

# Minutes

## Board of Fire Commissioners Cutchogue Fire District

Date: April 8, 2025

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Time: 7:00 P.M.

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Meeting called to order by,

Lawrence Behr, Chairman of the Board

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### In attendance

Lawrence Behr, Chairman, Steven Harned, Vice-Chairman, David Blados, Michael Finnican, Commissioners

Absent Christopher Talbot Commissioner

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

### Approval of Minutes

The Board approved the minutes from March 11, 2025, meeting as distributed to the Board members. Motions 25-400.

### Approval of Treasurer's reports

*See Attachments*

The Board approved the March Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-401 and 25-402

### Correspondence Received

- 3-12-25: From William Glass. Response on how to proceed converting bonds for New Firehouse Building Project.
- 3-14-25: From Fire Districts Mutual, verbal confirmation on adjustments for unpaid balances in member #249 workman's comp. case.
- 3-14-25: From AEI FOIL request about fire inspections at 50 Commerce Drive Cutchogue, NY property. (Secretary complied).
- 3-14-25: From Chief Boken report on damaged personal equipment damaged while doing pre-planning for the District. (Item replaced).
- 3-19-25: From Lupton and Luce District insurance carrier. Adjustment for surplus vehicles sold and addition of trailer for use in moving District owned ATV.
- 3-19-25: From Cutchogue Chief's. Member #457 has been removed from medical inactive.
- 3-20-25: From Nora Tuthill-Glueck, notice of sale of marina where District owned boat is stored during boating season, asking if Board intended to keep using the same mooring slip.
- 3-20-25: From Munistat, bond agreement for New Firehouse Building Project.
- 3-20-25: From Jamesport FD, installation invitation.
- 3-24-25: From Cutchogue Chief's, member #663 has been removed from medical inactive list.
- 3-27-25: From Riverhead FD, installation invitation.
- 3-27-25: From Southold FD, installation invitation.
- 3-27-25: From Southold Town request to update records for Firefighter tax exemption.
- 4-1-25: From Southold Town Planning Department, site plan for agriculture building located at 1350 Alvah's Lane Cutchogue.

- 4-1-25: From AEI second request for fire inspection reports for other properties located on Commerce Drive in Cutchogue (Secretary complied)
- 4-3-25: From Suffolk County, clarification on new law requiring first responders to receive child abuse training. Currently doesn't apply to EMS personnel.
- 4-7-25: From Suffolk Water Authority, request for information on devices being installed in the New Firehouse Building Project. Turned over to construction company Park East.
- 4-7-25: From Fire District Mutual updates on workman's compensation and firefighter benefit policies
- 4-8-25: From United Fire Company, report on April Company meeting (See attached).

## Correspondence Sent

- 3-12-25: To Suffolk Water Authority locations for new water main extension on Oregon Road in Cutchogue.
- 3-12-25: To Firefly via E-mail final report for service awards points for 2024.
- 3-12-25: To William Glass, Board attorney clarification on bond conversion process for New Firehouse Building Project.
- 3-15-25: To AEI response to FOIL request 25-01
- 4-1-25: To Southold Town, updated roster of members eligible for tax exemption in 2025.
- 4-1-25: To AEI response to FOIL request 25-02

## Secretary Report

- Placed legal notice for landscaping of District properties.
- Got update on timetable for replacing Self Contained Breathing Apparatus owned by the District.
- Scheduled pump test for engines for 4-23-25.
- Scheduled hose test for apparatus for 6-3-25
- Registered ATV trailer with NY DMV.
- Opened account for District with Restaurant Depot.

## Board Discussion

- Discussion was held on the letter from Nora Tuthill-Glueck about boat dockage. Property was recently sold to Chris Martell. Was agreed to get price for 2025 season and keep boat at same mooring if feasible.
- Discussion on need to have District owned trailers undergo yearly safety inspections, will look into further.
- Discussion on need to have meeting in near future to District apparatus needs going further with the Chief's Office and come up with a comprehensive plan on District's needs. Possible work session meeting needed to gather more information.

## Motions

- 25-400: Motion approve minutes from March 11, 2025, regular meeting as distributed. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.
- 25-401: Motion to accept report on general fund expenditures for March 2025 as presented by Treasurer Zwerlein. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
- 25-402: Motion to accept report on capital project fund expenditures for March 2025 as presented by Treasurer Zwerlein. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
- 25-403: Motion to approve Munistat bond sale for New Firehouse Building Project. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-404: Approve transfer of member George Schneider from senior active to honorary by United Fire Company at April 2025 meeting. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.

- 25-405: Motion approve Ken Burns #517 as Lieutenant of pumper 8-5-2 Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-406: Motion award landscaping bid for Annex property to Fine Care Landscape, INC for \$1, 000.00 per month for 3 months. Rejected bid for lawn maintenance for Headquarters property due to current poor condition of grass at the site. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-407: Motion to approve items 1&2 Training of Chief Boken's report (see attached). Motion made by M. Finnican, Seconded by S. Harned All present in favor motion passed.
- 25-408: Motion to approve items 1 to 4 activities on Chief Boken's report (see attached). Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-409: Motion to have Relay Communication look into making repairs and upgrades to existing radios in various equipment. Motion made by L. Behr, Seconded by S. Harned. All present in favor motion passed.
- 25-410: Motion made to replace cribbing wood on Rescue 8-5-5 and to purchase 20 new ANSI approved breakaway vest for use by members. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 24-411: Motion to rent dock space for Marine Unit 8-5-10 for a cost of \$4,000.00 from Chris Martell the new owner of the Old Cove Marina. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.
- 24-412: Motion to adjourn at 7:49 pm. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.

## Commissioner Reports

### Commissioner Blados

- 8-5-3 Power steering leak repaired.
- 8-5-16 & 17 had fluids checked.
- 8-5-4 Pike pole brackets installed.
- Awaiting estimate from Firematic Supply on refurbishment of pumper 8-5-4.
- 8-5-11 radio needs repair. (See motion 24-410)

### Commissioner Finnican

- Progress on new building.

### Commissioner Talbot

- Absent

### Commissioner Behr

- District is current with all insurance needs and LOSAP program

### Commissioner Harned

- Awaiting nicer weather to have out of service wells decommissioned.
- Had nice evening at Southold Fire Department installation.

## Chief's Reports

### Chief Boken

- See Attached
- Reported on problems with radios needing updating or repair recommended using relay communications to come out and survey equipment. (motion 25-410).

### Chief Dinizio

- Absent

### Chief Hinton

- Thanked Board for recent training opportunities.

## **Captain's Reports**

### **Captain Pearsall**

- Absent

### **Captain Brewer**

- Absent

### **Captain Burns**

- Absent

### **Captain Nicholson**

- Absent

## **Approved Chief's March Requisitions**

- 2 rolls of webbing for firefighter extrication training \$115.00 (25-220).
- Mounting brackets for pumper 8-5-4 \$483.49 (25-225).

## **Audience Participation**

**None**

**Meeting adjourned at 7:49 P.M.**

**Next meeting May 13, 2025 7:00 P.M. at CFD Annex**

**Respectfully Submitted**

**Thomas Shalvey**

**Secretary**

Cutchogue Fire District  
Abstract of Transactions For Approval  
General Fund, April 8, 2025  
Warrant 25-04

Pay To	Amount
AZAMA DE CHAPETON MARGARITA.....	\$385.00
BREWER WILLIAM.....	\$122.91
CASSONE LEASING, INC.....	\$919.00
COASTLINE CESSPOOL & DRAIN.....	\$375.00
EESG CUSTOM APPAREL.....	\$304.50
FINNICAN MICHAEL.....	\$50.00
FIRE DIST OF NY MUTUAL INS CO.....	\$57,271.00
FIREHOUSE TRAINING PLUS+ .....	\$2,750.00
FIREMATIC SUPPLY.....	\$326.25
FULL CYCLE EQUIPMENT REPAIR.....	\$365.50
GLASS JR. WILLIAM F. ESQ.....	\$568.00
HARTFORD THE.....	\$223.84
KOLB SERVICE CORP.....	\$216.25
M&T BANK CREDIT CARD PAYMENTS.....	\$3,859.37
MATTITUCK ENVIRO SERVICES.....	\$453.12
NASSAU DIAGNOSTICS, INC.....	\$50.00
NORTH FORK WELDING & STEEL SPL.....	\$128.00
NYS EMPLOYMENT TAXES UI.....	\$482.99
ORLOWSKI HARDWARE COMPANY.....	\$45.94
PAYCHEX.....	\$165.70
PAYROLL.....	\$24,233.19
PECONIC ENERGY CORP.....	\$312.73
PETRO COMMERCIAL SERVICES.....	\$352.73
PSEG LONG ISLAND.....	\$2,337.86
SOUTH SHORE FIRE & SAFETY.....	\$45.60
SOUTHOLD PHARMACY.....	\$18.00
SPRAGUE OPERATING RESOURCES.....	\$683.49
SUFFOLK COUNTY WATER AUTHORITY.....	\$269.04
TIMES REVIEW NEWSPAPERS.....	\$43.70
UNITED STATES TREASURY EFTPS.....	\$1,855.23
VERIZON WIRELESS.....	\$98.48
XCL BUSINESS TECHNOLOGIES INC.....	\$120.81
<u>Total bills for approval 4/8/2025.....</u>	<u>\$99,433.23</u>

Cutchogue Fire District  
Abstract of Transactions For Approval  
Capital Projects Fund, April 8, 2025  
Warrant 25-04

Pay To	Amount
COMMANDER ELECTRIC, INC.	622,350.00
ENVIROSCIENCE CONSULTANTS	1,430.00
PARK EAST CONSTRUCTION CORP	19,475.00
STALCO CONSTRUCTION, INC.	270,006.40
Total bills for approval 4/8/2025.....	\$913,261.40

# CUTCHOQUE FIRE DISTRICT

## AGENDA

Date: 4/08/2015

Time: 1900

Secretary Thomas Shalvey Jr.

### Board members

Larry Behr Chairman | Steve Harned Vice-Chairman, David Blados, Commissioner, Michael Finnican, Commissioner, Absent: Christopher Talbot Commissioner

Time	Item
1900	Salute to flag
	Roll Call of Officers {Quorum Met} [ X ]
	Approval of Distributed Minutes [ X ]
	Approval of Distributed Treasurers Report [ X ]
	Approval of Audited Bill as presented by Treasurer [ X ]
	Correspondence and Action Taken
	Commissioners Reports
	To do:
	1) Open Landscaping bids.
	2) Certify Munistat bonds.
	Chief's Report and Action Taken: <b>See Attached</b>
	Old Business, If Any.
	1) Status of members on long term medical inactive.
	2) Response to Suffolk water about proposed McBride subdivision and solar farm on landfill site.
	3) Status on replacing SCBA on unit 8-5-4.
	New Business
	4) Safety inspections for District owned trailers?
	Public Participation State name and address if not known to Board
	Adjournment Time: <b>1949 hours</b>



**UNITED FIRE COMPANY NO. 1**  
**CUTCHOGUE FIRE DEPT.**  
CUTCHOGUE, L.I., N.Y. 11935  
(631) 734-6907

April 7, 2025

Board of Fire Commissioners  
Cutchogue Fire District  
260 New Suffolk Road  
Cutchogue, NY 11935-2037

**Re: Regular Company Meeting #1161**  
**April 3, 2025**

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

➡ Lori Levinson (c/n 600) was expelled for non-compliance of the medical inactive policy requirements. This action took place at the March meeting.

➡ George Schneider (c/n 379) was placed on the Honorary List as per his request.

**Attachment 1**

➡ Kenneth Burns (c/n 517) was elected to complete the term of Lieutenant of 8 5 2 vacated by Bryan Zissel (c/n 595). The revised list of company officers is attached.

**Attachment 2**

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions.

**Attachment 3**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,  
THE UNITED FIRE COMPANY No. 1

*Tom*

Thomas Cybulski  
Recording Secretary

cc: Chief Michael Boken  
Captain Kenneth Pearsall

Attachment(s) 3





# CUTCHOGUE FIRE DEPARTMENT

## Office of the Chief

260 NEW SUFFOLK ROAD  
CUTCHOGUE, L.I., N.Y. 11935  
(631) 734-6907 • FAX (631) 734-2818  
• EST. 1928 •



[www.CutchogueFireDept.org](http://www.CutchogueFireDept.org)

[CutchogueChiefs@yahoo.com](mailto:CutchogueChiefs@yahoo.com)

Michael C. Boken  
*Chief*

Christopher Dinizio  
*1<sup>st</sup> Assistant Chief*

Joseph Hinton  
*2<sup>nd</sup> Assistant Chief*

Christian Figurniak  
*Department Secretary*

Thomas Roslak  
*Chaplain*

**April 8, 2025**

### Fire School/Training

1. Taxpayer Drill at Yaphank Tuesday April 15<sup>th</sup> trucks leave at 6PM.
2. In House Training Fire Response Scenarios Thursday April 17<sup>th</sup> 7PM.

### Activities:

1. Chiefs cocktail party and raffle Saturday April 12<sup>th</sup> 5-8PM previously approved by board. Our dept will be out of service during the event with district being covered by Mattituck and Southold FD from 4:30-8PM
2. Highway cleanup Saturday April 19<sup>th</sup> 10AM.
3. Southold Chiefs Counsel Meeting at CFD Monday April 21<sup>st</sup> 8PM
4. North Fork Fireman's Association Meeting Wednesday April 23<sup>rd</sup> Transportation requested.

### Equipment/Repairs:

1. 8-5-3 power steering leak (repaired 4/8/25)
2. Ongoing reception issue with the radio in 8-5-11 vehicle. Request to have multi band radio taken out of 8-5-23 and have reprogrammed by Relay Communications and installed into the 32 car. Also request to have relay program all portable radios with member identifiers.
3. 8-5-30 and 31 cars multiband radios never fully installed with 800/VHF frequencies. Request to have job completed.

### Requests:

1. Request to purchase and replace damaged wood cribbing on 8-5-5. Most if not all 4x4's will need to be replaced.
2. Request 10 break away Public safety vests. Size and lettering on the attached page.

### Misc:

Update we are still working on a date for gear fitting.

Respectfully Submitted:

*Chief Michael C. Boken*