

**TOWN OF WELLSTON**  
**TOWN BOARD MEETING MINUTES**  
**OCTOBER 13TH, 2022**  
**6:00PM**

- 1. ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, CARRIE MORLEY, VAUGHAN MCLAIN**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
  - A. APPROVAL OF MINUTES FOR SEPTEMBER 15TH, 2022 TOWN BOARD MEETING
  - B. APPROVAL OF FINANCIALS FOR SEPTEMBER 2022

**PAT P. MADE THE MOTION TO APPROVE THE CONSENT AGENDA, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND PERSONAL APPEARANCES:**

- a. Traci Soderstrom**

- 4. UNFINISHED BUSINESS:**

- a. DISCUSSION/ACTION RE:** On deciding on FEMA money/work. Amount given from FEMA for streets was \$34,628.47. The allowed amount was \$30,532.35 for the work Streets did, the amount used was \$19,398.00-**Colin Shropshire**

**BRANDON H. MADE THE MOTION TO TABLE, CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- b. DISCUSSION/ACTION RE:** On discussion/action of updating UNUM to include part time employees (19 hours a week) to increase life insurance -**Melissa McCully**

- i. Employer pays all (tiers)**
    - ii. Employer pays base and employees can elect additional coverage at their expense**

**PAUL W. MADE THE MOTION TO TABLE, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- c. **DISCUSSION/ACTION RE:** On approval addendum to Resolution 2022-09-01 Permit fees per the recommendation of the Planning Commission -**Melissa McCully-please table or no action until the Planning Commission can meet again**

**NO ACTION**

**5. NEW BUSINESS:**

**A. DISCUSSION ONLY: -Melissa McCully**

- a. Sales tax-\$38,462.24
  - b. Use tax-\$6,390.76
  - c. TAP grant
- DISCUSSED**

**B. DISCUSSION/ACTION RE:** On approval of the following 2023 dates-**Melissa McCully**

- a. Board
- b. Court
- c. Planning
- d. Cemetery
- e. Holidays

**BRANDON H. MADE THE MOTION TO APPROVE THE 2023 DATES, PAT P. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

**C. DISCUSSION/ACTION RE:** On approval of Resolution 2022-10-01: AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND FOR BUNKER GEAR-**Melissa McCully**

**BRANDON H. MADE THE MOTION TO APPROVE RESOLUTION 2022-10-01-REAP- BUNKER GEAR. CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

**D. DISCUSSION/ACTION RE:** On approval of Resolution 2022-10-02: AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND FOR BODY ARMOR AND BALLISTIC HELMETS-**Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE THE RESOLUTION 2022-10-02-REAP- BODY ARMOR AND HELMETS. BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- E. DISCUSSION/ACTION RE:** On approval of Resolution 2022-10-03: UPDATING FIRE RATES/WORDING FOR THOSE OUTSIDE TOWN LIMITS WITH NO FIRE SUBSCRIPTION FROM RESOLUTION 2022-01-01-Melissa McCully

**BRANDON H. MADE THE MOTION TO APPROVE RESOLUTION 2022-10-03 FIRE RATES, VAUGHAN M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- F. DISCUSSION/ACTION RE:** On approval of Ordinance 2022-10-01: AN ORDINANCE ADDING SECTION 12, CHAPTER 3 TO PLANNING, ZONING AND DEVELOPMENT: ZONING DEFINITIONS OF THE TOWN OF WELLSTON CODE OF ORDINANCE; AND REPEALING ALL CONFLICTING ORDINANCES. - Melissa McCully/Billy Wheeler

**BRANDON H. MADE THE MOTION TO TABLE, CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- G. DISCUSSION/ACTION RE:** On approval of BC/BS rates for 2023. An annual overall change of \$9,664.08 per year or \$805.34 a month. Town portion will be \$8,214.47 per year or \$684.54 monthly. The employees absorb the other \$1,449.61. This change includes 2 new full-time employees and the WPWA -Melissa McCully

**CARRIE M. MADE THE MOTION TO APPROVE THE BC/BS RATES FOR 2023, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. RECUSED, 4-0**

- H. DISCUSSION/ACTION RE:** On approval of using Aberdeen for collections of fire billing -Melissa McCully/Todd Beesley

**BRANDON H. MADE THE MOTION TO APPROVE USING ABERDEEN FOR FIRE BILLING, VAUGHAN M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- I. DISCUSSION/ACTION RE:** On approval of the Christmas parade for December 10<sup>th</sup>, 2022 -Melissa McCully/Todd Beesley

**CARRIE M. MADE THE MOTION TO APPROVE DECEMBER 10<sup>TH</sup> 2022 FOR THE CHRISTMAS PARADE. BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- J. DISCUSSION/ACTION RE:** On approval of placing Samantha Jordan and Todd Beesley on the signature card of the opening of a new fire account the previously approved by the board at FBTC -**Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE THE OPENING OF A NEW CHECKING ACCOUNT FOR THE WELLSTON FIRE DEPARTMENT AND ADDING SAMANTHA JORDAN AND TODD BEESLEY TO THE SIGNATURE CARD AT FBTC- WELLSTON. BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- K. DISCUSSION/ACTION RE:** On discussion/action of taking bids from structural engineer(s) for 303/305 2<sup>nd</sup> Street-**Melissa McCully**

**BRANDON H. MADE THE MOTION TO APPROVE TAKING BIDS FOR 303/305 2<sup>ND</sup> ST. CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- L. DISCUSSION/ACTION RE:** On discussion/action of extending Terry Judkins time to October 31st, 2022. Original date was September 8, 2022, then October 15th-  
**Sponsored by Brandon Hunt/Melissa McCully**

**CARRIE M. MADE THE MOTION TO EXTEND MR. JUDKINS TIME TO OCT. 28,2022. BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- M. DISCUSSION/ACTION RE:** On approval of transferring previously approved EOC equipment with ARPA funding in the amount of \$3,378.41 to the WPD -**Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE TRANSFERRING PREVIOUSLY APPROVED EOC EQUIPMENT WITH ARPA FUNDING IN THE AMOUNT OF \$3,378.41 TO THE WPD AND IN ACCORDANCE WITH THE REQUIREMENTS SET FORTH IN THE UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, 2 CFR PART 200, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- N. DISCUSSION/ACTION RE:** On approval of Network Attached Storage (NAS) for the WPD up to \$3000.00 using ARPA funds-**Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE A NETWORK ATTACHED STORAGE (NAS) FOR THE WPD UP TO \$3000.00 AND IN ACCORDANCE WITH THE REQUIREMENTS SET FORTH IN THE UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, 2 CFR PART 200, SHE FURTHER MOTIONIONED, THAT FUNDS FOR THIS EXPENDITURE ARE TO BE DRAWN FROM THE TOWN OF WELLSTON'S AMERICAN RESCUE PLAN ACT FUNDS, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- O. DISCUSSION/ACTION RE:** On discussion/action of storage of Engine 48- **Todd Beesley**

**PAUL W. MADE THE MOTION TO TABLE, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- P. DISCUSSION/ACTION RE:** On approval of purchasing a replacement bumper/brush guard for 2022 Ford F-150 up to \$2,618.78 using ARPA funds- **Alfred Hancock**

**CARRIE M. MADE THE MOTION TO APPROVE A REPLACEMENT BUMPER/BRUSH GUARD FOR 2022 FORD F-150 UP TO \$2,618.78 AND IN ACCORDANCE WITH REQUIREMENTS SET FORTH IN THE UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, 2 CFR PART 200, SHE FURTHER MOTIONED THAT FUNDS FOR THIS EXPENDITURE ARE TO BE DRAWN FROM THE TOWN OF WELLSTON'S AMERICAN RESCUE PLAN ACT FUNDS, BRANDON H. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- Q. DISCUSSION/ACTION RE:** On discussion/action of possible fourth (4<sup>th</sup>) fulltime Police Officer/Code Enforcement- **Alfred Hancock**

**BRANDON H. MADE THE MOTION TO APPROVE MOVING FORWARD WITH A POSSIBLE 4<sup>TH</sup> FULLTIME POLICE OFFICER/ CODE ENFORCEMENT, CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

- R. OFFICER REPORTS:**

- a. Chief Hancock WPD
  - b. Chief Beesley WFD
  - c. EM Director Cody McDonell
- GAVE REPORTS**

**S. DISCUSSION/ACTION RE:**

- a. CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25 O.S.307 (C) (11) (OSCN 2022) Oklahoma Open Meeting Act (Economic Development)
  - i. All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business;

**BRANDON H. MADE THE MOTION TO ENTER INTO EXECUTIVE SESSION, CARRIE M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

**T. DISCUSSION/ACTION RE:** On returning to regular session.

- a. TITLE 25 O.S.307 (C) (11) (OSCN 2022) Oklahoma Open Meeting Act (Economic Development)
  - i. All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business;

**BRANDON H. MADE THE MOTION TO RETURN TO REGULAR SESSION, PAUL W. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

**6. ADDITIONAL NEW BUSINESS: NONE**

**7. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.**

**PAT P. MADE THE MOTION TO ADJOURN, VAUGHAN M. SECONDED THE MOTION. MOTION CARRIED WITH ALL MEMBERS VOTING, BRANDON H. YES, CARRIE M. YES, PAT P. YES, VAUGHAN M. YES, PAUL W. YES, 5-0**

**TOWN CLERK**

**JESSICA COUCH**

**PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on OCTOBER 12<sup>TH</sup>, 2022.**