

**TOWN OF WELLSTON  
TOWN BOARD MEETING MINUTES  
DECEMBER 12, 2024  
6:00PM**

- 1. ROLL CALL: PAUL WHITNAH, BRANDON HUNT, PAT PARKER, VAUGHAN MCLAIN, BUTCH MELROSE**
- 2. CONSENT AGENDA:** *All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
  - A. APPROVAL OF MINUTES FOR NOVEMBER 14 2024 BOARD MEETING
  - B. APPROVAL OF FINANCIALS FOR NOVEMBER 2024

**BRANDON H. MADE A MOTION TO APPROVE THE CONSENT AGENDA; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

- 3. PUBLIC APPEARANCES, PETITIONS, REMONSTRANCES AND COMMUNICATIONS: NONE**
- 4. UNFINISHED BUSINESS:**

**A: DISCUSSION/ACTION RE:** On discussion and possible action of opening a reserve fund account for the Town of Wellston and transferring up to \$275,000.00 from the general fund to the reserve fund or placing money in a CD -**Samantha Jordan**

**BUTCH M. MADE A MOTION TO TRASFER \$275,000.00 INTO A CD; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**B: DISCUSSION/ACTION RE:** On discussion and possible action of moving at least 10% of sales tax (after distributions) to the reserve fund monthly or placing money in CD monthly- **Samantha Jordan**

**PAUL W. MADE A MOTION TO TABLE; BRANDON H. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**C: DISCUSSION/ACTION RE:** On discussion and possible action of vacation time options/policy for full time Wellston Police Officers - **Billy Wheeler/Samantha Jordan**

**BRANDON H. MADE A MOTION TO APPROVE ANNUAL PAYOUR FOR FT WPD; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**5. NEW BUSINESS:**

**A: DISCUSSION ONLY: - Samantha Jordan**

- a. November Sales Tax-\$74,610.42
- b. November Use Tax-\$15,512.94
- c. Rt. 66 Water Tower
- d. Police truck money paid back in full

**B. DISCUSSION/ACTION RE:** On action of using APRA funds up to 50k to fulfill payment of new police policy (ARPA motion)- **Samantha Jordan**

**BRANDON H. STATED I make a motion to approve using ARPA funding up to 50K to fulfill payment for the Town of Wellston new police policy in accordance with the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, I further motion that funds for this expenditure are to be drawn from The Town of Wellston's American Rescue Plan Act funds; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, BUTCH M. YES, VAUGHAN M, YES. PAUL W. RECUSED. 4-0**

**C. DISCUSSION/ACTION RE:** On approval of new EM logo -**Jon Yingling**

**BRANDON H. MADE A MOTION TO APPROVE THE NEW EM LOGO; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**D. DISCUSSION/ACTION RE:** On discussion and possible action of Wex fuel card - **Samantha Jordan**

**BRANDON H. MADE A MOTION TO APPROVE USING WEX FUEL CARD; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**E. DISCUSSION/ACTION RE:** RE: Town of Wellston, on behalf of the Wellston Fire Department, apply for and accept funds if awarded the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. -**Leslie Wilbourn**

**BRANDON H. MADE A MOTION TO PROCEED WITH THE SAFER GRANT; PAUL W. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**F. DISCUSSION/ACTION RE:** Town of Wellston to apply and accept funds if awarded through a variety of grants available for a six-year period in order to plan, construct, own, and operate a Grocery Store. **-Leslie Wilbourn**

**BRANDON H. MADE A MOTION TO TABLE; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**G. DISCUSSION/ACTION RE:** On approval of purchase of 2022 fully upfitted Chevy Tahoe from OHP for up to \$45,000. \$25,000 coming from PD funds and the remaining \$20,000 from town funds to be paid back by PD. **-Chief Hancock**

**BRANDON H. MADE A MOTION TO APPROVE THE PURCHASE OF THE 2022 OHP CHEVY TAHOE UP TO \$45K. \$25K COMING FROM WPD FUNDS AND THE REMAINING \$20K FROM TOWN FUNDS TO BE PAID BACK BY WPD; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, BUTCH M. YES, VAUGHAN M, YES. PAUL W. RECUSED. 4-0**

**H. DISCUSSION/ACTION RE:** On approval of the surplus Police Tahoe with all proceeds going towards repayment of 2022 OHP Tahoe **-Chief Hancock**

**BRANDON H. MADE A MOTION TO APPROVE THE SURPLUS OF THE POLICE TAHOE WITH PROCEEDS GOING TO THE REPAYMENT OF THE 2022 OHP TAHOE; VAUGHAN M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, BUTCH M. YES, VAUGHAN M, YES. PAUL W. RECUSED 4-0**

**I. DISCUSSION/ACTION RE:** On approval of transferring retired Dodge Durango from WPD to WFD for training purposes only. **-Chief Hancock**

**BRANDON H. MADE A MOTION TO APPROVE THE TRANSFER OF THE RETIRED DODGE DURANGO FROM WPD TO WFD FOR TRAINING PURPOSES; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**J. OFFICER REPORTS:**

- A. Grants**
- B. Police**
- C. Fire**
- D. Emergency Management**

**K. DISCUSSION/ACTION RE:** CONSIDER APPROVAL TO CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE AUTHORITY OF TITLE 25, O.S. 2001, AS FOLLOWS: SECTION 307 (B) (1) FOR THE PURPOSE OF DISCUSSION THE EMPLOYMENT, HIRING,

APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:

i. **Attorney/ Billy Wheeler**

**BRANDON H. MADE A MOTION TO ENTER IN EXECUTIVE SESSION; BUTCH M. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

L. **DISCUSSION/ACTION RE: RETURNING TO REGULAR SESSION**

**BRANDON H. MADE A MOTION TO RETURN TO REGULAR SESSION; PAUL. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

M. **DISCUSSION/ACTION RE: OF DISCUSSION THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE:**

i. **Attorney/ Billy Wheeler**

**NO ACTION**

N. **ADDITIONAL NEW BUSINESS: NONE**

O. **DISCUSSION/ACTION RE: ADJOURNMENT OF TOWN MEETING.**

**PAUL W. MADE A MOTION TO ADJOURN; PAT P. SECONDED THE MOTION, MOTION CARRIED WITH ALL MEMBERS VOTING. BRANDON H. YES, PAT P. YES, PAUL W. YES, BUTCH M. YES, VAUGHAN M, YES. 5-0**

**TOWN CLERK**

**JESSICA COUCH**

**PURSUANT TO 25 O.S. SECTION 311 (A) (9) THIS NOTICE WAS POSTED IN PROMINENT PUBLIC VIEW AT THE WELLSTON TOWN HALL, 211 CEDAR ST WELLSTON, OK 74881, PRIOR TO 6:00PM on DECEMBER 11, 2024.**