

Minutes

Board of Fire Commissioners Cutchogue Fire District

Date: June 10, 2025

Time: 7:00 P.M.

Meeting called to order by,

Lawrence Behr, Chairman of the Board

In attendance

Lawrence Behr, Chairman, Steven Harned, Vice Chairman Christopher Talbot, David Blados, Michael Finnican, Commissioners

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Bid Opening (Kitchen Equipment)

"The bid for kitchen equipment from 11400 LLC of Lancaster was found to have certain incorrect items listed. The company was contacted and reported that it would correct the mistake in time for resubmission at a special meeting of the Board on June 26, 2025. The Board has determined that that the mistake was relatively insignificant and that, since there were no other bidders, the bidder would be allowed to correct the error in submission."

Approval of Minutes

The Board approved the minutes from May 13, 2025, meeting as distributed to the Board members. Motions 25-600.

Approval of Treasurer's reports

See Attachments

The Board approved the May Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-601 and 25-602

Correspondence Received

- 5-15-25: From Orient Fire Department. Invitation to installation on 6-14-25.
- 5-17-25: From Long Island Spine. Report on Custodian Ev Glover returning to work. Attached opinion of Attorney Glass stating return was possible if agreeable to Board.
- 5-17-25: From Chief's Office Amendment of requested location for fire hydrants on Sterling following Suffolk County Water decision to expand main extension.
- 5-27-25: From Mercury marine. Recall notice on control system for unit 8-5-10 (Boat). Information turned over to water rescue Captain Nicholson for review and follow up.
- 5-29-25: From Suffolk County> Notice of review of ag districts in the area. District's Cox Lane property may be affected.
- 5-29-25: From Southold Fire Department. Invitation to boat christening ceremony on 6-7-25.
- 6-02-25: From McNeil insurance. Notice of claim for Arthur Brewer vehicle damaged at a call.
- 6-05-25: From Chief's Office. Notice that member #570 has been placed on medical inactive.

- 6-09-25: From 11400 LLC. Bid for kitchen equipment to be used in new firehouse building project.
- 6-09-25: From East End Financial. Scholarship package for Joseph Zuhoski IV.
- 6-10-25: From United Fire Company, report on June Company meeting (See attached).
- 6-10-25: From Island Tech services. Quote for replacement PC for Officers room. (tabled)
- 6-10-25: From Cutchogue Chief's. Notice that member #570 has been removed from medical inactive.

Correspondence Sent

- 5-14-25: To Suffolk Water. Requested location of new fire hydrant on Sterling Road.
- 5-16-25: To Southold Town Planning Department> Request to consider reclassifying District owned property on Cox Lane and Route 48 in Cutchogue to light industrial.
- 5-16-25: To Southold Town Planning Board: Recommendations for proposed site plan for 7505 Cox Lane in Cutchogue.
- 6-01-25: To SES services. Sympathy card.
- 6-06-25: To VFIS. C2F form for member injury on 6-4-25 at mutual aid call to Riverhead FD.
- 6-10-25: To VFIS. Copy of requested paperwork regarding member injury on 6-4-25.

Secretary Report

- 5-15-25: Ordered sample chair for use in new firehouse building project.
- 5-20-25: Set up meeting with metro services about monitoring system for District fuel tanks. (rescheduled)
- 5-29-25: Order different style sample chair for new firehouse building project.

Board Discussion

- Discussion was held status of possible sale of Class C truck to Riverhead Fire District or North Lindenhurst Fire Department. More information required
- Discussion held on members on medical inactive list taking part in Department functions or responding to alarms. Chief's to handle.
- Discussion held with Ray Nemschick Architect for new firehouse building project concerns expressed about layout of the second floor. Concerns also expressed about the time-line for occupying the building.
- Discussion was held on burying utility lines as part of the new firehouse building project. Altice and Verizon require payment before it begins to relocate the wires. It was suggested that motions be made to authorize the Treasurer by able to pay the cost promptly to ensure other aspects of the project were not delayed by the relocation of utility lines. See motions (25-604) (25-605).
- Discussion was held regarding quote from Integrated Wireless Technologies (IWT) for installing communication and security equipment as part of the new firehouse building project. The proposal was lacking key information regarding pricing and possible government contracts. I was agreed to request more detailed pricing from IWT before committing to purchase and install the equipment listed in the quote.

Motions

- 25-600: Motion approve minutes from May, 2025, regular meeting as distributed. Motion made by D. Blados, seconded by S. Harned. All present in favor motion passed.
- 25-601: Motion to accept report on general fund expenditures for May 2025 as presented by Treasurer Zwerlein. Motion made by C. Talbot, seconded by M. Finnican. All present in favor motion passed.
- 25-602: Motion to accept report on capital project fund expenditures for May 2025 as presented by Treasurer Zwerlein. Motion made by C. Talbot, Seconded by M. Finnican. All present in favor motion passed.
- 25-603: Motion to approve transfer of Member Kathy Hartmann for medical inactive to Honorary List as presented by United Fire Company from action taken at their June meeting. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-604: Motion to accept Altice an estimated quote of \$14,072.45 for labor and \$3371.05 for materials for a total estimated cost to be \$17,443.50 at the recommendation of architect Nemschick to bury

overhead wires for Optimum cable and internet service. as part of the new firehouse building project. This motion authorizes the Treasurer of the Cutchogue Fire District to pay estimated costs immediately as required in the proposals. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed. (see notes in discussion section)

- 25-605: Motion to accept Verizon estimated quote of \$53,508.36 at recommendation of architect Nemschick to bury overhead telephone lines as part of the new firehouse building project. This motion authorizes the Treasurer of the Cutchogue Fire District to pay estimated costs immediately as required in the proposals. Motion made by M. Finnican, Seconded by D. Blados. All present in favor motion passed. (See notes in discussion section)
- 25-606: Motion purchase new tires for trailer used for 8-5-10A (boat) at a cost of \$200.00 each. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 25-607: Motion to approve items 1-3 (Training) of Chief Boken's report (see attached). Motion made by M. Finnican, Seconded by D. Blados All present in favor motion passed.
- 25-608: Motion to approve items 1-4 (Activities)) on Chief Boken's report (see attached). Motion made by L. Behr, Seconded by M. Finnican. All present in favor motion passed.
- 25-609: Motion to authorize Board members to attend annual New York Fire Districts convention in October. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-610: Motion purchase new radio and associated equipment need for new ambulance from Relay Communication for \$7885.33. Monies to be encumbered in 2025 calendar year Motion made by D. Blados, Seconded by C. Talbot. All present in favor motion passed.
- 24-611 Motion to adjourn at 8.19 pm. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.

Commissioner Reports

Commissioner Blados

- 8-5-16 has leak near engine. Parts will be ordered from Buzz Chew Chevrolet. To All Power Equipment for repair.
- 8-5-10A (Boat) repairs completed by Albertson Marine of Southold
- 8-5-3 Leak repaired by Hendrickson.
- 8-5-31 car had routine repairs completed.
- Gave update on radio needs for new ambulance (Motion 25-611)

Commissioner Finnican

- Progress on new firehouse building project.

Commissioner Talbot

- No report

Commissioner Behr

- Thanks for help from other Board members recently.

Commissioner Harned

- No report

Chief's Reports

Chief Boken

- See Attached

Chief Dinizio

- No report

Chief Hinton

- No report

Captain's Reports

Captain Pearsall

- No report

Captain Brewer

- Absent

Captain Burns

- Absent

Captain Nicholson

- Absent

Audience Participation

None

Meeting adjourned at 8.19 P.M.

Special Meeting June 26, 2025 7P.M. at CFD Annex

Next meeting July 8, 2025 7:00 P.M. at CFD Annex

Respectfully Submitted

Thomas Shalvey

Secretary

Cutchogue Fire District
Abstract of Transactions For Approval
Capital Projects Fund, June 10, 2025
Warrant 25-06

Pay To	Amount
MUNISTAT.....	\$22,415.00
PARK EAST CONSTRUCTION CORP.....	\$6,500.00
STALCO CONSTRUCTION, INC.....	\$599,634.96
Total bills for approval 6/10/2025	\$628,549.96

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, June 10, 2025

Warrant 25-06

<u>Pay To</u>	<u>Amount</u>
ALBERTSON MARINE, INC.....	\$1,230.82
AZAMA DE CHAPETON MARGARITA.....	\$472.50
BUZZ CHEW CHEVROLET-CADILLAC.....	\$3,423.08
CASSONE LEASING, INC.....	\$919.00
CUTCHOGUE FIRE DEPT. CHIEFS.....	\$200.00
FINE CARE LANDSCAPE, INC.....	\$1,000.00
FIRE END & CROKER.....	\$124.20
FIREFLY ADMIN INC.....	\$4,266.65
FIREMATIC SUPPLY.....	\$532.25
FULL CYCLE EQUIPMENT REPAIR.....	\$370.95
GLASS JR. WILLIAM F. ESQ.....	\$568.00
HENDRICKSON FIRE RESCUE EQUIP.....	\$1,629.78
ISLAND TECH SERVICES.....	\$1,381.52
JENDCO SAFETY SUPPLY, INC.....	\$364.31
LI TELECOMMUNICATIONS & ELEC.....	\$975.00
M&T BANK CREDIT CARD PAYMENTS.....	\$4,111.72
MATTITUCK ENVIRO SERVICES.....	\$356.79
MATTITUCK FIRE DISTRICT.....	\$299.50
MORGAN AUTO SUPPLY.....	\$11.99
MOTOROLA SOLUTIONS.....	\$12,523.90
NORTH FERRY COMPANY, INC.....	\$35.20
NYS EMPLOYMENT TAXES UI.....	\$348.82
ORLOWSKI HARDWARE COMPANY.....	\$11.98
PAYROLL.....	\$25,724.69
PETRO COMMERCIAL SERVICES.....	\$659.84
PSEG LONG ISLAND.....	\$1,563.78
RIVERHEAD BEVERAGE.....	\$150.00
SHEEHAN & COMPANY.....	\$14,000.00
SOUTHOLD HARDWARE.....	\$14.99
SPRAGUE OPERATING RESOURCES.....	\$663.05
SUFFOLK COUNTY WATER AUTHORITY.....	\$244.60
TIMES REVIEW NEWSPAPERS.....	\$70.36
UNITED STATES TREASURY EFTPS.....	\$1,921.92
VAN DUZER GAS SERVICE.....	\$206.92
VERIZON WIRELESS.....	\$97.06
WITMER ASSOCIATES, INC.....	\$266.89
XCL BUSINESS TECHNOLOGIES INC.....	\$107.96
<u>TOTAL BILLS FOR APPROVAL 6/10/2025</u>	<u>\$80,850.02</u>

CUTCHOQUE FIRE DISTRICT

AGENDA

Date: 6/10/2015

Time: 1900

Secretary Thomas Shalvey Jr.

Board members

Larry Behr Chairman | Steve Harned Vice-Chairman, David Blados, Commissioner, Michael Finnican, Commissioner, Christopher Talbot Commissioner

Time	Item
1900	Salute to flag
	Roll Call of Officers {Quorum Met} [X]
	Approval of Distributed Minutes [X]
	Approval of Distributed Treasurers Report [X]
	Approval of Audited Bill as presented by Treasurer [X]
	Correspondence and Action Taken
	Commissioners Reports
	To do:
	1. Open bids for kitchen equipment.
	2. Approve Verizon quote for burying lines
	3. Approve Altice quote for burying lines.
	Chief's Report and Action Taken: See Attached
	Old Business, If Any.
	1) C-Truck.
	2) 8-5-4 refurb.
	3) Decision on Alvahs Lane barn.
	New Business
	1. Computer for officers' room and dispatch trailer.
	2. Meet with cell tower rep's available Tuesday or Thursday next week.
	Public Participation None
	Adjournment Time: 8:19 pm



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST. 1928 •



www.CutchogueFireDept.org

CutchogueChiefs@yahoo.com

June 10, 2025

Fire School/Training

1. June 12th fire school at Yaphank subject RIT drill trucks leave 1800hrs.
2. Inhouse training June 19th 7 PM subject roof operations.
3. Inhouse training June 30th 7 PM subject hose handling.

Activities:

1. Mattituck Lions Club Strawberry Festival June 12th thru June 15th MFD has requested fireworks standby coverage for Thursday at 9:30 PM, Friday 10:30 PM and Saturday 10:30 PM.
2. Company fishing trip June 13th 1 PM use of the bus requested.
3. Mattituck High School senior parade and flag arch at Mattituck Airport Tuesday June 17th 6 PM.
4. New Suffolk Civic Association Parade Friday July 4th.

Equipment/Repairs:

1. 8-5-16 Oil leak

Requests:

None

Misc:

The new multiband mobile and portable radio as well as the mobile radio from the 30 car is currently up at Suffolk PD for programming. When the radios come back we will need to have the one mobile radio for 8-5-4 installed, I have been in talks with Relay Communications they are in the process of ordering the necessary equipment for the install. District Secretary Shalvey was made aware of what was needed and followed up with Relay.

Respectfully Submitted:

Chief Michael C. Boken



UNITED FIRE COMPANY NO. 1
CUTCHOGUE FIRE DEPT.
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

June 9, 2025

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1163
June 5, 2025

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

➡ Kathryn Hartmann's (c/n 405) membership status was changed to Honorary.

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 1**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachment