

CUTCHOQUE FIRE DISTRICT

AGENDA

Date: 08/12/2015

Time: 1900

Secretary Thomas Shalvey Jr.

Board members

Larry Behr Chairman | Steve Harned Vice-Chairman, David Blados, Commissioner, Michael Finnican, Commissioner, Christopher Talbot Commissioner

Time	Item
1900	Salute to flag
	Roll Call of Officers {Quorum Met} [X]
	Approval of Distributed Minutes [X]
	Approval of Distributed Treasurers Report [X]
	Approval of Audited Bill as presented by Treasurer [X]
	Correspondence and Action Taken
	Commissioners Reports
	To do:
	1. Approve purchase of new turnout gear.
	2. Sign dock lease for boat.
	3. Approval of amended June minutes.
	4. Insurance renewal?
	Chief's Report and Action Taken: See Attached
	Old Business, If Any.
	1) Alvahs Lane well update.
	New Business
	1) Purchase replacement flag for HQ \$200.00+
	2) Purchase 3 rd finger reader for 2 nd . Floor of new building.
	3) Plaque for new building?
	4) Get carpets cleaned in Annex before we move out?
	5) Assignment of cars when new Chief's car is in service.
	Public Participation None
	Adjournment Time: 8:15 PM pm

Minutes

Board of Fire Commissioners Cutchogue Fire District

Date: August 7, 2025 Special Meeting

Time: 6:30 P.M.

Meeting called to order by,

Lawrence Behr, Chairman of the Board

In attendance

Lawrence Behr, Chairman, Christopher Talbot, David Blados, Michael Finnican, Commissioners, Thomas Shalvey Jr. Secretary. Absent Treasurer Peter Zwerlein

Absent Vice-Chairman Steven Harned

Board Discussion

- Board held discussion on the inability of Buzz Chew Chevrolet to procure a 2025 Tahoe for use as a Chief's car for the District. A car that meets the District's needs is in stock and available on a state contact from Denooyer Chevrolet in Albany. After discussing options, it was decided to go forward with the car currently available from Denooyer. (see Motions)

Motions

- 25-800: Motion to rescind motion 24-1017 a bid made by Buzz Chew Chevrolet to supply a 2025 Chevrolet Tahoe due to inability of dealership to provide the vehicle in a timely manner, Motion made by M. Finnican, seconded by C. Talbot. All present in favor, motion passed.
- 25-801: Motion to purchase 2025 Chevrolet Tahoe from Denooyer Chevrolet using Franklin County piggyback contract #23-0908-1 for \$59,714.86. Motion made by M. Finnican, seconded by D. Blados. All present in favor, motion passed unanimously.
- 25-802: Motion to enter into lease agreement with 945 Orchard Street LLC for \$4,000.00 annually for dock space in New Suffolk for District water rescue unit (8-5-10). Motion made by M. Finnican, seconded by C. Talbot. All present in favor, motion passed unanimously.
- 25-803: Motion to enter into a 5 year lease with DMGT digital to provide phones, installation and phone services as part of the new firehouse building project for a cost of \$462.37 monthly and an installation charge of \$2,339.05. Motion made by M. Finnican, seconded by C. Talbot. All present in favor motion passed unanimously.
- 25-805: Motion to adjourn made at 7:15 pm. Motion made by Chairman L. Behr, seconded by D. Blados. All present in favor, motion passed.

Meeting adjourned at 7:15 P.M.

Next meeting August 12, 2025 7:00 P.M. at CFD Annex

Respectfully Submitted

Thomas Shalvey

Secretary

Minutes

Board of Fire Commissioners
Cutchogue Fire District

Date: August 12, 2025

Time: 7:00 P.M.

Meeting called to order by,

Lawrence Behr, Chairman of the Board

In attendance

Lawrence Behr, Chairman, Steven Harned, Vice Chairman Christopher Talbot, David Blados, Michael Finnican, Commissioners

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Approval of Minutes

The Board approved the minutes of July 8, 2025, meeting as distributed to the Board members. Motion 25-804.

Approval of Treasurer's reports

See Attachments

The Board approved the July Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-805 and 25-807

Correspondence Received

- 7-11-25: From Chris Martell. 2025 Lease for dock space to be used by District rescue boat. Cost per year \$4,000.00
- 7-11-15: From Andrea Park. Resignation as District CME Officer. (see motion 25-808)
- 7-18-25: From Southold Town. Instructions for submitting the 2026 operating budget to the town.
- 7-21-25: From Cutchogue Chief's Office. Notice that member #634 was placed on medical inactive as result of injury received during a call requiring medical attention at the PBMC emergency room.
- 7-24-25: From Cutchogue Chief's Office. Notice that member #634 has been cleared by District medical provider NDI to return to active duty.
- 7-28-25: From 11400 LLC winning bidder for kitchen and cleaning equipment for the new firehouse building project. Update quote for the equipment.
- 7-30-25: From USPS. Proof of registered letter to member #444 regarding status on medical inactive list.
- 7-30-25: From Denooyer Chevrolet. Notice of availability of a 2025 Chevrolet Tahoe for use as a Chief's vehicle.
- 8-04-25: From NDI (District medical provider) Medical clearance for member #520.
- 8-05-25: From USPS. Notice of delivery of registered letters to member 520 regarding status on medical inactive list and from 360 Training for delivery of tests.
- 8-05-25: From Mercury Marine. Notice of recall on engines for District rescue boat unit 8-5-10 information given to water rescue officers.
- 8-06-25: From Cutchogue Chief's Office: Notice that member #595 has been placed on medical inactive status.
- 8-07-25; From Firefly (District LOSAP manager). Notice of adjustment to death benefit for member Richard Hartmann.

- 8-08-25: From ITS (District technology provider). Quote for installing access points in the new firehouse building project. (see motion 25-809)
- 8-11-25: From McNeil insurance. Notice of receipt of claim for an accident involving member D. Blados and his personal vehicle.
- 8-11-25: From McNeil insurance. Notice of claim for an accident involving District utility vehicle unit 8-5-23.
- 8-12-25: From United Fire Company #1. Report on August 2025 Company meeting.
- 8-12-25: From Denooyer Chevrolet. Paperwork to finalize purchase of 2025 Tahoe for use as Chief's vehicle.

Correspondence Sent

- 7-11-25: To Ex-Commissioners notice of annual meeting on 24 July.
- 7-11-25: To William Glass. Request for guidance in selling surplus vehicle to the riverhead Fire Department.
- 7-21-25: To Fire Districts Mutual. Required paperwork regarding on duty injury to member #634.
- 7-22-25: To Amos Meringer via certified mail. Request for update on current membership status.
- 7-22-25: To Antone Berkoski via certified mail. Request for update on current membership status.
- 7-22-25: To 360 training via certified mail. Tests to be graded for recent alcohol awareness class taught to members.
- 8-11-25: To The Standard Insurance Company. Information requested to settle Kathy Hartmann death benefit.

Secretary Report

- 7-10-25: Scheduled meeting with payroll company. (Meeting canceled on 7-18-25)
- 7-30-25: Met with a rep from Metro Environmental services to get information about automating fuel dispensing system for District owned vehicles.

Board Discussion

- Discussion was held on members not securing doors at Annex building when leaving. Notice will be sent to membership advising them to be aware of locking doors when leaving.
- Discussion held on members on medical inactive list taking part in Department functions or responding to alarms. Commissioner Harned to send out notifications to membership advising members on medical inactive to refrain from taking part in scheduled Department fundraisers.
- Discussion was held regarding permissive referendum to use funds in the Capital Reserve Building and Grounds Fund to pay for equipment and installation of equipment as part of the New Firehouse Building project. It was decided to make \$200,000.00 available. (See resolution 25-08-01)
- Commissioner raised possibility of having Firefly meeting with the Board to discuss options on increasing the monthly payout to qualified members.

Motions

- 25-805: Motion approve minutes from July, 2025, regular meeting as distributed. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 25-806: Motion to accept report on general fund expenditures for July 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.
- 25-807: Motion to accept report on capital project fund expenditures for July 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-808: Motion to accept the resignation of Andrea Park as District CME coordinator. Motion made by S. Harned, Seconded by L Behr. All present in favor motion passed.
- 25-809: Motion to accept quote from Island Tech Services for \$9070.00 to install new access points as part of the New Firehouse Building Project. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed.

- 25-810: Motion to approve purchase of 4 new sets of interior firefighter turnout gear. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
- 25-811: Motion to approve amended minutes for June 10 and 26 meetings. Motion made by C. Talbot, Seconded by S. Harned. All present in favor motion passed.
- 25-812: Motion to purchase new flag for headquarters site. Motion made by M. Finnican, Seconded by D. Blados All present in favor motion passed.
- 25-813: Motion to investigate cost of memorial plaque to be installed on the new building upon completion. Motion made by, d. Blados, seconded by S. Harned. All present in favor motion passed unanimously.
- 25-814: Motion to approve items1-3 (Activities)) on Chief Boken's report (see attached). Motion made by D. Blados, Seconded by M. S. Harned. All present in favor motion passed.
- 25-815: Motion to approve items 1-3 repairs. On Chief Boken's Report. Motion made by C. Talbot, Seconded by S. Harned. All present in favor motion passed.
- 25-816: Motion fire school/training on Chief Boken's report. Motion made by D. Blados, Seconded by C. Talbot. All present in favor motion passed.
- 25-817: Motion to approve Chief Boken's request to have 2 firefighting nozzles that failed testing repaired by South Shore Fire Safety. Motion made by S. Harned, seconded by C. Talbot. All present in favor, motion passed unanimously.
- 25-818: Motion to contact Firefly to set up meeting to discuss option for District LOSAP plan. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 25-818: Motion to post permissive referendum to transfer \$200,000.00 from the building and grounds fund to pay for future equipment needed In the new firehouse building project. Motion made by D. Blados, seconded by M. Finnican. (see resolution 25 08-01)
- 24-820 Motion to adjourn at 8.15 pm. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.

Resolutions:

25-08-01: Notice of Resolution adopted subject to Permissive Referendum.

- To expend up to \$200,000.00 from the ***Capital Reserve Buildings and Grounds Fund*** for the purchase and installation of capital equipment (office and Kitchen), security systems and other work in connection with the New Firehouse Building Project. (*see attached Resolution*)

Voting Shows as follows.

Chairman Behr:	Aye
Vice Chairman Harned:	Aye
Commissioner Blados:	Aye
Commissioner Finnican:	Aye
Commissioner Talbot:	Aye

All present in favor, motion passed unanimously. Secretary to publish legal notice in Suffolk Times.

Commissioner Reports:

Commissioner Blados

- 8-5-16, 17, 2 and 23 to have New York State inspection this month.
- 8-5-4 Had charger plug repaired.
- No recent issues with circuit breaker on 8-5-17 (Ambulance).
- Commissioners meeting on 24th went well.
- 8-5-15 (Fire Police Unit) had new batteries installed.
- 8-5-18 (Bucket truck) to have new batteries installed.

Commissioner Finnican

- Progress on new firehouse building project.
- Contact Fenton to letter the new Chief's car when delivered.

Commissioner Talbot

- Update on town feeling towards cell phone towers.

Commissioner Behr

- C-Truck should be transferred to Riverhead Fire Department later this week.
- Seeking quotes on District insurance needs for 2025-26

Commissioner Harned

- Ben Chiarmonte has been hired to maintain District wells and hydrants.

Chief's Reports**Chief Boken**

- See Attached

Chief Dinizio

- Absent (at training)

Chief Hinton

- Absent (at training)

Captain's Reports**Captain Pearsall**

- Absent (at training)

Captain Brewer

- Absent

Captain Burns

- Absent (at training)

Captain Nicholson

- Absent (at training)

Audience Participation**None**

- Garrett Lake addressed the Board and offered the services of his company (John Lake Lawn Care) to rebuild the monument in the parking lot located across from the firehouse. Board to consider.

Meeting adjourned at 8.15 P.M.

Next meeting September 9, 2025 7:00 P.M. at CFD Annex

Respectfully Submitted

Thomas Shalvey Jr.

Secretary

**NOTICE OF RESOLUTION
ADOPTED SUBJECT TO
PERMISSIVE REFERENDUM**

25-08-01

NOTICE IS HEREBY GIVEN that the Board of Fire Commissioners of the Cutchogue Fire District, at a regular meeting thereof, held on August 12, 2025, duly adopted the following resolution:

BE IT RESOLVED, pursuant to the provisions of the General Municipal Law and the Town Law of the State of New York, that a sum not to exceed \$200,000.00 be expended from the Capital Reserve Buildings and Grounds Fund of said Fire District for the purchase and installation of capital equipment (office and kitchen), security systems, and other work in connection with the new Cutchogue Firehouse, and be it

FURTHER RESOLVED, that this resolution is adopted subject to a permissive referendum as provided in the General Municipal Law of the State of New York, and be it

FURTHER RESOLVED, that the Secretary of the Fire District shall, within ten working days of the adoption of this resolution, publish a notice within the official newspaper of the Fire District setting forth the date of the adoption of the resolution and an abstract of the resolution concisely stating the purpose and effect thereof and that the resolution was adopted subject to a permissive referendum.

Dated: August 12, 2025

BY ORDER OF THE BOARD OF FIRE
COMMISSIONERS OF THE
CUTCHOGUE FIRE DISTRICT

By: THOMAS SHALVEY, JR.
Fire District Secretary



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST. 1928 •



www.CutchogueFireDept.org

CutchogueChiefs@yahoo.com

August 12, 2025

Fire School/Training

1. In house Fire School Tuesday August 12, 2025 Water Rescue Drill in Peconic Bay

Activities:

- 1 Southold Town Chiefs Council Monday August 18, 2025 at Southold FD.
- 2 August 20-24, 2025 Annual CFD BBQ at Peconic Bay Vineyard SFD and MFD will be covering EMS on the grounds and MFD for Fire and EMS coverage of the District during the Event on the 23rd.
- 3 Riverhead Raceway 1st Responder Night Saturday August 30, 2025. Motion by Company to attend they will need the bus for transportation and 8-5-2a for the opening parade on track.
Fishing Trip

Equipment/Repairs:

1. Following today's hose and equipment test we lost 2 nozzles and 2 lengths of hose, on 8-5-1 one 2 ½ "nozzle spare (leaking valve), 8-5-3 one 100' 5" Supply line (pinhole and seeping jacket) 8-5-4 1 50' 1 ¾" hose (seeping jacket) 1 2 ½ "nozzle (leaking valve).
2. 8-5-31 car needs brackets or straps to hold fire extinguishers in place one accidentally discharged responding to a call.

Requests:

Request for the use of the CFD property on Saturday September 13, 2025 to hold the CFD Family Picnic.

Use of the Annex to hold EMS training Saturday September 27, 2025 9AM for a mandatory training session on airway management. Other departments will be invited to attend.

Water Rescue Captain is requesting a battery-operated air inflation pump for 8-5-10A approx. cost not to exceed \$150. The current foot pump is not ideal during an emergency response setting.

Misc:

Mattituck FD Ladder truck is out of service for an unknown period of time. MFD will be requesting 8-5-3 for any structure fires till their truck returns.



EST. 1928

UNITED FIRE COMPANY NO. 1 CUTCHOGUE FIRE DEPT.

CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

August 11, 2025

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

**Re: Regular Company Meeting #1165
August 7, 2025**

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

➡ Firefighter and paramedic Kathryn Hartmann (c/n 405) answered her last alarm on or about July 25, 2025. **Attachment 1**

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 2**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachments 2

RECEIVED

AUG 12 2025

CUTCHOGUE
Fire District

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, August 12, 2025

Warrant 25-08

Pay To	Amount
945 ORCHARD STREET LLC.....	\$4,000.00
ADVANCE AUTO PARTS.....	\$57.59
ALL POWER PERFORMANCE.....	\$1,642.00
AZAMA DE CHAPETON MARGARITA.....	\$385.00
BIG GEYSER INC.....	\$305.70
BOUND TREE MEDICAL LLC.....	\$1,464.36
CASSONE LEASING, INC.....	\$919.00
DRAGON FIRE DISTRIBUTION.....	\$396.52
FINE CARE LANDSCAPE, INC.....	\$1,625.00
FIREMATIC SUPPLY.....	\$326.25
GERM FREE PRO.....	\$398.00
GLASS JR. WILLIAM F. ESQ.....	\$568.00
ISLAND TECH SERVICES.....	\$983.52
M&T BANK CREDIT CARD PAYMENTS.....	\$6,945.99
MATTITUCK ENVIRO SERVICES.....	\$454.99
MORGAN AUTO SUPPLY.....	\$297.70
NASSAU DIAGNOSTICS, INC.....	\$560.00
NATIONAL BUSINESS FURNITURE.....	\$246.47
NYS ASSOC OF FIRE CHIEFS.....	\$945.00
NYS DEPT OF CIVIL SERVICE.....	\$35.47
NYS EMPLOYMENT TAXES UI.....	\$396.23
PAYCHEX.....	\$115.04
PAYROLL.....	\$33,864.99
PETRO COMMERCIAL SERVICES.....	\$559.46
PSEG LONG ISLAND.....	\$3,516.62
RIVERHEAD BEVERAGE.....	\$217.50
RIVERHEAD BUILDING SUPPLY.....	\$220.00
ROSLAK ELECTRIC, INC.....	\$228.50
SOUTHOLD PHARMACY.....	\$36.00
SPEEDY SIGN FX.....	\$35.00
SPRAGUE OPERATING RESOURCES.....	\$1,311.72
SUFFOLK COUNTY WATER AUTHORITY.....	\$16,226.00
UNITED FIRE COMPANY NO. 1.....	\$2,950.91
UNITED STATES TREASURY EFTPS.....	\$2,601.31
VERIZON WIRELESS.....	\$97.06
XCL BUSINESS TECHNOLOGIES INC.....	\$92.29
TOTAL BILLS FOR APPROVAL 8/12/2025.....	\$85,025.19

Cutchogue Fire District
Abstract of Transactions For Approval
Capital Projects Fund, August 12, 2025
Warrant 25-08

Pay To	Amount
GLASS JR. WILLIAM F. ESQ.....	\$1,500.00
HAWKINS DELAFIELD & WOOD LLP.....	\$27,761.25
MACCARONE PLUMBING INC.....	\$215,136.05
PARK EAST CONSTRUCTION CORP.....	\$46,995.27
STALCO CONSTRUCTION, INC.....	\$404,785.65
Total bills for approval 8/12/2025.....	\$696,178.22