

**TOWN OF WELLSTON
TOWN BOARD MEETING MINUTES
JULY 11TH, 2024
6:00PM**

- 1. ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, VAUGHAN MCLAIN, BUTCH MELROSE**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. APPROVAL OF MINUTES FOR JUNE 13th 2024 BOARD MEETING
 - B. APPROVAL OF FINANCIALS FOR JUNE 2024

BRANDON H. MADE A MOTION TO APPROVE THE CONSENT AGENDA; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES AND COMMUNICATIONS:**
 - a. **Travis Guss-Code Enforcement-Sponsored by Butch Melrose- PRESENTED**
 - b. **Martin Bouska-Sponsored by Brandon Hunt- NOT PRESENT**
- 4. UNFINISHED BUSINESS:**
 - a. **DISCUSSION/ACTION RE:** On discussion/action on using ESCROW \$7,938.00 for OMAG workman's comp-**Melissa Milam**

BUTCH M. MADE A MOTION TO APPROVE USING THE \$7938.00 IN ESCROW TO GO TOWARDS THE OMAG WORKMAN'S COMP; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- 5. NEW BUSINESS:**
 - A. DISCUSSION ONLY: -Melissa Milam**
 - a. **July Sales Tax-\$45,188.10**
 - b. **July Use Tax-\$6,769.59**
 - c. **Update on Jud's**
 - d. **Roof updates**

DISCUSSION ONLY
 - B. DISCUSSION/ACTION RE:** On Right of Way Access Agreement with Centranet-**Melissa Milam**

PAUL W. MADE A MOTION TO APPROVE THE RIGHT OF WAY ACCESS AGREEMENT WITH CENTRANET; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- C. DISCUSSION/ACTION RE: On Ordinance 2024-07-01 AN ORDINANCE OF THE TOWN OF WELLSTON, OKLAHOMA, AMENDING THE BOND SCHEDULE TO INCREASE THE FINE FOR LITTERING TO \$500.00 - Melissa Milam**

BRANDON H. MADE A MOTION TO APPROVE ORDINANCE 2024.07.01 BOND SCHEDULE AMENDMENT; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- D. DISCUSSION/ACTION RE: On Back to School Bash- Samantha Jordan**

BUTCH M. MADE A MOTION TO APPROVE SPENDING UP TO \$1100.00 FOR THE BACK TO SCHOOL BASH; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- E. DISCUSSION/ACTION RE: On awarding bid of Grant Administrator- Melissa Milam**

PAUL W. MADE A MOTION TO AWARD THE WINNING BID FOR GRANT ADMINISTRATOR TO LESLIE WILBOURN AT FIVE TOOL MANAGEMENT CONSULTING; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- F. DISCUSSION/ACTION RE: On awarding bid of Cemetery Gazebo- Melissa Milam**

BUTCH M. MADE A MOTION TO AWARD THE WINNING BID FOR THE CEMETERY GAZEBO TO NEDCO GENERAL CONTRACTING; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- G. DISCUSSION/ACTION RE: On permit for 701 Fir (new home)- Carl Phillips**

VAUGHAN M. MADE A MOTION TO APPROVE THE NEW HOME PERMIT AT 701 FIR; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

- H. DISCUSSION/ACTION RE: On permit for 408 Ash (demo/new home)-Carl Phillips**

PAUL W. MADE A MOTION TO APPROVE THE DEMO/ NEW HOME PERMIT; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

I. DISCUSSION/ACTION RE: On permit for 607 Dogwood (fence)- Carl Phillips

PAUL W. MADE A MOTION TO APPROVE THE 607 DOGWOOD FENCE PERMIT; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

J. DISCUSSION/ACTION RE: On permit for 607 Dogwood (amended per Board)- Carl Phillips

PAUL W. MADE A MOTION TO APPROVE THE PERMIT AMENDMENT FOR 607 DOGWOOD; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

K. DISCUSSION/ACTION RE: On 2019 Chevy Tahoe K9 vehicle-Chief Hancock

BRANDON H. MADE A MOTION TO APPROVE THE PURCHASE OF A 2019 CHEVY TAHOE K9 VEHICLE; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

L. DISCUSSION/ACTION RE: On the Town purchasing 3 T-shirts for each Firefighter at a cost of \$441.58- Todd Beesley

BUTCH M. MADE A MOTION TO APPROVE THE PURCHASE OF 3 T-SHIRTS FOR EACH FIREFIGHTER AT \$441.58; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. BRANDON H. RECUSED. 4-0

M. OFFICER REPORTS:

- a. WPD -REPORTED**
- b. EM-REPORTED**
- c. FD-REPORTED**

N. DISCUSSION/ACTION RE: CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- a. Library**
- b. Cemetery**

c. Hunter Williams-Annual review

BRANDON H. MADE A MOTION TO ENTER INTO EXECUTIVE SESSION; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

O. DISCUSSION/ACTION RE: RETURNING TO REGULAR SESSION

BRANDON H. MADE A MOTION TO RETURN TO REGULAR SESSION; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

P. DISCUSSION/ACTION RE: OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

- a. Library- help / volunteers needed. 15.5 hrs/ week.**
- b. Cemetery-Mowing and admin only. No weed eating or working during the hours of 11am-5pm**
- c. Hunter Williams-Annual review- promoted to full time.**

BUTCH M. MADE A MOTION TO APPROVE; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

6. ADDITIONAL NEW BUSINESS:

BUTCH M. MADE A MOTION TO APPROVE 508 CEDAR VARIANCE & FENCE PERMIT, *45 DAY VARIANCE PERMIT + MAKE A PLAN GOING FORWARD; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

BRANDON H. MADE A MOTION TO ENTER INTO EXECUTIVE SESSION; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

7. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.

BUTCH M. MADE A MOTION TO ADJOURN; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES, BUTCH M. YES. 5-0

TOWN CLERK

JESSICA COUCH

PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on JULY 10TH, 2024.