

MINUTES

Cutchogue Fire District

12/17/24 7:00 p.m. | *Meeting called to order by* Christopher Talbot Chairman of the Board
Meeting opened with a Salute to the Flag

In Attendance

Christopher Talbot, Chairman, Larry Behr, Steven Harned, David Blados, Michael Finnican Commissioners.
Thomas Shalvey Jr. Secretary, Peter Zwerlein, Treasurer
William Brewer Chief of Department, Christian Voegel 1st. Assistant Chief, 2nd. Assistant Chief Chris Dinizio
Joseph Hinton, Company Captain

Approval of Minutes

Minutes from the November 12, 2024, meeting were approved as distributed. (24-1200)

Approval of Treasurers Report and Audited Bills

See attachment

Treasurers report and Capitol projects for November 2024 approved as distributed (24-1201)

Approval of audited bills paid for November approved as distributed (24-1202)

Correspondence Received

- 11-13-2024: From TJ Russo consultants FOIL request for alarm that occurred on 11-03-2024, Secretary complied on 11-13-2024
- 11-13-2024: From SCM provider for LOSAP and Dispatch programs renewal bill for services for 2025.
- 11-15-2024: From NY Cutchogue Chief's member #299 has been removed from medical inactive list.
- 11-15-2024: From Southold Town Building Department. Site plan for proposed apartment complex to be built on North Street in Cutchogue. Board to review with Chief's office and report findings to Southold Town Building Department.
- 12-02-2024: From Suffolk Times. Affidavit of publication on notice for Commissioners election to be held on 12-10-2024.
- 12-02-2024: From Suffolk County Districts. 2025 dues notice for their organization. TOT Treasurer.
- 12-02-2024: From New York State DMV LENS program. Request to update information. Secretary to handle.
- 12-02-2024: From Suffolk County Districts. Request to update Commissioner in for annual yearbook. Secretary to handle.

- 12-02-2024: From Friemann family. Thank you notes for participation at Betty Friemann funeral services.
- 12-09-2024: From Park East construction. November progress report on new firehouse building project.
- 12-12-2024: From Southold Town Accessors. @025 tax bill for Cox Lane property.
- 12-12-2024: From Island Technology District computer services supplier. Contract for 2025 services.
- 12-15-2024: From United Fire Company. Results of Company Officer election for 2025 and meeting minutes.
- 12-16-2024: From Suffolk County Water Authority. Request for plans on water flow valves on new firehouse building project. Request forwarded to Architect and Park East Construction.
- 12-17-2024: From Cutchogue Fire Department. Results of Chief's elections for 2025 Officers and meeting notes.

Correspondence Sent

- 11-13-2024: To Integrated Wireless Technology radio provider for District. Contract to install repeater at police headquarters to service District repeater system located there.
- 11-13-2024: Island Tech Services. District computer support provider. 2025 server warranty contract.
- 11-14-2024: To Buzz Chew. Contract for replacement 2025 Tahoe to be used by Chef's Office.
- 11-15-2024: To New York State Cancer plan. Updated membership roster for 2025.
- 12-09-2024: To Southold Town. Agriculture district tax exemption paperwork for 2025.

Secretary Report

- Submitted 12-10-24 Commissioner election results to Southold Town Clerk R. Noncarrow.
- Complied with FOIL request from 11-13-24.
- Received new Minitors from Mayday communications.

Board Discussion

- Wished outgoing Chief William Brewer thanks for his dedicated years of service as Chief and Assistant Chief of the Department.
- Discussion was held on implementing paid EMS provider for the district on 12-18-2024.
- Discussion was held on the passing of Paramedic Richard Hartmann highlighting the years of excellent service he provided to members of the community as well as his many years as an Officer of the Company.

Board Actions

- Approved and swore in 2025 Chief's line as per election results.
 - Chief: Michael C. Boken
 - 1st. Assistant: Christoper Dinizio
 - 2nd. Assistant: Jospeh Hinton
 - Sec. Treas: Christian Figurniak

Motions

- 24-1200 Motion to approve November 12, 2024, distributed minutes. Motion by C. Talbot, seconded by S. Harned. All present in favor. Motion passed.
- 24-1201: Motion to approve November 2024 treasurer's report for District and Capitol project as presented by Treasurer Zwerlein. Motion by L. Behr seconded by S. Harned. All present in favor. Motion passed. (see attached)
- 24-1202: Motion to pay audited bill for November 2024 as presented by Treasurer Zwerlien. Motion by S. Harned, seconded by L. Behr. All present in favor. Motion passed. (see attached)
- 24-1203: Motion to approve list of 2025 Department Officers. Motion by D. Blados, seconded by L. Behr. All present in favor. Motion passed.
- 24-1204: Motion to approve 2025 service contract with Island Tech Services for all District computer and associated equipment at a cost of \$1381.00 monthly. Motion by M. Finnican, Seconded by C. Talbot. All present in favor. Motion passed.
- 24-1205: Motion renew service contract with SCM District provider for LOSAP and dispatch programs at a cost of \$6321.00. Motion by S. Harned, seconded by L. Behr. All present in favor. Motion passed.
- 24-1206: Motion to retain William Glass of Port Jefferson, NY as attorney for the Fire District at a cost of \$6816.00 billed monthly. Motion made by D. Blados seconded by S. Harned. All present in favor. Motion passed.
- 24-2007: Motion to have Fire District handle notifications to members that are placed on the medical inactive list as required by the plan. Motion by S. Harned seconded by C. Talbot. All present in favor. Motion passed.
- 24-1208: Motion to hold organizational meeting on January 2, 2025 at 7pm at CFD Annex 32470 Main Road Cutchogue, NY Motion by S. Harned seconded by M. Finnican. All present in favor. Motion passed.
- 24-1209: Motion to purchase clothing for paid EMS personnel from Fire Fighters Clothing. Motion by S. Harned seconded by C. Talbot. All present in favor. Motion passed. (see attached)
- 24-1210: Motion contract with Coastline Cesspool and drainage to decommission non-working fire wells located in various areas within the District. Motion by C. Talbot, seconded by S. Harned. All present in favor. Motion passed.
- 22-1211: Motion to purchase 7 new personal CO detectors for Chiefs and EMS first responders from Jecdco at a cost of \$1505.00. These meters will replace current detectors that will become obsolete in 2025. Motion made by C. Talbot, seconded by L. Behr. All present in favor. Motion passed.
- 24-1212: Motion to purchase gym membership for members at Wicked Fit in Mattituck at a cost not to exceed \$1000.00 per month. Motion made by L. Behr, seconded by S. Harned. All present in favor. Motion passed.
- 24-1213: Motion to pay Island portables \$250.00 for use of portable restrooms for use at annual 5K race held on District property. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed.
- 24-1214: Motion to purchase new office style chair for Captains Office. Motion made by C. Talbot seconded by L. Behr. All present in favor motion passed.
- 24-2015: Motion to approve slate of Department Officers for 2025 as presented by the Chief's Office. Motion made by C. Talbot, seconded by S. Harned. All present in favor, motion passed.
- 24-1216: Motion to purchase replacement batteries for Lifepak 1000 Units as requested by Senior EMT Bruce Zummo for Stryker medical at \$329.00 ea. Zummo to supply number needed.

• Motions continued

- 24-1217: Motion to certify election of Michael Finnican as Commissioner for a term expiring on December 31, 2029. Motion by C. Talbot, seconded by L. Behr. All present in favor, motion passed.
- 24-1218: Motion to approve purchase of 6 radio holsters for use by Fire Police at a cost of \$89.99 each. Motion made by M. Finnican, seconded by L, Behr. All present in favor, motion passed.
- 24-1219: Motion to purchase new ID shield for newly elected Chief Michael Boken. Motion made by S. Harned, seconded by D. Blados. All present in favor motion passed.
- 24-1220: Motion to adjourn at 8:14 P.M. Motion made by C. Talbot, seconded by D. Blados. All present in favor, motion passed.

Resolutions

- 24-12-01: Resolution hire EMS personnel approved by senior EMT Bruce Zummo for paid EMS program starting on 12-18-2024. Motion by C. Talbot, seconded by S. Harned. All present in favor. Motion passed.
- M-24-13: Resolution to accept application of Nachi Dabhi as member #632 of United Fire Company #1. Motion by S. Harned, seconded by M. Finnican. All present in favor. Motion passed.

Commissioners Report's

Commissioner Blados

- Need to get new trailer registered.
- 8-5-11 due for inspection.
- Thanked Mike Boken and Rick Horton for their working in finding parts needed for unit 8-5-5.
- Wished all Happy Holidays.

Commissioner Talbot

- See Nefus Insurance Company would like to bid on District insurance needs for 2026
- Wished all Happy Holidays.

Commissioner Behr

- No Report
- Wished all Happy Holiday.

Commissioner Harned

- Discussed new paid EMS program starting 12-18-2024
- Coastline Drainage will decommission non-working wells.
- Wished all Happy Holidays.

Commissioner Finnican

- New firehouse building project progressing with roof work beginning soon and closing in side walls making good progress
- Wished all Happy Holidays.

Chief's Report

8-5-30

- Thanked Board for their support during his time in the Chief's line.
- Wished all Happy Holidays.

8-5-31

- No report
- Wished all Happy Holidays.

8-5-32

- Commented on gym membership plan for 2025.
- Wished all Happy Holidays

Captain Report

- No Report.
- Wished all Happy Holidays.

Audience Participation

None

Adjournment

The meeting adjourned at 0814 p.m.

Next Meeting

1/2/2025, (organizational) 7:00 pm at CFD Annex 32470 Main Road Cutchogue

Thomas Shalvey Jr.

Secretary

Cutchogue Fire District
 Abstract of Transactions For Approval
 General Fund, December 17, 2024
Warrant 24-12

Pay To	Amount
ALL POWER PERFORMANCE.....	\$5,789.00
BEHR LARRY (reimb 2024 cell phone usage).....	\$540.00
BEHR THOMAS (2024 employee uniform allowance).....	\$50.00
BLADOS DAVID (reimb 2024 cell phone usage).....	\$540.00
BOKEN MICHAEL C. (2024 dept. secretary compensation).....	\$3,050.00
BOUND TREE MEDICAL LLC.....	\$1,214.53
BREWER ARTHUR (2024 election inspector).....	\$100.00
BREWER WILLIAM (reimb 2024 cell phone usage).....	\$540.00
CARRAGHER TRACEY (2024 employee uniform allowance).....	\$50.00
CASSONE LEASING, INC.....	\$919.00
CAVALIER S.C. CONSTRUCTION INC.....	\$200.00
CHENCHE ALEX (2024 election inspector).....	\$100.00
CITY MEDICAL OF UPPER EAST SIDE.....	\$68.85
COLOMBO MARY (2024 election inspector).....	\$100.00
COOPER THOMAS M (2024 employee uniform allowance).....	\$50.00
CORWIN ROBERT E (2024 employee uniform allowance).....	\$50.00
DELGAUDIO MALYSSA R (2024 employee uniform allowance).....	\$50.00
DINIZIO CHRISTOPHER A. (reimb 2024 cell phone usage).....	\$540.00
EASTERN TIRE.....	\$20.20
EMERGENCY DECON SERVICES CORP.....	\$2,200.00
FANNON III WILLIAM F (2024 employee uniform allowance).....	\$50.00
FICNER COURTNEY E (2024 employee uniform allowance).....	\$50.00
FIGURNIAK CHRISTIAN (2024 employee uniform allowance).....	\$100.00
FINNICAN MICHAEL (reimb 2024 cell phone usage).....	\$540.00
FIRE END & CROKER.....	\$23,235.00
FIRE SAFETY USA, INC.....	\$532.70
FIREFLY ADMIN INC.....	\$766.48
FIREHOUSE TRAINING PLUS+.....	\$2,750.00
FIREMATIC SUPPLY.....	\$1,194.71
FOGARTY JAMES SR. (2024 employee uniform allowance).....	\$50.00
GLASS JR. WILLIAM F. ESQ.....	\$557.00
GLOVER A.W. (reimb. outlay for refreshments @ fire).....	\$47.26
GLOVER EVERETT (2024 employee uniform allowance).....	\$50.00
GRANT GUYS.....	\$1,500.00
HAMMER MEDICAL/EMS DEPOT.....	\$189.05
HARNED STEVE (reimb 2024 cell phone usage).....	\$540.00
HENDRICKSON FIRE RESCUE EQUIP.....	\$1,823.49
HINTON JOSEPH (reimb 2024 cell phone usage + Capts mileage reimb.).....	\$2,148.00
INTEGRATED WIRELESS TECHNOLOGIES.....	\$3,288.00
JABLONSKI MARGARET (2024 infection control officer comp.).....	\$240.00
LAKE JON & SONS PROP. MAINT.....	\$420.00
LIFE SAFETY LIGHTING.....	\$1,118.80
M&T BANK CREDIT CARD PAYMENTS.....	\$9,358.49
MASON W.B.....	\$500.96

Cutchogue Fire District
 Abstract of Transactions For Approval
 General Fund, December 17, 2024
Warrant 24-12

<u>Pay To</u>	<u>Amount</u>
MATTITUCK ENVIRO SERVICES.....	\$710.00
MAYDAY COMMUNICATIONS.....	\$4,199.50
NASSAU DIAGNOSTICS, INC.....	\$7,315.00
NYCLASS BLDG RESERVE FUND.....	\$175,000.00
NYCLASS EQUIPMENT RESERVE FUND.....	\$240,000.00
NYS DEPT OF CIVIL SERVICE.....	\$1,479.53
NYS EMPLOYEES RETIREMENT SYSTEM.....	\$8,939.00
NYS EMPLOYMENT TAXES UI.....	\$124.56
OPTIMUM.....	\$611.82
ORLOWSKI HARDWARE COMPANY.....	\$53.96
PAYCHEX.....	\$149.24
PAYROLL.....	\$24,755.76
PECONIC ENERGY CORP.....	\$1,148.72
PETRO COMMERCIAL SERVICES.....	\$666.52
PSEG LONG ISLAND.....	\$1,481.73
RIVERHEAD BEVERAGE.....	\$900.00
ROSLAK ELECTRIC, INC.....	\$287.54
SHALVEY THOMAS JR. (reimb 2024 cell phone usage).....	\$540.00
SMITH SUZANNE (2024 election inspector).....	\$100.00
SOUTH SHORE FIRE & SAFETY.....	\$50.64
SOUTHOLD TOWN RECEIVER OF TAXES.....	\$247.67
SPEEDY SIGN FX.....	\$35.00
SPRAGUE OPERATING RESOURCES.....	\$541.12
SUFFOLK COUNTY WATER AUTHORITY.....	\$191.39
TALBOT CHRIS (reimb 2024 cell phone usage).....	\$540.00
UNITED FIRE COMPANY NO. 1 (2024 installation expenses).....	\$15,000.00
UNITED STATES TREASURY EFTPS.....	\$1,893.58
VERIZON WIRELESS.....	\$97.00
VOEGEL CHRISTIAN W (reimb 2024 cell phone usage).....	\$540.00
VOEGEL, JR. CHRISTIAN W (2024 employee uniform allowance).....	\$50.00
WEINGART BRYAN R (2024 employee uniform allowance).....	\$50.00
WITMER ASSOCIATES, INC.....	\$87.62
XCL BUSINESS TECHNOLOGIES INC.....	\$209.51
ZWERLEIN PETER J. (reimb 2024 cell phone usage).....	\$540.00
<u>Total bills for approval 12/17/2024.....</u>	<u>\$555,757.93</u>

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, December 17, 2024
Warrant 24-12

<u>Pay To</u>	<u>Amount</u>
COMMANDER ELECTRIC, INC.....	\$9,450.00
GLASS JR. WILLIAM F. ESQ.....	\$525.00
MACCARONE PLUMBING INC.....	\$108,494.75
PARK EAST CONSTRUCTION CORP.....	\$20,558.28
STALCO CONSTRUCTION, INC.....	\$387,560.75
<u>Total bills for approval 12/17/2024.....</u>	<u>\$526,588.78</u>



UNITED FIRE COMPANY NO. 1
CUTCHOGUE FIRE DEPT.
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

December 13, 2024

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1157
December 5, 2024

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

- ➡ Results of company elections: List of company officers for 2025. **Attachment 1**
- ➡ Firefighter/EMS Provider Richard Hartmann answered his last alarm on 12/3/2024.

I have enclosed a copy of the calendar of events for the current month. Chief Brewer or Captain Hinton can inform you of any changes, additions or deletions. **Attachment 2**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Hinton or Chief Brewer.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief William Brewer
Captain Joseph Hinton

Attachment(s) 2



EST. 1928

UNITED FIRE COMPANY NO. 1 CUTCHOQUE FIRE DEPT.

CUTCHOQUE, L.I., N.Y. 11935
(631) 734-6907

2025 COMPANY OFFICERS¹

CAPTAIN: *Kenneth Pearsall*

LIEUTENANTS:

8-5-1 *Charles Witczak*
8-5-2 *Bryan Zissel*
8-5-3 *Christian Figurniak*
8-5-4 *Timothy Winters*
8-5-5 *Richard Horton*
8-5-6 *Will Voegel*
8-5-15 *Arthur Brewer*
8-5-16 *Thomas Behr*
8-5-17 *Garrett Lake*

CHIEF DRIVERS:

Steven Braverman
Ethan Helgans
John Hinton, Sr.
Allan Glover
Thomas Cooper
James Rocco
Michael Finnican
William Fannon
Beth Young

CAPTAIN RESCUE SQUAD:
Kenneth Burns

LIEUTENANT RESCUE SQUAD:
Beth Young

CAPTAIN WATER RESCUE:
Ed Nicholson

CAPTAIN FIRE POLICE:
Arthur Brewer

RECORDING SECRETARY:
Thomas Cybulski

FINANCIAL SECRETARY:
Gary Ennis

TREASURER:
Peter Zwerlein

TRUSTEES: (3 YEAR TERM)
Steven Harned
André Cybulski
Arthur Brewer

TERM EXPIRES
2025
2026
2027

ELECTION DATE:

⁽¹⁾ December 5, 2024 unless noted