

**TOWN OF WELLSTON**  
**TOWN BOARD MEETING MINUTES**  
**NOVEMBER 10TH, 2022**  
**6:00PM**

- 1. ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, CARRIE MORLEY, VAUGHAN MCLAIN**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
  - A. APPROVAL OF MINUTES FOR OCTOBER 13TH, 2022 TOWN BOARD MEETING
  - B. APPROVAL OF FINANCIALS FOR OCTOBER 2022

**PAT P. MADE THE MOTION TO APPROVE THE CONSENT AGENDA, CARRIE M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND PERSONAL APPEARANCES:**
  - a. **Jacob Andrews and Jeremiah Baker-Coryell Roofing**
- 4. UNFINISHED BUSINESS:**

- a. **DISCUSSION/ACTION RE:** On deciding on FEMA money/work. Amount given from FEMA for streets was \$34,628.47. The allowed amount was \$29,683.07 for the work Streets did, the amount used was \$22,453.00 approximately a \$12,175.47 difference-**Colin Shropshire/Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE RETURNING THE FUNDS, PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- b. **DISCUSSION/ACTION RE:** On approval of Ordinance 2022-11-01: **AN ORDINANCE AMENDING THE WELLSTON CODE OF ORDINANCES BY CREATING CHAPTERS 3 THROUGH 8 IN PART 12: PLANNING, ZONING AND DEVELOPMENT OF THE TOWN OF WELLSTON CODE OF ORDINANCE; AND REPEALING ALL CONFLICTING ORDINANCES-****Billy Wheeler/Melissa McCully**

**PAUL W. MADE THE MOTION TO APPROVE ORDINANCE 2022-11-01. BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**c. DISCUSSION/ACTION RE:** On discussion/action of updating UNUM to include part time employees (19 hours a week) to increase life insurance -**Melissa McCully**

- i. Employer pays all (tiers)**
- ii. Employer pays base and employees can elect additional coverage at their expense**
- iii. Leave as is for only full-time employees and they can elect additional coverage at their expense**

**CARRIE M. MADE THE MOTION TO APPROVE iii. LEAVE AS IS, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, PAUL W. RECUSED 4-0**

**5. NEW BUSINESS:**

**A. DISCUSSION ONLY: -Melissa McCully**

- a. Sales tax-\$39,508.71
- b. Use tax-\$10,974.12
- c. Update on Engine 48 storage-**Todd Beesley**
- d. Tort claim
- e. Update on structural engineers

**B. DISCUSSION/ACTION RE:** On discussion/approval replacing roofs per Coryell Roofing-**Melissa McCully**

**CARRIE M. MADE THE MOTION TO TABLE, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**C. DISCUSSION/ACTION RE:** On approval of permit for new home at 123 Key Drive, already approved by planning commission-**Melissa McCully**

**PAUL W. MADE THE MOTION TO APPROVE 123 KEY DR. BUILDING PERMIT, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**D. DISCUSSION/ACTION RE:** On approval of permit for rebuilding deck at 304 W. 2<sup>nd</sup>, already approved by planning commission-**Melissa McCully**

**CARRIE M. MADE THE MOTION TO APPROVE 304 W. 2<sup>ND</sup> ST PERMIT, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL**

**MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- E. DISCUSSION/ACTION RE:** On approval of permit for replacing fence and new building construction for First Assembly of God-Melissa McCully

**VAUGHAN M. MADE THE MOTION TO APPROVE BUILDING PERMIT FOR FIRST ASSEMBLY OF GOD, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- F. DISCUSSION/ACTION RE:** On approval of permit for patio and sidewalk around home 325 Skyline Drive-Melissa McCully

**PAUL W. MADE THE MOTION TO APPROVE 325 SKYLINE PERMIT, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- G. DISCUSSION/ACTION RE:** On approval of using CREC at the Wellston Cemetery for \$31.00 a month-Melissa McCully

**BRANDON H. MADE THE MOTION TO APPROVE USING CREC FOR THE CEMETERY. VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- H. DISCUSSION/ACTION RE:** On approval of testing for hazardous materials at 303/305 2<sup>nd</sup> street using Stronghold Environmental for up to \$3,500.00 -Melissa McCully

**BRANDON H. MADE THE MOTION TO APPROVE USING STRONGHOLD ENV. FOR UP TO \$3500.00, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

- I. DISCUSSION/ACTION RE:** On approval of purchasing a new Cannon copier for \$99.00 a month -Melissa McCully

**CARRIE M. MADE THE MOTION TO APPROVE THE LEASE/PURCHASE OF A NEW CANNON COPIER FOR \$99.00 A MONTH, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**J. OFFICER REPORTS:**

- a. Chief Hancock WPD
- b. Chief Beesley WFD
- c. EM Director Cody McDonell

**K. EXECUTIVE SESSION:**

- a. **DISCUSSION/ACTION RE:** CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE.
  - i. **Full Time Police Officer-Ryan Sadler**

**CARRIE M. MADE THE MOTION TO ENTER INTO EXECUTIVE SESSION, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**L. DISCUSSION/ACTION RE:** RETURNING TO REGULAR SESSION.

**BRANDON H. MADE THE MOTION TO RETURN TO REGULAR SESSION, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**M. DISCUSSION/ACTION RE:** SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSING THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DICIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- i. **Full Time Police Officer-Ryan Sadler**

**CARRIE M. MADE THE MOTION TO HIRE FULL TIME POLICE OFFICER RYAN SADLER, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**6. ADDITIONAL NEW BUSINESS: NONE**

**7. DISCUSSION/ACTION RE:** ADJOURNMENT OF TOWN MEETING.

**CARRIE M. MADE THE MOTION TO ADJOURN, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAUL W. YES, BRANDON H. YES, PAT P. YES, CARRIE M. YES, VAUGHAN M. YES, 5-0**

**TOWN CLERK**

**JESSICA COUCH**

**PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on NOVEMBER 9TH, 2022.**