

CUTCHOGUE FIRE DISTRICT

AGENDA

Date: 2/11/2025

Time: 1900

Secretary Thomas Shalvey Jr.

Board members

Larry Behr Chairman | Steve Harned Vice-Chairman, David Blados, Commissioner, Michael Finnican: Absent Christopher Talbot Commissioner

Time	Item
1900	Salute to flag
	Roll Call of Officers {Quorum Met} [X]
	Approval of Distributed Minutes [X]
	Approval of Distributed Treasurers Report [X]
	Approval of Audited Bill as presented by Treasurer [X]
	Correspondence and Action Taken
	Commissioners Reports
	To do:
	1) Sign LOSAP disclosure forms.
	2) Waterway Hose Test contract.
	3) Status of CME coordinator.
	4) Approval of 2024 LOSAP points.
	5) Resignation of member #579.
	6) Company pulled Van Duzer application.
	7) EMS shirts for Bruce Zummo.
	8) Part time custodians working extra hours pending new full-time hire.
	Chief's Report and Action Taken: See Attached
	Old Business, If Any.
	New Business
	Public Participation State name and address if not known to Board
	Adjournment Time: 8:17 P.M.

Minutes

Board of Fire Commissioners
Cutchogue Fire District

Date: February 11, 2025

Time: 7:00 P.M.

Meeting called to order by:

Lawrence Behr, Chairman of the Board

In attendance

Lawrence Behr, Chairman, Steven Harned, Vice-Chairman, David Blados, Michael Finnican, Commissioners
Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary
Absent Christopher Talbot Commissioner

Approval of Minutes

The Board approved the minutes from January 14, 2025, meeting as distributed to the Board members. Motions 25-200.

Approval of Treasurer's reports

See Attachments

The Board approved the January reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-201 and 25-202

Correspondence Received

- 1-16-25: From Waterway quote for 2025 hose testing \$4528.50. See motion 25-003
- 1-17-25: From McNeil insurance update on payment to deceased member #463 family.
- 1-17-25: From William Glass District attorney. Opinion on application from new member tabled by Company.
- 1-18-25: From Cutchogue-New Suffolk Park District, Insurance rider to hold Park District meeting at CFD Annex.
- 1-28-25: From Suffolk County Board of Elections, bill for postage to send voter rolls for 2024 Commissioners election.
- 1-29-25: From Nemshick-Silverman architects for the new firehouse building project. 50% completion report.
- 1-29-25: From Amos Meringer, reply card for certified letter.
- 1-29-25: From Suffolk County update on District property registered for agricultural use. Cox Lane property not affected.
- 2-02-25: From Chief's Office, Member #563 has been placed on the medical inactive list.
- 2-04-25: From Chief's Office, Member #250 has been placed on the medical inactive list.
- 2-06-25: From Chief's Office, Member #457 has been placed on the medical inactive list
- 2-07-25: From Suffolk County Water Authority, proposed extension on Oregon Road.

- 2-11-25: From Chief's Office, Member #520 had 6-month review of status and remains on the medical inactive list.
- 2-11-25: From United Fire Company, report on February Company meeting (See attached).
- 2-11-25: From Lupton and Luce (District insurance carrier) 2025 workman's compensation renewal.
- 2-11-25: From Chief's Office, proposed apparatus floor plan for new firehouse building project.
- 2-11-25: From Hendrickson equipment (Winning bidder for new ambulance. Update on status of new ambulance being built.

Correspondence Sent

- 1-16-25: To William Glass, request for clarification on new member application tabled by Company.
- 1-17-25: To Suffolk County, signed acknowledgement of FRES/EMS merger.
- 1-17-25: To Coastline Cesspool and Drainage, letter granting them permission to dispose of fire well parts being removed.
- 1-21-25: To Southold Town Planning Department, Board and Chief's Office comments on proposed apartment project for North Street.

Secretary Report

- 2-06-25: Placed ad with Suffolk FRES for open full-time custodian position.
- 2-10-25: Placed ad with Suffolk Times for open full-time custodian position.

Board Discussion

- Discussion was held on the status of Class C fire truck currently in storage. Possible interest from Riverhead Fire District. Awaiting correspondence from Riverhead Board.
- Christian Figurniak has resigned his position as full-time custodian. Until a replacement can be hired part-time custodians may have to work additional hours above the allotted amount.
- Discussion on snow removal and sanding at District properties. Will remain with Jon Lake and Sons but will explore different options going forward.
- Discussion on CME coordinator position currently held by Andrea Park. (see motion 25-207)
- Discussion held on color of truck bay doors on new firehouse building project. Commissioner Blados suggested Red. Will poll Board for their input.
- Commissioner Blados inquired about having spotlights illuminating the truck apron on the new firehouse building project, will check with architect to see if they are in the plans submitted.
- Discussion about possibly replacing Scott packs on unit 8-5-4 or having all packs updated to the newest standard. Further information is needed.
- Commissioner Finnican has completed his required Commissioner training for his new term of office.
- Commissioner Finnican, Treasurer Zwerlein and Secretary Shalvey have all been sworn in for their elected and appointed terms of Office.
- 2024 LOSAP final points report posted as per directive from Firefly (LOSAP plan manager) Board to approve and submit at March 2025 meeting.

Motions

- 25-200: Motion approve minutes from January 14, 2025, regular meeting as distributed. Motion made by S. Harned, seconded by D. Blados. All present in favor motion passed.
- 25-201: Motion to accept report on general fund expenditures for January 2025 as presented by Treasurer Zwerlein. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.

- 25-202: Motion to accept report on capital project fund expenditures for January 2025 as presented by Treasurer Zwerlein. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 25-203: Motion to contract with Waterway to conduct 2025 hose testing for \$4528.50. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 25-204: Motion approve subdivision submitted by Southold Town Planning Board on Route 25 in Cutchogue with no further requirements. Motion made by D. Blados, Seconded by L. Behr. All present in favor motion passed.
- 25-205: Motion accept resignation of Firefighter Andrew Voegel #579 as approved by United Fire Company at February 2025 meeting. Motion made by S. Harned, Seconded by D. Blados. All present in favor motion passed.
- 25-206: Motion purchase EMS shirts for EMT supervisor Zummo. Motion made by S. Harned, Seconded by D. Blados. All present in favor motion passed.
- 25-207: Motion to approve Andrea Park as District CME Coordinator at a salary to match one given to previous CME Coordinator. Motion made by L. Behr, Seconded by S. Harned. All present in favor motion passed.
- 25-208: Motion to approve items 1-3 Training of Chief Boken's report (see attached). Motion made by M. Finnican, Seconded by D. Blados. All present in favor motion passed.
- 25-209: Motion to approve items 1&2 activities on Chief Boken's report (see attached). Motion made by D. Blados, Seconded by M. Finnican. All present in favor motion passed.
- 25-210: Motion to approve items 1-5 repairs on Chief Boken's report (see attached). Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 25-211: Motion purchase new hydrant wrench for unit 8-5-2. Motion made by L. Behr, Seconded by M. Finnican. All present in favor motion passed.
- 25-212: Motion to allow Chief's Office to set up fitting for needed replacement turn-out gear. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
- 25-213: Motion to arrange cleaning for back-up turnout gear. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
- 25-214: Motion to purchase an additional EMT coat for member that was left off original order. Motion by M. Finnican, seconded by D. Blados. All present in favor motion passed.
- 24-215: Motion to approve items 1-6 requests, in Chief Boken's report (see Attached). Motion made by S. Harned, seconded by M. Finnican. All present in favor motion passed.
- 24-216: Motion to adjourn at 8:17pm. Motion made by L. Behr, seconded by D. Blados. All present in favor motion passed

Commissioner Reports

Commissioner Blados

- The second round of physicals was completed. A few members still need to complete them.
- 8-5-17 Box light needs repair parts ordered.
- 8-5-5 Pressure switch repaired.
- 8-5-4 Issues with rear window switch. Will check into further.
- 8-5-1 Muffler repaired.
- 8-5-11 Radio repaired and new portable radio charger installed.
- 8-5-15 Having batteries checked.
- 8-5-17 Checking issues with seatbelt warning alarm.
- 8-5-1, 8-5-3, 8-5-4 & 8-5-5 Have had New York State annual heavy truck inspection completed.

Commissioner Finnican

- Progress on new building.
- The Cesspool for Building A was repaired.
- Placing ads for full-time custodian position.

Commissioner Talbot

- Absent

Commissioner Behr

- Insurance payments up to date.
- Commented on Chief Boken report on vehicle replacements. Suggested a committee be formed and come up with a long-term plan for vehicle replacement.

Commissioner Harned

- No Report.

Chief's Reports

Chief Boken

- See Attached
- Chief Boken mentioned the need to look into replacement vehicles as several of the current apparatus fleet is getting older. Potential 3 to 4 year lead time on getting replacement apparatus delivered

Chief Dinizio

- Absent.

Chief Hinton

- No Report.

Captain Pearsall

- No Report

Approved Chief's January Requisitions

- Helmet shield for Chief Boken from Golfire \$58.98 (25-004).
- Replacement portable radio charges from Amazon \$182.74 (25-005).
- Nomex hoods and gloves from The Public Safety Store \$646.23 (25-006).
- Gas meter calibration gas from Jendco \$399.00 (25-007).
- Hi-Vis Chief's coat from East End Sporting Good \$224.95 (25-008).

Audience Participation

None

Meeting adjourned at 8:17 P.M.

Next meeting March 11, 2025 7:00 P.M. at CFD Annex

Respectfully Submitted

Thomas Shalvey

Secretary

Cutchogue Fire District
 Abstract of Transactions For Approval
 General Fund, February 11, 2025
Warrant 25-02

Pay To	Amount
ACADEMY PRINTING.....	\$43.00
ALBERTSON MARINE, INC.....	\$5,244.21
ALL POWER PERFORMANCE.....	\$562.00
ALTECH ELECTRONICS INC.....	\$676.50
AZAMA DE CHAPETON MARGARITA.....	\$455.00
BIG GEYSER INC.....	\$521.50
BOUND TREE MEDICAL LLC.....	\$879.75
BREWER WILLIAM.....	\$2,000.00
BUZZ CHEW CHEVROLET-CADILLAC.....	\$35.00 '24
CASSONE LEASING, INC.....	\$919.00
CMJ EMERGENCY LIGHTING.....	\$1,563.20
COASTLINE CESSPOOL & DRAIN.....	\$2,510.00
FIREMATIC SUPPLY.....	\$575.22
GERM FREE PRO.....	\$398.00
GLASS JR. WILLIAM F. ESQ.....	\$568.00
HAMMER MEDICAL/EMS DEPOT.....	\$158.85
HENDRICKSON FIRE RESCUE EQUIP.....	\$3,143.86
ISLAND TECH SERVICES.....	\$1,381.52
J.R. HOME IMPROVEMENTS.....	\$480.00
LAKE JON & SONS PROP. MAINT.....	\$900.00
LUPTON & LUCE, INC.....	\$27,216.74
M&T BANK CREDIT CARD PAYMENTS.....	\$5,553.26
MARTIN C. AUTOMOTIVE SUPPLY.....	\$54.53
MASON W.B.....	\$272.36
MATTITUCK ENVIRO SERVICES.....	\$453.39
NASSAU DIAGNOSTICS, INC.....	\$1,460.00
NORTH FORK COUNTRY CLUB.....	\$2,608.50
NYS DEPT OF CIVIL SERVICE.....	\$1,479.53
NYS EMPLOYMENT TAXES UI.....	\$575.05
ORLOWSKI HARDWARE COMPANY.....	\$78.68
PAYCHEX.....	\$479.38
PAYROLL.....	\$27,155.53
PECONIC ENERGY CORP.....	\$1,327.10
PECONIC PROPANE INC.....	\$2,626.38
PETRO COMMERCIAL SERVICES.....	\$518.84
PSEG LONG ISLAND.....	\$3,134.63
RIVERHEAD BRAKE SERVICE LLC.....	\$417.50
RIVERHEAD BUILDING SUPPLY.....	\$63.96
SHEEHAN & COMPANY.....	\$3,500.00
SOUTHOLD HARDWARE.....	\$17.98
SPRAGUE OPERATING RESOURCES.....	\$1,249.65
SUFFOLK COUNTY BOARD OF ELECT.....	\$16.65 '24
SUFFOLK COUNTY FIRE CHIEFS.....	\$250.00
SUFFOLK COUNTY WATER AUTHORITY.....	\$16,146.20 '24

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, February 11, 2025
Warrant 25-02

<u>Pay To</u>	<u>Amount</u>
TIMES REVIEW NEWSPAPERS.....	\$41.54
UNITED STATES TREASURY EFTPS.....	\$2,094.76
VERIZON WIRELESS.....	\$97.02
<u>Total bills for approval 2/11/2025.....</u>	<u>\$121,903.77</u>

Cutchogue Fire District
Abstract of Transactions For Approval
Capital Projects Fund, February 11, 2025
Warrant 25-02

<u>Pay To</u>	<u>Amount</u>
ENVIROSCIENCE CONSULTANTS	\$8,245.00
PARK EAST CONSTRUCTION CORP	\$38,108.07
STALCO CONSTRUCTION, INC.	\$383,516.61
<u>Total bills for approval 2/11/25.....</u>	<u>\$429,869.68</u>



UNITED FIRE COMPANY NO. 1
CUTCHOQUE FIRE DEPT.
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907

February 10, 2025

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1159
Annual Company Meeting #97
February 6, 2025

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

→ A letter of resignation was received from firefighter Andrew Voegel (c/n 579) and accepted by the company. **Attachment 1**

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 2**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachment(s) 2



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST . 1928 •



www.CutchogueFireDept.org

CutchogueChiefs@yahoo.com

Michael C. Boken
Chief

Christopher Dinizio
1st Assistant Chief

Joseph Hinton
2nd Assistant Chief

Christian Figurniak
Department Secretary

Thomas Roslak
Chaplain

February 2025

Fire School/Training

- 1- Monthly In-House Training – Thursday February 20th
- 2- Dodgeball with Southold FD Monday February 24th
- 3- Monthly In-House training 2nd PESH class March 2nd

Activities:

- 1- Greenport GW Birthday Parade Saturday February 15th
- 2- NF Chamber of Commerce St Patrick's Parade in Cutchogue March 8th

Equipment/Repairs:

1. 8-5-4 Rear driver side cab door window switch not working
2. 8-5-2 Hydrant wrench damaged
3. 8-5-17 Driver side front flashing warning light out on the side of the box
4. 8-5-4 Scott Pack 8-5-4F out of service
5. 8-5-4 backup air compressor issue constantly running.

Requests:

1. Request to Purchase 10 SCBA mask protective bags see attached Amazon price \$22.99 each.
2. Request to purchase 12 Minitor 6 OEM replacement batteries see attached Amazon price \$33.00 each.
3. Request to have a gear fitting here at CFD to replace worn out members gear.
4. Request to have spare gear and helmets cleaned and relocated items in the Cassone trailer mold has formed in the trailer and on gear.
5. Request to Purchase 1 additional EMS Coat 1 EMT was overlooked when order was placed Alexa Reeve received EMT Emma Pearsall's coat while she is currently at School.

6. Request to purchase approved 2025 budget items 5" Blue supply hose for 8-5-4, Impact gun for 8-5-5.

Respectfully Submitted:

Chief Michael C. Boken