

Minutes

Board of Fire Commissioners Cutchogue Fire District

Date: May 13, 2025

Time: 7:00 P.M.

Meeting called to order by,

Lawrence Behr, Chairman of the Board

Moment of silence observed for
Deceased member Donald Richert

In attendance

Lawrence Behr, Chairman, Christopher Talbot, David Blados, Michael Finnican, Commissioners

Absent Steven Harned Commissioner

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Approval of Minutes

The Board approved the minutes from April 8, 2025, meeting as distributed to the Board members. Motions 25-500.

Approval of Treasurer's reports

See Attachments

The Board approved the April Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-501 and 25-502

Correspondence Received

- 4-10-25: From Fire Districts Mutual notice of updated services available.
- 4-16-25: From Commander Electric invoice for annual generator maintenance.
- 4-18-25: From NYS DMV, license plates for new ATV trailer.
- 4-21-25: From Mattituck Fire District request to pay half of insurance for shared fire prevention trailer. Motion 25-503.
- 4-24-25: From Waterway testing results of 2025 pump testing for engines.
- 4-26-25: From NYS DMV, title for new ATV trailer.
- 4-28-25: From East End Financial 2025 LOSAP funding statement.
- 4-30-25: From Chief's Office notice that member #505 has been removed from medical inactive.
- 5-01-25: From Firefy (LOSAP manager) 2025 annual report.
- 5-02-25: From Lupton and Luce Statement for 2025 services.
- 5-02-25: From Lupton and Luce notice of adjustment in policy for surplus 2011 Tahoe.
- 5-02-25: From Suffolk Fire Districts Assoc. notice of training to be held on 5-19-25.
- 5-02-25: From NY State District notice of mini summit to be held on 5-30 & 5-31.
- 5-02-25: From Relay communication reply to question regarding delivery of radios ordered in 2024.
- 5-02-25: From LI Communications, invoice for radio repairs.
- 5-05-25: From Alan Rich request to hold meeting regarding new ambulance.
- 5-05-25: From Fine Care Lawn Services invoice for services provided in April 2025.

- 5-08-25: From Firefly, Copy of letter sent to family of deceased member Donald Richert
- 5-09-25: From Nemschik/Silverman proposal to bury utility lines as part of new firehouse building project. Motion 25-504.
- 5-12-25: From Southold Town Planning Board, site plan for proposed wholesale yard located at 7505 Cox Lane, Cutchogue.
- 5-12-25: From Lund valve testing, notice that back flow valves on District properties are due for testing.
- 5-12-25: From Suffolk Water Authority, request for input on proposed main extension on Sterling Road in Cutchogue.
- 5-12-25: From Chief's Office notice of incident that occurred on 5-10-25 involving a member's personal vehicle.
- 5-12-25: From Albertson Marine, proposal for maintenance to be done on unit 8-5-10A inflatable boat. Motion 25-505.
- 5-13-25: From Chief's Office, recommendations on site plan for 7505 Cox Lane project.
- 5-13-25: From Chief's Office, recommendations for placement of hydrant on Sterling Road main extension.
- 5-13-25: From Chief's Office, recommendations on site plan for 1350 Alvah's Lane project
- 5-13-25: From United Fire Company, report on May Company meeting (See attached).

Correspondence Sent

- 4-09-25: To Munistat signed municipal bond agreement.
- 4-11-25: To Southold Town Planning response to McBride subdivision request.
- 4-12-25: To Southold Town Planning response to proposed solar farm on Cox lane, Cutchogue.
- 5-05-25: To Relay Communications update on radios ordered in September of 2024.
- 5-06-25: To Denooyer Chevrolet inquiry about availability of 2025 Chevrolet Tahoes in red.

Secretary Report

- 4-09-25: Delivered signed contract for lawn care to low bidder Fine Care Lawn Services.
- 4-29-25: Set up meeting with Tony Hill of Firefly (LOSAP plan manager) for 5-20-25 @7pm.
- 5-06-25: Ordered memorial sign for deceased member Donald Richert.
- 5-06-25: Confirmed date for backflow valve testing for 6-4-25
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Board Discussion

- Discussion was held status of possible sale of Class C truck to Riverhead Fire District. North Lindenhurst Fire Company has expressed interest in purchasing the unit. Board to will contact Riverhead again if no longer interested will open discussion with North Lindenhurst about possible purchase.
- Discussion held on current town updating of zoning maps. Commissioner Talbot suggested that the Board should inquire about getting zoning on District's Cox Lane property changed to light industrial. Secretary to send letter to zoning chairperson Lanza requesting the change.
- Extensive discussion held on compensation for CME coordinator Parks. Treasurer to investigate compensation paid to past CME coordinators and advise Board.
- Discussion from Commissioner Talbot regarding using Starlink as a communications platform for ambulances and first responders. The Board would like to research further.
- Discussion was held on an incident involving members private vehicle at a call on 5-10-25. The Board will contact the member for further information.
- Commissioner Blados inquired about the status of old metal chairs currently stored in building C. Board vote to surplus them previously but to date they are still in storage building.
- Discussion on status of custodian Ev Glover who had recent elective surgery. After consulting with District legal counsel William Glass, Board was advised Mr. Glover could return to work if he provided documentation from his surgeon.

Motions

- 25-500: Motion approve minutes from April, 2025, regular meeting as distributed. Motion made by D. Blados, seconded by M. Finnican. All present in favor motion passed.
- 25-501: Motion to accept report on general fund expenditures for April 2025 as presented by Treasurer Zwerlein. Motion made by C. Talbot, seconded by D. Blados. All present in favor motion passed.
- 25-502: Motion to accept report on capital project fund expenditures for March 2025 as presented by Treasurer Zwerlein. Motion made by C. Talbot, Seconded by D. Blados. All present in favor motion passed.
- 25-503: Motion to pay half of insurance premium for shared fire prevention trailer. Motion made by D. Blados, Seconded by L. Behr All present in favor motion passed.
- 25-504: Motion to have telephone (Verizon) and fiber optics cable (Optimum) utilities buried in front of building as part of the new firehouse building project to ensure continued operation during severe weather events. Motion made by M. Finnican, seconded by C. Talbot. All present in favor motion passed.
- 25-505: Motion to approve repairs of unit 8-5-10A (boat) by Albertson marine for \$1230.82. Motion made by D. Blados, Seconded by M. Finnican. All present in favor motion passed.
- 25-506: Motion compensate Andrea Parks for work completed in 2023 and 2024 based on what previous CME coordinators where paid. Motion made by C. Talbot, Seconded by M. Finnican. All present in favor motion passed.
- 25-507: Motion to approve items 1-4 (training) on Chief Boken's report (see attached). Motion made by D. Blados, Seconded by M. Finnican. All present in favor motion passed.
- 25-508: Motion to approve items 1-3 (activities) of Chief Boken's report (see attached). Motion made by M. Finnican, Seconded by D. Blados All present in favor motion passed.
- 25-509: Motion to approve items 1-4 (requests) on Chief Boken's report (see attached). Motion made by L. Behr, Seconded by M. Finnican. All present in favor motion passed.
- 25-510: Motion to decommission fire well on Oak Road in New Suffolk and Sterling Road in Cutchogue due to extended poor performance. Hydrants are available in both areas. Motion made by L. Behr, Seconded by M. Finnican. All present in favor motion passed.
- 25-511: Motion allow use of unit 8-5-2 (mini pumper) for field day at Cutchogue Est School on 6-11-25. Motion made by D. Blados, Seconded by C. Talbot. All present in favor motion passed.
- 24-512: Motion to declare old radios and minitors as surplus and seek a method to dispose of them.
- 24-513 Motion to adjourn at 8.32 pm. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.

Commissioner Reports

Commissioner Blados

- 8-5-80 car had air conditioner repaired.
- 8-5-3 Had repair to door alarm, battery charger repaired, and relief valve reset.
- 8-5-4 Awaiting estimate for refurbishment from Firematic.

Commissioner Finnican

- Progress on new building stairs should be completed this week, some windows to be installed soon and elevators should be completed soon.
- Looking into furniture for new building. It was suggested that a sample chair to be used in the meeting room be ordered for evaluation. Secretary to order.

Commissioner Talbot

- Remarkd on excellent job Firefly and East end Financial have done with District LOSAP program.

Commissioner Behr

- Looking to schedule meeting with alternative insurance carrier for possible future District insurance needs.

Commissioner Harned

- Absent

Chief's Reports

Chief Boken

- See Attached
- Need access code for a gate blocking a fire well on private property.

Chief Dinizio

- No report

Chief Hinton

- Thanked Officers on excellent job on spring well pumping.

Captain's Reports

Captain Pearsall

- Reported on EMS personnel starting to use new (PSTRAX system

Captain Brewer

- Absent

Captain Burns

- Absent

Captain Nicholson

- Absent

Audience Participation

None

Meeting adjourned at 8.32 P.M.

Next meeting June 8, 2025 7:00 P.M. at CFD Annex

Respectfully Submitted

Thomas Shalvey

Secretary

CUTCHOGUE FIRE DISTRICT

AGENDA

Date: 5/13/2025

Time: 1900

Secretary Thomas Shalvey Jr.

Board members

Larry Behr Chairman ,Commissioners; David Blados, Michael Finnican, Christopher Talbot
Absent Commissioner Steven Harned

Time	Item
1900	Salute to flag
	Moment of silence for Don Richert
	Roll Call of Officers {Quorum Met} [x]
	Approval of Distributed Minutes [x]
	Approval of Distributed Treasurers Report [x]
	Approval of Audited Bill as presented by Treasurer [x]
	Correspondence and Action Taken
	Commissioners Reports
	To do:
	1) Decision on Alvahs Lane barn site plan.
	2) Decision adding hydrant on Sterling Road.
	3) Set up meeting with Alan Rich.
	4) Set up meeting with East End Financial to review LOSAP investments.
	5) Approve placement of new hydrant on Sterling Road.
	6) Review site plan for Cox Lane development
	Chief's Report and Action Taken: See Attached
	Old Business, If Any.
	1) Status of members on long term medical inactive.
	New Business:
	1) Approve bids to bury utility lines in front of fire house.
	2) Albertson marine quote.
	Public Participation State name and address if not known to Board. Yes [] No [x]
	Adjournment Time: 832 PM

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, May 13, 2025
Warrant 25-05

Pay To	Amount
ALBERTSON MARINE, INC.....	\$152.21
ALL POWER PERFORMANCE.....	\$154.00
AZAMA DE CHAPETON MARGARITA.....	\$402.50
BENDER MATTHEW & CO., INC.....	\$81.08
BIG GEYSER INC.....	\$521.50
BOUND TREE MEDICAL LLC.....	\$3,141.25
CASSONE LEASING, INC.....	\$919.00
COMMANDER POWER SYSTEMS.....	\$328.00
FINE CARE LANDSCAPE, INC.....	\$1,000.00
FIRE END & CROKER.....	\$2,550.83
FIREMATIC SUPPLY.....	\$1,885.81
GERM FREE PRO.....	\$398.00
GLASS JR. WILLIAM F. ESQ.....	\$568.00
HENDRICKSON FIRE RESCUE EQUIP.....	\$1,099.41
INTEGRATED WIRELESS TECHNOLOGI.....	\$11,366.94
ISLAND TECH SERVICES.....	\$2,763.04
JAMES PUBLISHING, INC.....	\$175.00
LUPTON & LUCE, INC.....	\$14,740.77
M&T BANK CAP PROJ CKG A/C.....	\$737,500.00
M&T BANK CREDIT CARD PAYMENTS.....	\$3,651.41
MARTIN C. AUTOMOTIVE SUPPLY.....	\$261.35
MATTITUCK ENVIRO SERVICES.....	\$551.90
NASSAU DIAGNOSTICS, INC.....	\$725.00
NYS EMPLOYMENT TAXES UI.....	\$412.33
PAYCHEX.....	\$258.87
PAYROLL.....	\$25,216.96
PECONIC ENERGY CORP.....	\$1,724.71
PECONIC PROPANE INC.....	\$1,704.85
PERSHING LLC.....	\$49,285.00
PETRO COMMERCIAL SERVICES.....	\$283.22
PSEG LONG ISLAND.....	\$1,936.70
PUBLIC SAFETY STORE, LLC.....	\$308.15
RIVERHEAD BRAKE SERVICE LLC.....	\$265.61
S & L IRRIGATION INC.....	\$220.25
SAFETY & ENV. SOLUTIONS, INC.....	\$180.00
SOUTHOLD PHARMACY.....	\$74.00
SPRAGUE OPERATING RESOURCES.....	\$1,755.86
TECHNOLOGY REFLECTIONS, INC.....	\$1,384.40
TIMES REVIEW NEWSPAPERS.....	\$59.85
UNITED STATES TREASURY EFTPS.....	\$1,952.84
VERIZON WIRELESS.....	\$97.08
WATERWAY PUMP TSTG & WEIGH SRV.....	\$1,400.00
XCL BUSINESS TECHNOLOGIES INC.....	\$128.89
	<u>\$873,586.57</u>

Cutchogue Fire District
Abstract of Transactions For Approval
Capital Projects Fund, May 13, 2025
Warrant 25-05

Pay To	Amount
COMMANDER ELECTRIC, INC.....	\$33,750.00
ENVIROSCIENCE CONSULTANTS.....	\$2,305.00
GLASS JR. WILLIAM F. ESQ.....	\$300.00
PARK EAST CONSTRUCTION CORP.....	\$38,822.58
STALCO CONSTRUCTION, INC.....	\$582,315.10
STANDARD & POORS FINANCIAL SER.....	\$25,500.00
ULTIMATE POWER, INC.....	\$120,669.00
Total bills for approval 5/13/2025.....	\$803,661.68



CUTCHOGUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST. 1928 •



www.CutchogueFireDept.org

CutchogueChiefs@yahoo.com

May 13, 2025

Fire School/Training

1. Water Rescue training in Peconic Bay Wednesday May 14th
2. In House Training Thursday May 15th Topic to be announced
3. Helicopter Demonstration/ Drill for the Cub Scouts Saturday May 17th Cutchogue West School
4. Fire school at Yaphank Tuesday May 20th topic LP Gas

Activities:

1. Riverhead FD has requested 8-5-3 to standby for their annual Installation Saturday May 17th from 5PM till Midnight at their HQ.
2. Memorial Day flag placement at the local cemeteries Saturday May 24th 9AM.
3. Memorial Day Parade in Southold Monday May 26th Parade is 10AM. Traditional BBQ at Hq following the parade.

Equipment/Repairs:

1. Status of ordered hose for 8-5-3 and 8-5-4 as hose test date is approaching?
2. 8-5-1 rear tires are dry rotted and in need of replacement original tires.
3. 8-5-1 air leak unable to locate where.
4. 8-5-1 tank fill lever will not close.
5. 8-5-4 drain lever broke off and missing near passenger front tire
6. 8-5-4 driver intake pump screen needs replacing.

Requests:

1. Following a recent in house drill we discovered we are in need of an adaptor and cover for a discharge on 8-5-4 the truck is currently set up for 4" supply hose not 5" (see attached)
2. Request replacement 3X5 American flags for the apparatus 3 flags being requested.
3. Request elevator keys for the Chiefs Cars (see attached)
4. Request for the use of 8-5-9 for the North Fork Volunteer Firefighters Assoc. Annual Dinner Saturday May 31st in Riverhead.

Misc:

1. Lumber for cribbing for 8-5-5 is ordered waiting for delivery (quote attached)
2. 8-5-11 radio repaired found to be a damaged radio and coax wire, the radio was sent out and being checked to see if it was under warranty. 30 and 32 car still being worked on.
3. Well report submitted by the captain and is attached. We currently still have an issue with the owner of the property on the sound off Oregon Rd. Someone continues to lock the gate and we have no access to test the well. Can we get the code for access? Also the well on New Suffolk Rd

and Oak Rd has provided poor results and I am recommending the well be taken out of service there is a hydrant is in the area. Also following the installation of the water main on Sterling Rd and the addition of the hydrant the well on that street also be taken out of service. 2 electrical box issues on wells #45 Bridge Ln and #73 Stillwater Ave. the plug boxes are broken and in need of repair.

4. I was in talks with member Kathryn Hartmann she agreed to change her membership status. I am awaiting her letter.
5. The Mattituck Cutchogue PTA is having a field day June 11th at 12:30pm and had requested a firetruck to add to the days events, 8-5-2 would be a good fit to accommodate their request. They are also requesting the use of the booster reel in a supervised way to spray the students that may needing cooling off during their activities. (letter given to Chairman Behr)

Respectfully Submitted:

Chief Michael C. Boken



EST. 1928

UNITED FIRE COMPANY NO. 1
CUTCHOGUE FIRE DEPT.
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

May 13, 2025

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1162
May 1, 2025

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

➡ Honorary member Donald Richert (c/n 442) answered his last alarm on May 6, 2025.

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 1**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachment