

**TOWN OF WELLSTON
TOWN BOARD MEETING MINUTES
NOVEMBER 13, 2025
6:00PM**

1. ROLL CALL: BRANDON HUNT, BUTCH MELROSE, PAUL WHITNAH, LYNLEE BOUSKA, LEVI BOUSKA

2. CONSENT AGENDA: *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*

- A. APPROVAL OF MINUTES FOR OCTOBER 16TH, 2025 BOARD MEETING AND OCTOBER 24TH, 2025 SPECIAL BOARD MEETING
- B. APPROVAL OF FINANCIALS FOR OCTOBER 2025

BRANDON H. MADE A MOTION TO APPROVE THE CONSENT AGENDA; BUTCH M. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES AND COMMUNICATIONS: NONE

4. UNFINISHED BUSINESS: NONE

5. NEW BUSINESS:

A: DISCUSSION ONLY: - Sam Jordan

- a. November Sales Tax-\$61,874.85
- b. November Use Tax-\$13,024.18
- c. Juds
- d. Ambulance-set up workshop
- e. Planning Committee
 - i. No meetings until January 2026
 - ii. They would like guidance from the board

B. DISCUSSION ONLY: 408 Fir and RV Storage -Carl Phillips

C. DISCUSSION/ACTION RE: Consideration and possible approval of the final plat and Covenants, Conditions, and Restrictions (CCRs) for Homestead at Spring Creek, located within the Town of Wellston, Oklahoma -**William Wheeler/Sam Jordan**

BRANDON H. MADE A MOTION TO APPROVE THE CCRs AND FINAL PLAT; LYNLEE B. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

D. DISCUSSION/ACTION RE: On action of paying employees the difference of the allotted 40 hour carry over for 2025 (Town and WPWA) due to transitions, training, and shortage of personnel -**Melissa Milam/Sam Jordan**

LEVI B. MADE A MOTION TO APPROVE PAYING EMPLOYEES THE DIFFERENCE OF THE ALLOTTED 40 HOUR CARRY OVER FOR 2025 ; BRANDON H. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

E. DISCUSSION/ACTION RE: On AT&T upgrading landline office phones to web-based services. This would include an increased cost of approximately \$130 a month for 5 years. -**Sam Jordan**

PAUL W. MADE A MOTION TO APPROVE THE AT&T UPGRADE; BRANDON H. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

F. DISCUSSION/ACTION RE: On approval of BC/BS rates for 2026. A monthly overall change of -\$1457.25 and overall yearly change of -\$17,487.00 due to employee changes. New total monthly cost will be \$8459.32. Town portion will be \$7190.42 monthly. The employees absorb the other \$1268.90. This change includes the WPWA. - **Sam Jordan**

BUTCH M. MADE A MOTION TO APPROVE THE BC/BS RATES FOR 2026; BRANDON H. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

G. DISCUSSION/ACTION RE: On approval of Tyler Swafford to hang Christmas lights for \$4600.00. This is a decrease of \$515.00 from last year. - **Sam Jordan**

BRANDON H. MADE A MOTION TO TABLE; BUTCH M. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

H. OFFICER REPORTS:

- A. Police**
- B. Fire**
- C. Emergency Management**
- D. Grants**

I. DISCUSSION/ACTION RE: CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

a. Shawn Stewart – FTO

BRANDON H. MADE A MOTION TO ENTER INTO EXECUTIVE SESSION; BUTCH M. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

J. DISCUSSION/ACTION RE: RETURNING TO REGULAR SESSION

BRANDON H. MADE A MOTION TO RETURN TO REGULAR SESSION; BUTCH M. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

K. DISCUSSION/ACTION RE: OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

a. Shawn Stewart – FTO-

BRANDON H. MADE A MOTION TO PROCEED AS DISCUSSED; BUTCH M. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. YES, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 5-0

L. ADDITIONAL NEW BUSINESS: NONE

M. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.

BRANDON H. MADE A MOTION TO ADJOURN; LYNLEE B. SECONDED THE MOTION; MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, BUTCH M. NO, PAUL W. YES, LEVI B. YES, LYNLEE B. YES. 4-1

TOWN CLERK

JESSICA COUCH

PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on NOVEMBER 12TH, 2025.