

Lemon Tree Estates

Architectural Permit Instructions

1. Application for work shall be submitted for any of the following:
 - a. Prior to start of construction of any building.
 - b. Prior to placing a mobile home, park model or recreational vehicle on a lot.
 - c. Prior to any landscape construction including driveways, sidewalks, etc.

2. Before submitting an Architectural Control Application, you must review Lemon Tree Estates Covenants & By-Laws and City of Mission Codes for compliance.

3. Please contact the Architectural Control Committee if you have any questions or need assistance.
 - a. Current Architectural Control Committee is: Rich McDaniell, Chair; John Ingram; Larry Broll; Donna Reineke.

4. Use Form #1 to describe the work to be accomplished to include the following:
 - a. Location of construction on your lot showing dimensions and distances in relation to your lot lines & existing structures. Setbacks and easement restrictions that must be followed. Drawings or sketches need to be included.
 - b. Indicate the specification of the improvements (i.e.: concrete slab, footings, beams etc.).
 - d. Provide any other information that will substantiate or provide a better description of the projects.
 - e. If you are not doing the construction yourself include the name and contact information of the contractor in your remarks.
 - f. Submit the application to the Architectural Control Committee. The application will be processed no later than 10 days from the date received by a Committee Member.

5. After receiving LTE Architectural approval, you must any and all permits required prior to starting work (i.e.: building or moving permit from the City of Mission).

6. Owners must fill use Form #2 for placing a mobile home, park model or a recreational vehicle on a lot.
 - a. Submit form #2 with pictures to Architectural Control Committee for approval.
 - b. Lot owners with an RV that have been previously approved, may return the next season by providing pictures showing the same unit is in the same condition as on the original application.
 - c. Lot owners renting their lots are responsible for informing their tenant of the rules and obtaining their signature.

LTE BOD Approved 2/6/23
Rev 2 123/11/23

