

Minutes

Board of Fire Commissioners
Cutchogue Fire District

Date: April 14, 2026

Time: 7:00 P.M.

Meeting called to order by,

Steven Harned, Chairman of the Board

In attendance

Steven Harned, Chairman, David Blados, Vice Chairman Christopher Talbot, Michael Finnican, Lawrence Behr Commissioners.

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Motion by Chairman Harned to go into executive session to discuss personnel matter. Motion seconded by Commissioner Talbot.

Approval of Minutes

The Board approved the minutes of March 10, 2026, meeting as distributed to the Board members. Motion 26-401.

Approval of Treasurer's reports

See Attachments

The Board approved the March 2026 Treasurers' reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 26-402 and 26-403.

Correspondence Received

- 03-12-26: From East Marion FD invitation to Installation Ceremony.
- 03-16-26: From Island Tech, quote to extend wireless network to buildings A+B \$922.00
- 03-23-26: From Patriot insurance price adjustment for canceling insurance on Annex building.
- 03-26-26: From Riverhead FD invitation to Installation Ceremony.
- 03-30-26: From Southold FD invitation to Installation Ceremony.
- 04-02-26: From William Glass, bulletin on new state law regarding prevailing wage.
- 04-06-26: From NDI, Medical clearance for Member 533.
- 04-12-26: From Suffolk County Health Dept, results of recent fuel tank inspection.
- 04-13-26: From Ford Motor Company, Recall on 8-5-80 and new ambulance.
- 04-13-26: From United Fire Co. #1 Report on April Company meeting.
- 04-14-26: From Garage, Appraisal for ambulance 8-5-17 which is being replaced.

Correspondence Sent

- 03-13-26: To Southold Town Planning Board, response to site plan for Rich's Auto body located on Route 25 in Cutchogue.
- 04-14-26: To Suffolk County Health, Completed applications for fuel tank inspection.

Secretary Report:

- Secretary reported that network connection if EMS office is not working. He will contact ITS for repairs.
- Gathering information on new NY Department of Labor prevailing wage law that went into effect 1-1-26.
- Temporary radio antennae removed from Building A.
- Had glove and wipe dispensers installed in gas and diesel tanks on recommendation of County Health Department. (not required)

Board Discussion

- Discussion was held on EMS protocols update with EMS coordinator Liu. All agreed it was a good idea. (motion 26-426).
- EMS coordinator Liu reported that safes for narcotics on the ambulance and building are old and should be replaced with safes using more secure technology. He also designed a scheduling program for paid EMS staff to use to make sure shifts are properly covered. DEA will soon require agencies to register with them and get a DEA number and begin to purchase narcotics instead of doing trade in program with local hospital.
- Discussion was held on lawn care to 2026 season, will place ad using NY Dept of Labor prevailing wage rules.
- Discussion was held on possibility of the District purchasing a tanker. Company members Alan Glover, Wil Park and John Behr reported on a recent demonstration model that was viewed and said they believe it would be a good addition to the District fleet. In addition, the tanker committee recently traveled to Bulldog fire apparatus in Connecticut to view models they had in stock and the committee recommended purchase of a tanker pumper with a 4000-gallon tank. Board to take under advisement

Motions

- 26-400: Motion to move in executive session to discuss personnel matters. Motion made by Chairman Harned, seconded by Commissioner Talbot. All present in favor motion passed.
- 26-401: Motion to end executive session @7:15 p.m. Motion made by Chairman Harned, seconded by Commissioner Talbot. All present in favor motion passed.
- 26-402: Motion approve minutes from March 2026, regular meeting as distributed. Motion made by D. Blados, seconded by L. Behr. All present in favor motion passed.
- 26-403: Motion to accept report on general fund expenditures for March 2026 as presented by Treasurer Zwerlein. Motion made by L. Behr, seconded by C. Talbot. All present in favor motion passed.
- 26-404: Motion to accept report on capital project fund expenditures for March 2026 as presented by Treasurer Zwerlein. Motion made by L. Behr, Seconded by C. Talbot. All present in favor motion passed.
- 26-405: Motion to approve warrants for March 2026 as presented by Treasurer Zwerlein. Motion made by L. Behr, seconded by Talbot. All present in favor motion passed.
- 26-406: Motion accept quote of \$922.00 from Island Tech to install wireless access to buildings A + B. Motion made by L. Behr Seconded by C. Talbot All present in favor motion passed.
- 26-407: Motion purchase Schedule 2 program for \$3,040.00 from Schedule 2 as recommended by the EMS coordinator Liu. Motion made by M. Finnican, seconded by D. Blados. All present in favor motion passed.
- 26-408 Motion to contract with J.J. Keller for forklift safety training program for a cost of \$75.00. Motion made by M. Finnican, Seconded by D. Blados. All present in favor motion passed.
- 26-409: Motion to approve request from member Ceci Stevens to be placed on the honorary list as she has moved out of the district. Motion made by L. Behr, Seconded by S. Harned. All present in favor motion passed.
- 26-410: Motion hold a special meeting on 04-23-26 @ 6:30 p.m. to discuss EMS requests, purchase of a tanker and new ambulance. Motion made by D. Blados, Seconded by C. Talbot All present in favor motion passed.
- 26-411: Motion to go out to public bid on electrical updates to District memorial using prevailing wage schedule from NY Department of labor. Motion made by S. Harned, seconded by D. Blados. All present in favor motion passed.

- 26-412: Motion to go out to public bid for lawn maintenance on 355 New Suffolk Road property using prevailing wage schedule from NY Department of labor. Motion made by D. Blados, Seconded by M. S. Harned. All present in favor motion passed.
- 26-413: Motion to declare surplus the old 8-5-17 (ambulance) and list the vehicle on the garage website for sale. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 26-414: Motion to surplus small trailer that was donated to District. Motion made, D. Blados Seconded by M. Finnican. All present in favor motion passed.
- 26-415: Motion to purchase 20 hydrant markers from Country Enterprises for a cost not to exceed \$300.00. Motion made by M. Finnican, seconded by L. Behr. All present in favor, motion passed.
- 26-416: Motion to suspend members#576, #620 and #630 for failing to comply with District rule requiring that all members must take and pass a physical by April 1 each year. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 26-418: Motion to approve items 1 &2 Fire School and Training requests on Chief Boken's report. Motion made by D. Blados, seconded by S. Harned. All present in favor, motion passed.
- 26-419: Motion to approve items 1-5 activities request on Chief Boken's report. Motion made by S. Harned, seconded by D. Blados. All present in favor, motion passed
- 26-420: Motion to approve purchase of 15 Minitor 7 pager from Altech for a cost of \$7061.25 (funds allocated in approved 2026 budget) Motion made by S. Harned, seconded by D. Blados. All present in favor motion passed.
- 26-421: Motion to approve purchase on EMS jacket for EMT Edgett. Motion made by D. Blados, seconded by M. Finnican. All present in favor motion passed.
- 26-422: Motion to approve hosting a scholarship breakfast fundraiser in Headquarters on June 7. 2026. Motion made by B. Blados, seconded by S. Harned. All present in favor motion passed.
- 26-423: Motion to approve purchase 6 pairs of suspenders from Lion apparel for use by interior firefighters. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 26-424: Motion to approve purchase of replacement batteries for radios and flashlights as per Chief Boken's request in his report. Motion made by S. Harned, seconded by D. Blados. All present in favor motion passed.
- 26-425: Motion to reinstate Firefighter Richard Horton pending completion of his physical. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 26-426: Motion to accept updated EMS protocols for the Department as presented by EMS coordinator Liu. Motion made by S. Harned, seconded by C. Talbot.
- 26-427: Motion to adjourn made at 9:32 p.m. Motion made All present in favor motion passed. by S. Harned, seconded by L. Behr. All present in favor motion passed.

Resolution:

- Resolution M26-03, to approve Bonnie Zellner as member #642 of the Cutchogue Fire Department.
 - Voting as follows:
 - Chairman Harned: Aye
 - Vice-Chairman Blados: Aye
 - Commissioner Behr: Aye
 - Commissioner Finnican: Aye
 - Commissioner Talbot: Aye
- Resolution Passed.

Commissioner Reports

Commissioner Blados

- New ambulance is nearly complete and should be delivered sometime during the 2nd. Quarter of 2026. Some alterations needed to be made for refrigerator unit.
- Discussed quote for furniture from Dream Seat for various pieces of furniture to be used in the new firehouse. More information is needed about Company needs and District needs.
- 8-5-4 (pumper) Is at Riverhead Brake for spring repair. (Motion 26-303)

Commissioner Finnican

- New flooring is to be installed soon.
- Wall in utility room on 1st. floor was insulated.
- Reviewing Park East Construction bills.
- Finalizing punch list items.
- Building A roof resealed.

Commissioner Talbot

- Update on cell tower.
- Information on scissors lift to be used in the new building. (no Action)

Commissioner Behr

- Reported that District received a refund on insurance for cancelling coverage on Annex building

Commissioner Harned

- 80 car state has been State certified.

Chief's Reports

Chief Boken

- See attached.

Chief Dinizio

- Absent

Chief Hinton

- Thanked Board for recent training opportunities.

Captain's Reports

Captain Pearsall

- Reported on need for an EMS core trainer.
- Inquired about possible outstanding bill from Oregon Road Recycling for Building A & B and Annex cleanouts.

Audience Participation

- Yi Kun Liu, EMS Coordinator reported on several items (see Board Discussions)
- Joe Ingentio inquired about the possibility of members being allowed to rent out the community gathering room for family events. He presented the Board with policies the other local Fire Districts use for that purpose. Board to review his request

Meeting adjourned at 9:32 P.M.

Next meeting April 44, 2026 6:30 P.M. at CFD Headquarters.

Respectfully Submitted

Thomas Shalvey

Secretary

Cutchogue Fire District
 Abstract of Transactions For Approval
 General Fund, April 14, 2026
Warrant 26-04

Pay To	Amount
ALBERTSON MARINE, INC.	\$ 14.99
BIG GEYSER INC	\$ 290.00
BOUND TREE MEDICAL LLC	\$ 915.70
CASSONE LEASING, INC	\$ 638.39
EAST END INSULATION LLC	\$ 2,800.00
ECOLAB INC	\$ 224.78
EMERALD DOCUMENT IMAGING	\$ 440.00
FIRE DIST OF NY MUTUAL INS CO	\$ 44,966.00
FIREHOUSE TRAINING PLUS+	\$ 2,812.00
FIREMATIC SUPPLY	\$ 1,274.46
GJS ELECTRIC, LLC	\$ 4,157.00
GLASS JR. WILLIAM F. ESQ.	\$ 580.00
HARTFORD THE	\$ 259.79
HENDRICKSON FIRE RESCUE EQUIP	\$ 555.00
ISLAND TECH SERVICES	\$ 1,456.40
J. ZEE'S PLUMBING & HEATING	\$ 2,183.49
J.R. HOME IMPROVEMENTS	\$ 195.00
LIGHTPATH LLC	\$ 819.00
M&T BANK CREDIT CARD PAYMENTS	\$ 6,051.81
MATTITUCK ENVIRO SERVICES	\$ 437.11
NASSAU DIAGNOSTICS, INC.	\$ 1,430.00
NATIONAL GRID	\$ 2,127.99
NORTH FORK SEAL COATING	\$ 1,700.00
NYS EMPLOYMENT TAXES UI	\$ 478.40
ORLOWSKI HARDWARE COMPANY	\$ 147.24
PAYCHEX	\$ 191.43
PAYROLL	\$ 28,023.10
PETRO COMMERCIAL SERVICES	\$ 372.17
PROFESSIONAL INNOVATIVE PROGRAMS	\$ 300.00
PSEG LONG ISLAND	\$ 5,024.62
RIVERHEAD BEVERAGE	\$ 300.00
RIVERHEAD BRAKE SERVICE LLC	\$ 431.34
ROBBINS, TOM	\$ 39.13
SAFETY & ENV. SOLUTIONS, INC.	\$ 180.00
SOUTHOLD PHARMACY	\$ 36.00
SOUTHOLD TOWN DEPT SOLID WASTE	\$ 41.50
SPRAGUE OPERATING RESOURCES	\$ 1,287.42
SUFFOLK COUNTY WATER AUTHORITY	\$ 409.43
TYLERS SCOTT AUTOMOTIVE	\$ 123.51
UNITED STATES TREASURY EFTPS	\$ 2,152.86
VERIZON	\$ 97.18
WILDWOOD ELECTRIC, INC.	\$ 1,085.00
WITMER ASSOCIATES, INC.	\$ 2,317.60

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, April 14, 2026
Warrant 26-04

<u>Pay To</u>	<u>Amount</u>
XCL BUSINESS TECHNOLOGIES INC	\$ 154.74
TOTAL BILLS FOR APPROVAL 04/14/2026.....	\$ 119,521.58
Replacement for lost check #20218, 2/10/26	
OCEAN JANITORIAL SUPPLY INC	\$ 5,410.33
Restated Total	\$ 124,931.91

Cutchogue Fire District
Abstract of Transactions For Approval
Capital Projects Fund, April 14, 2026
Warrant 26-04

<u>Pay To</u>	<u>Amount</u>
COMMANDER ELECTRIC, INC.	\$27,904.18
INTEGRATED WIRELESS TECHNOLOGI	\$66,376.27
PARK EAST CONSTRUCTION CORP	\$215.44
<u>TOTAL BILLS FOR APPROVAL 04/14/2026.....</u>	<u>\$94,495.89</u>



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST . 1928 •

www.CutchogueFireDept.org CutchogueChiefs@yahoo.com



April 14, 2026

Fire School/Training

1. Yaphank fire school Tuesday April 21st Advanced Forcible Entry. Trucks Lv 6PM.
2. Southold Chiefs Council Back to Basics training seminar at CFD Thursday April 30th 7PM.

Activities:

1. North Fork Fire Police Meeting at CFD Thursday April 16th at 6:30PM.
2. ELIH hospital is requesting Rescue personnel and an ambulance to the hospital at 2PM April 17th for an EMS Week photo.
3. Chiefs Cocktail Party and Raffle Saturday April 18th (already approved previously) We will be once again be taking our dept out of service from 4:30-8:30 Mattituck and Southold agreed to split the district for us.
4. Southold Town Chiefs Council Meeting at CFD Monday April 20th 8PM.
5. Southold FD Installation Dinner Sunday April 26th. CFD has been requested to Standby from 1:30PM till 10PM with an Ambulance and an engine.

Equipment/Repairs:

1. With approval from Commissioner Blados, the 2 Ambulances and the 80 vehicle all have been lettered to follow NYS DOH regulations to have the name displayed that match the state certification certificates.

Requests:

1. Request to purchase 15 Motorola Minitor 7 pagers from AlTech Electronics Quote Attached.
2. Request to purchase 1 EMS coat for EMT Dan Edgett at East End Sporting Goods. He was not included in the last order as he was still in the class.
3. Request from the Scholarship Committee to have the Scholarship Breakfast here at CFD Sunday June 7th 8AM-12 Noon.
4. Chiefs request reimbursement for the following classes that were paid out of the chiefs checking account \$200 for Suffolk Chiefs Seminar March 27th and \$155 for M. Boken to attend a NYS CFR course at the Southold FD.
5. Request to purchase 6 pair of suspenders for the Lion turnout gear.
6. Last year we requested spare batteries for the Vulcan hand lanterns but have never received them.

7. Request 4 replacement Motorola Impres Batteries for the portable radios on 8-5-3 and 15. APX4000 radios.

Misc:

1. Status of the dock space in New Suffolk 8-5-10 is ready to go back in the water this month.

Respectfully Submitted:

Chief Michael C. Boken



EST. 1928

UNITED FIRE COMPANY NO. 1
CUTCHOQUE FIRE DEPT.
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907

April 13, 2026

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1173
April 2, 2026

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

- ▶▶▶ Bonnie Zellner was elected as a member and assigned company number 642. Her application is attached for your records. **Attachment 1**
- ▶▶▶ Cecilia "Ceci" Stevens (c/n 573) sent notice she is moving from the district and was granted her request to be placed on the Honorary List. **Attachment 2**

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 3**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachments (3)