

TOWN OF WELLSTON
TOWN BOARD MEETING MINUTES
FEBRUARY 9, 2023
6:00PM

- 1. ROLL CALL : : PAUL WHITNAH, BRANDON HUNT, PAT PARKER, CARRIE MORLEY, VAUGHAN MCLAIN**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. APPROVAL OF MINUTES FOR JANUARY 12, 2023, TOWN BOARD MEETING
 - B. APPROVAL OF FINANCIALS FOR JANUARY 2023

BRANDON H. MADE THE MOTION TO APPROVE THE CONSENT AGENDA, PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND PERSONAL APPEARANCES: NONE**
- 4. UNFINISHED BUSINESS: NONE**
- 5. NEW BUSINESS:**

A. DISCUSSION ONLY: -Melissa McCully

- a. Sales tax- \$41,176.16
- b. Use tax- \$9,260.99
- c. ODOT Rt 66 update
- d. Judd's

B. DISCUSSION/ACTION RE: On approval of Resolution 2023-02-01 A RESOLUTION ESTABLISHING AN RECORDS RETENTION POLICY FOR THE TOWN OF WELLSTON IN COMPLIANCE WITH OKLAHOMA STATE LAW-Melissa McCully

BRANDON H. MADE THE MOTION TO APPROVE RESOLUTION 2023-02-01 - RECORDS RETENTION, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

C. DISCUSSION/ACTION RE: On approval of Resolution 2023-02-02 A RESOLUTION PROPOSING THE ANNEXATION OF CERTAIN PROPERTY IN TO THE TOWN LIMITS OF THE TOWN OF WELLSTON, OKLAHOMA; DIRECTING

PUBLICATION AND MAILING OF NOTICE OF SUCH PROPOSED ANNEXATION; AND DIRECTING THAT A PUBLIC HEARING BE HELD TO CONSIDER THE PROPOSED ANNEXATION/66- Melissa McCully

PAUL W. MADE THE MOTION TO APPROVE RESOLUTION 2023-02-02 -66 ANNEX, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- D. DISCUSSION/ACTION RE:** On approval of Resolution 2023-02-03 A RESOLUTION PROPOSING THE ANNEXATION OF CERTAIN PROPERTY IN TO THE TOWN LIMITS OF THE TOWN OF WELLSTON, OKLAHOMA; DIRECTING PUBLICATION AND MAILING OF NOTICE OF SUCH PROPOSED ANNEXATION; AND DIRECTING THAT A PUBLIC HEARING BE HELD TO CONSIDER THE PROPOSED ANNEXATION/Melrose- Melissa McCully

BRANDON H. MADE THE MOTION TO APPROVE RESOLUTION 2023-02-03 - MELROSE ANNEX, CARRIE M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- E. DISCUSSION/ACTION RE:** On approval of Town of Wellston Worksite Wellness Amendments to Resolution Number 2020-01-01, Committing the Town of Wellston to Adopt and Implement a Workplace Wellness Policy- Melissa McCully

BRANDON H. MADE THE MOTION TO APPROVE THE RESOLUTION 2020-01-01 AMMENDMENT, CARRIE M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- F. DISCUSSION/ACTION RE:** On approval of contract for veterinary services with Countryside Veterinary Service until March 2024 -Melissa McCully

CARRIE M. MADE THE MOTION TO APPROVE THE CONTRACT FOR COUNTRYSIDE VET SERVICVES, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- G. DISCUSSION/ACTION RE:** On approval of the surplus of the old printer -Melissa McCully

CARRIE M. MADE THE MOTION TO APPROVE THE OLD PRINTER SURPLUS, PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- H. DISCUSSION/ACTION RE:** On discussion/action of using the current auditors for FY 21/22 due to time, cost, and research-Melissa McCully

BRANDON H. MADE THE MOTION TO USE THE CURRENT AUDITORS AT THIS TIME, VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

- I. DISCUSSION/ACTION RE:** On discussion/action of using previously approved ARPA funding for PD dash cams in the amount of \$29,952.02 to instead go to maintaining and upgrading PD equipment-**Chief Alf Hancock**

CARRIE M. MADE THE MOTION TO APPROVE USING PREVIOUSLY APPROVED ARPA FUNDING FOR PD DASH CAMS IN THE AMOUNT OF \$29,952.02 TO INSTEAD GO TO MAINTAINING AND UPGRADING PD EQUIPMENT AND IN ACCORDANCE WITH THE REQUIREMENTS SET FORTH IN THE UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, 2 CFR PART 200, AND THAT FUNDS FOR THIS EXPENDITURE ARE TO BE DRAWN FROM THE TOWN OF WELLSTON'S AMERICAN RESCUE PLAN ACT FUNDS, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

J. OFFICER REPORTS:

- a. Chief Hancock WPD-REPORTED**
- b. Chief Beesley WFD-REPORTED**
- c. EM Director Cody McDonell-REPORTED**

K. DISCUSSION/ACTION RE: -STRIKE

L. EXECUTIVE SESSION:

- a. DISCUSSION/ACTION RE: CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE AND APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (4) CONFIDENTIAL COMMUNICATION WITH THE TOWN ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION.**
 - i. Derek Woody**
 - ii. Confidential communication with the Town Attorney concerning a pending investigation, claim, or action**

BRANDON H. MADE THE MOTION TO ENTER INTO EXECUTIVE SESSION, CARRIE M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

M. DISCUSSION/ACTION RE: RETURNING TO REGULAR SESSION.

BRANDON H. MADE THE MOTION TO REGULAR SESSION, CARRIE M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

N. DISCUSSION/ACTION RE: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSING THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DICIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE AND SECTION 307 (B) (4) CONFIDENTIAL COMMUNICATION WITH THE TOWN ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION

- i. Derek Woody-NO ACTION**
- ii. Confidential communication with the Town Attorney concerning a pending investigation, claim, or action- NO ACTION**

6. ADDITIONAL NEW BUSINESS: NONE

7. DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.

PAUL W. MADE THE MOTION TO ADJOURN, BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, CARRIE M. YES, PAT P. YES, PAUL W. YES, VAUGHAN M. YES. 5-0

TOWN CLERK

JESSICA COUCH

PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on FEBRUARY 8TH, 2023.