING DATES;
BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL**

MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- D. **DISCUSSION/ACTION RE:** On GWORKS transition to cloud base (increased annual cost)- **Melissa Milam**

BUTCH M. MADE A MOTION TO TABLE; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- E. **DISCUSSION/ACTION RE:** On approval of 2024 Trunk or Treat permit-**Melissa Milam/Spence McConnell**

BRANDON H. MADE A MOTION TO APPROVE 2024 TRUNK OR TREAT PERMIT; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- F. **DISCUSSION/ACTION RE:** On approval of Christmas permit-**Melissa Milam/Spence McConnell**

BUTCH M. MADE A MOTION TO APPROVE THE 2024 CHRISTMAS PERMIT; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- G. **DISCUSSION/ACTION RE:** On 502 Dogwood demo permit-**Carl Phillips**

PAUL W. MADE A MOTION TO EXTEND THE DEMO PERMIT FOR 502 DOGWOOD; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- H. **DISCUSSION/ACTION RE:** On 502 Dogwood new residential living permit-**Carl Phillips**

PAUL W. MADE A MOTION TO TABLE; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- I. **DISCUSSION/ACTION RE:** On action of Round 3 Oklahoma Rt. 66 Revitalization Grant application- **Leslie Wilbourn**

VAUGHAN M. MADE A MOTION TO APPROVE ROUND 3 OF THE RT. 66 GRANT APPLICATION; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

J. **DISCUSSION/ACTION RE:** On approval of amending Wellston Fire Department Standard Operating Guidelines (SOG)- **Todd Beesley**

PAUL W. MADE A MOTION TO TABLE; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

K. **OFFICER REPORTS:**

- a. **WPD**
- b. **EM**
- c. **FD**
- d. **GRANTS-Contract between the Oklahoma Department of Commerce and Town of Wellston**

L. **DISCUSSION/ACTION RE:** CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- i. **Administrator /Melissa Milam -Annual Review**
- ii. **Treasurer/Samantha Jordan-Annual Review**
- iii. **Fire Chief**

BRANDON H. MADE A MOTION TO ENTER INTO EXECUTIVE SESSION; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

M. **DISCUSSION/ACTION RE:** RETURNING TO REGULAR SESSION

BRANDON H. MADE A MOTION TO RETURN TO REGULAR SESSION; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

N. **DISCUSSION/ACTION RE:** OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- i. **Administrator /Melissa Milam -Annual Review-**

BRANDON H. MADE A MOTION TO APPROVE 5% RAISE; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

- ii. **Treasurer/Samantha Jordan-Annual Review-**

BRANDON H. MADE A MOTION TO APPROVE 5% RAISE; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

iii. Fire Chief- NO ACTION

6. ADDITIONAL NEW BUSINESS: NONE

7. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.

BRANDON H. MADE A MOTION TO ADJOURN; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES. 5-0

TOWN CLERK

JESSICA COUCH

PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on SEPTEMBER 11, 2024.