

**TOWN OF WELLSTON
TOWN BOARD MEETING MINUTES
JUNE 13TH, 2024
6:00PM**

1. **ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, BUTCH MELROSE. ABSENT-VAUGHAN MCLAIN**

2. **OPEN PUBLIC HEARING: Melrose Voluntary Annexation**

OPENED PUBLIC HEARING

3. **CLOSE PUBLIC HEARING: Melrose Voluntary Annexation**

CLOSED PUBLIC HEARING

4. **OPEN PUBLIC HEARING: SFY 24-25 Town Budget**

OPENED PUBLIC HEARING

5. **CLOSE PUBLIC HEARING: SFY 24-25 Town Budget**

CLOSED PUBLIC HEARING

6. **CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. APPROVAL OF MINUTES FOR MAY 9TH 2024 BOARD MEETING
 - B. APPROVAL OF FINANCIALS FOR MAY 2024

**BUTCH M. MADE A MOTION TO APPROVE THE CONSENT AGENDA;
BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS
VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0**

7. **PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES AND COMMUNICATIONS:**
 - a. **Saundra Traywick- NOT PRESENT**
 - b. **Leslie Wilbourn-Five Tool Management Consulting, LLC (Grant Administrator)- PRESENTED**

8. **UNFINISHED BUSINESS:**
 - a. **DISCUSSION/ACTION RE: On action on First Responder Stress and Trauma training-Melissa Milam**

NO ACTION

- b. **DISCUSSION/ACTION RE:** On action of Cox Cable franchise Ordinance 2024-06-01 AN ORDINANCE GRANTING A NONEXCLUSIVE PERMIT TO COXCOM, LLC., ITS AFFILIATES, SUCCESSORS AND ASSIGNS TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM WITHIN THE TOWN OF WELLSTON, OKLAHOMA FOR A PERIOD NOT TO EXCEED TEN YEARS; DEFINING THE NATURE OF THE AGREEMENT; STATING THE OBLIGATIONS OF COXCOM, LLC.; STATING THE OBLIGATIONS OF THE TOWN; PROVIDING FOR CODIFICATION-**Melissa Milam**

PAUL W. MADE A MOTION TO APPROVE ORDINANCE 2024.06.01 COX CABLE; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

9. NEW BUSINESS:

- A. **DISCUSSION ONLY: -Melissa Milam**
 - a. **May Sales Tax-\$74,287.21**
 - b. **May Use Tax-\$10,388.34**
 - c. **June Sales Tax-\$55,277.66**
 - d. **June Use Tax-\$9,132.50**
 - e. **Update on Jud's**

DISCUSSION ONLY

- B. **DISCUSSION/ACTION RE:** On approval of Ordinance 2024-06-02 AN ORDINANCE PROPOSING THE ANNEXATION OF CERTAIN PROPERTY IN TO THE TOWN LIMITS OF THE TOWN OF WELLSTON, OKLAHOMA (MELROSE) - **Melissa Milam**

PAUL W. MADE A MOTION TO APPROVE ORDINANCE 2024.06.02 MELROSE ANNEX; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. ABSTAINED. 3-0

- C. **DISCUSSION/ACTION RE:** On approval of Resolution 2024-06-02 A RESOLUTION OF THE TOWN OF WELLSTON BOARD OF TRUSTEES, ADOPTING THE FY 24-25 WELLSTON TOWN BUDGET AS PRESENTED - **Melissa Milam**

PAUL W. MADE A MOTION TO APPROVE THE RESOLUTION 2024.06.02 FY 24-25 BUDGET; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

- D. **DISCUSSION/ACTION RE:** On discussion/action to complete the competitive bid process for a Grant Administrator-**Melissa Milam**

BUTCH M. MADE A MOTION TO APPROVE COMPLETING THE COMPETITIVE BID PROCESS FOR A GRANT ADMIN; BRANDON H. SECONDED THE MOTION,

MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

- E. **DISCUSSION/ACTION RE:** On approval of Resolution 2024-06-03 A RESOLUTION ESTABLISHING TIMES AND DATES FOR THE DISCHARGE OF FIREWORKS WITHIN COPORATE LIMITS OF THE TOWN OF WELLSTON-
Melissa Milam

PAT P. MADE A MOTION TO APPROVE THE FOLLOWING DATES AND TIMES FOR FIREWORKS TO BE DISCHARGED WITHIN CORPORATE LIMITS OF THE TOWN OF WELLSTON, JULY 1ST, TO JULY 6TH FROM NOON UNTIL MIDNIGHT; RESOLUTION 2024.06.03 FIREWORKS; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

- F. **DISCUSSION/ACTION RE:** On action of WFD surplus- **Paul Whitnah**
a. 1999 Ford F350- reserve \$5,000.00
b. Chevy tires- reserve \$500.00

BUTCH M. MADE A MOTION TO APPROVE a. 1999 FORD F350 BID FOR \$5075.00; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. PAT P. YES, PAUL W. YES, BUTCH M. YES. BRANDON H. RECUSED 3-0 b. BUTCH M. MADE A MOTION TO APPROVE WAIVING THE RESERVE ON THE CHEVY TIRES AND ACCEPTING THE BID OF \$400.00; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. PAT P. YES, PAUL W. YES, BUTCH M. YES, BRANDON H. RECSUSED. 3-0

- G. **DISCUSSION/ACTION RE:** On discussion/action on keeping OKMRF at 11.99%-
Melissa Milam

PAT P. MADE A MOTION TO APPROVE KEEPING OKMRF AT 11.99%; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

- H. **DISCUSSION/ACTION RE:** On discussion/action on using ESCROW \$7,938.00 for OMAG workman's comp-**Melissa Milam**

TABLED

- I. **DISCUSSION/ACTION RE:** On action of permit for temporary living and demolish for 207 Ash Street – **Carl Phillips**

BUTCH M. MADE A MOTION TO APPROVE THE 207 ASH ST. PERMIT; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

- J. **DISCUSSION/ACTION RE:** On action of permit for shop building at 310 Hickory-
Carl Phillips

PAT P. MADE A MOTION TO APPROVE 310 HICKORY PERMIT; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. PAT P. YES, PAUL W. YES, BUTCH M. YES. BRANDON H. RECUSED. 3-0

K. DISCUSSION/ACTION RE: On discussion/action of 607 Dogwood-Melissa Milam/Billy Wheeler

NO ACTION

L. OFFICER REPORTS:

- a. WPD
- b. EM
- c. FD

M. DISCUSSION/ACTION RE: CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- i. Code Enforcement

BRANDON H. MADE A MOTION TO ENTER INTO EXECUTIVE SESSION; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

N. DISCUSSION/ACTION RE: RETURNING TO REGULAR SESSION

BUTCH M. MADE A MOTION TO RETURN TO REGULAR SESSION; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

O. DISCUSSION/ACTION RE: OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- i. Code Enforcement

NO ACTION

10. ADDITIONAL NEW BUSINESS: NONE

11. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.

PAUL W. MADE A MOTION TO ADJOURN; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES. 4-0

TOWN CLERK

JESSICA COUCH

PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on JUNE 12TH, 2024.