

# Minutes

## Board of Fire Commissioners Cutchogue Fire District

Date: August 12, 2025

Time: 7:00 P.M.

Meeting called to order by,

Lawrence Behr, Chairman of the Board

### In attendance

Lawrence Behr, Chairman, Steven Harned, Vice Chairman Christopher Talbot, David Blados, Michael Finnican, Commissioners

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

### Approval of Minutes

The Board approved the minutes of July 8, 2025, meeting as distributed to the Board members. Motion 25-804.

### Approval of Treasurer's reports

*See Attachments*

The Board approved the July Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-805 and 25-807

### Correspondence Received

- 7-11-25: From Chris Martell. 2025 Lease for dock space to be used by District rescue boat. Cost per year \$4,000.00
- 7-11-15: From Andrea Park. Resignation as District CME Officer. (see motion 25-808)
- 7-18-25: From Southold Town. Instructions for submitting the 2026 operating budget to the town.
- 7-21-25: From Cutchogue Chief's Office. Notice that member #634 was placed on medical inactive as result of injury received during a call requiring medical attention at the PBMC emergency room.
- 7-24-25: From Cutchogue Chief's Office. Notice that member #634 has been cleared by District medical provider NDI to return to active duty.
- 7-28-25: From 11400 LLC winning bidder for kitchen and cleaning equipment for the new firehouse building project. Update quote for the equipment.
- 7-30-25: From USPS. Proof of registered letter to member #444 regarding status on medical inactive list.
- 7-30-25: From Denooyer Chevrolet. Notice of availability of a 2025 Chevrolet Tahoe for use as a Chief's vehicle.
- 8-04-25: From NDI (District medical provider) Medical clearance for member #520.
- 8-05-25: From USPS. Notice of delivery of registered letters to member 520 regarding status on medical inactive list and from 360 Training for delivery of tests.
- 8-05-25: From Mercury Marine. Notice of recall on engines for District rescue boat unit 8-5-10 information given to water rescue officers.
- 8-06-25: From Cutchogue Chief's Office: Notice that member #595 has been placed on medical inactive status.
- 8-07-25; From Firefly (District LOSAP manager). Notice of adjustment to death benefit for member Richard Hartmann.

- 8-08-25: From ITS (District technology provider). Quote for installing access points in the new firehouse building project. (see motion 25-809)
- 8-11-25: From McNeil insurance. Notice of receipt of claim for an accident involving member D. Blados and his personal vehicle.
- 8-11-25: From McNeil insurance. Notice of claim for an accident involving District utility vehicle unit 8-5-23.
- 8-12-25: From United Fire Company #1. Report on August 2025 Company meeting.
- 8-12-25: From Denooyer Chevrolet. Paperwork to finalize purchase of 2025 Tahoe for use as Chief's vehicle.

## Correspondence Sent

- 7-11-25: To Ex-Commissioners notice of annual meeting on 24 July.
- 7-11-25: To William Glass. Request for guidance in selling surplus vehicle to the riverhead Fire Department.
- 7-21-25: To Fire Districts Mutual. Required paperwork regarding on duty injury to member #634.
- 7-22-25: To Amos Meringer via certified mail. Request for update on current membership status.
- 7-22-25: To Antone Berkoski via certified mail. Request for update on current membership status.
- 7-22-25: To 360 training via certified mail. Tests to be graded for recent alcohol awareness class taught to members.
- 8-11-25: To The Standard Insurance Company. Information requested to settle Kathy Hartmann death benefit.

## Secretary Report

- 7-10-25: Scheduled meeting with payroll company. (Meeting canceled on 7-18-25)
- 7-30-25: Met with a rep from Metro Environmental services to get information about automating fuel dispensing system for District owned vehicles.

## Board Discussion

- Discussion was held on members not securing doors at Annex building when leaving. Notice will be sent to membership advising them to be aware of locking doors when leaving.
- Discussion held on members on medical inactive list taking part in Department functions or responding to alarms. Commissioner Harned to send out notifications to membership advising members on medical inactive to refrain from taking part in scheduled Department fundraisers.
- Discussion was held regarding permissive referendum to use funds in the Capital Reserve Building and Grounds Fund to pay for equipment and installation of equipment as part of the New Firehouse Building project. It was decided to make \$200,000.00 available. (See resolution 25-08-01)
- Commissioner raised possibility of having Firefly meeting with the Board to discuss options on increasing the monthly payout to qualified members.

## Motions

- 25-805: Motion approve minutes from July, 2025, regular meeting as distributed. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 25-806: Motion to accept report on general fund expenditures for July 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.
- 25-807: Motion to accept report on capital project fund expenditures for July 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-808: Motion to accept the resignation of Andrea Park as District CME coordinator. Motion made by S. Harned, Seconded by L Behr. All present in favor motion passed.
- 25-809: Motion to accept quote from Island Tech Services for \$9070.00 to install new access points as part of the New Firehouse Building Project. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed.

- 25-810: Motion to approve purchase of 4 new sets of interior firefighter turnout gear. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
- 25-811: Motion to approve amended minutes for June 10 and 26 meetings. Motion made by C. Talbot, Seconded by S. Harned. All present in favor motion passed.
- 25-812: Motion to purchase new flag for headquarters site. Motion made by M. Finnican, Seconded by D. Blados All present in favor motion passed.
- 25-813: Motion to investigate cost of memorial plaque to be installed on the new building upon completion. Motion made by d. Blados, seconded by S. Harned. All present in favor motion passed unanimously.
- 25-814: Motion to approve items1-3 (Activities) on Chief Boken's report (see attached). Motion made by D. Blados, Seconded by M. S. Harned. All present in favor motion passed.
- 25-815: Motion to approve items 1-3 repairs. On Chief Boken's Report. Motion made by C. Talbot, Seconded by S. Harned. All present in favor motion passed.
- 25-816: Motion fire school/training on Chief Boken's report. Motion made by D. Blados, Seconded by C. Talbot. All present in favor motion passed.
- 25-817: Motion to approve Chief Boken's request to have 2 firefighting nozzles that failed testing repaired by South Shore Fire Safety. Motion made by S. Harned, seconded by C. Talbot. All present in favor, motion passed unanimously.
- 25-818: Motion to contact Firefly to set up meeting to discuss option for District LOSAP plan. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 25-818: Motion to post permissive referendum to transfer \$200,000.00 from the building and grounds fund to pay for future equipment needed in the new firehouse building project. Motion made by D. Blados, seconded by M. Finnican. (see resolution 25-08-01)
- 25-819: Motion contract with CMJ Enterprises of Lindenhurst NY to install lighting and emergency equipment package on 2025 Chevrolet Chief's Car for a cost of \$29,046.17 using Town of Babylon contract #25G34 awarded in April of 2025. Motion by D. Blados, seconded by M. Finnican. All present in favor motion passed.
- 24-820 Motion to adjourn at 8.15 pm. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.

## Resolutions:

### 25-08-01: Notice of Resolution adopted subject to Permissive Referendum.

- To expend up to \$200,000.00 from the ***Capital Reserve Buildings and Grounds Fund*** for the purchase and installation of capital equipment (office and Kitchen), security systems and other work in connection with the New Firehouse Building Project. (see attached Resolution)

Voting Shows as follows.

Chairman Behr:	Aye
Vice Chairman Harned:	Aye
Commissioner Blados:	Aye
Commissioner Finnican:	Aye
Commissioner Talbot:	Aye

All present in favor, motion passed unanimously. Secretary to publish legal notice in Suffolk Times.

## Commissioner Reports:

### Commissioner Blados

- 8-5-16, 17, 2 and 23 to have New York State inspection this month.
- 8-5-4 Had charger plug repaired.
- No recent issues with circuit breaker on 8-5-17 (Ambulance).
- Commissioners meeting on 24<sup>th</sup> went well.
- 8-5-15 (Fire Police Unit) had new batteries installed.
- 8-5-18 (Bucket truck) to have new batteries installed.

**Commissioner Finnican**

- Progress on new firehouse building project.
- Contact Fenton to letter the new Chief's car when delivered.

**Commissioner Talbot**

- Update on town feeling towards cell phone towers.

**Commissioner Behr**

- C-Truck should be transferred to Riverhead Fire Department later this week.
- Seeking quotes on District insurance needs for 2025-26

**Commissioner Harned**

- Ben Chiarmonte has been hired to maintain District wells and hydrants.

**Chief's Reports****Chief Boken**

- See Attached

**Chief Dinizio**

- Absent (at training)

**Chief Hinton**

- Absent (at training)

**Captain's Reports****Captain Pearsall**

- Absent (at training)

**Captain Brewer**

- Absent

**Captain Burns**

- Absent (at training)

**Captain Nicholson**

- Absent (at training)

## **Audience Participation**

### **None**

- Garrett Lake addressed the Board and offered the services of his company (John Lake Lawn Care) to rebuild the monument in the parking lot located across from the firehouse. Board to consider.

**Meeting adjourned at 8:15 P.M.**

**Next meeting September 9, 2025 7:00 P.M. at CFD Annex**

**Respectfully Submitted**

**Thomas Shalvey Jr.**

**Secretary**