

Minutes

Board of Fire Commissioners
Cutchogue Fire District

Date: December 16, 2025

Time: 7:00 P.M.

Meeting called to order by, Lawrence
Behr, Chairman of the Board

In attendance

Lawrence Behr, Chairman, Steven Harned, Vice Chairman, Michael Finnican, Christopher Talbot David Blados, Commissioners

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Approval of Minutes

The Board approved the minutes of November 11, 2025, meetings as distributed to the Board members. Motion 25-1200.

Approval of Treasurer's reports

See Attachments

The Board approved the November Treasurers reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-1201 and 25-1202

Correspondence Received

- 11-13-25: From Chief's Office, notification that member #359 has been placed on medical inactive status.
- 11-19-25: From SCM, service contract for computer software for attendance and alarm reports \$9090.00 (motion 25-1221).
- 11-20-25: From Chief's Office, notification that member #533 has been placed on medical inactive status.
- 11-21-25: From Chief's Office, notification that member #359 has been removed from medical inactive status.
- 11-24-25: From Mattituck Fire District, response to question about cleaning their apparatus after assisting Cutchogue Fire Department at a recent call.
- 12-02-25: From Fine Care Lawn Services, Final bill for 1025 lawn care \$1250.00.
- 12-02-25: From Suffolk Times affidavit of legal notice for Budget Hearing.
- 12-02-25: From Suffolk Times affidavit of legal notice for 2025 Commissioner Election.
- 12-02-25: From Willam Glass (Fire District Attorney) Proposal for 2026 legal representation.
- 12-02-25: From Suffolk County Board of elections, voter rolls for 2025 Commissioner Elections.
- 12-04-25: From Chris Martel, 2026 lease for boat slip for District rescue boat. \$4,000.00 yearly (motion 25-1203).
- 12-05-25: From Suffolk Fire Rescue, Update on where it to have background investigations done for prospective members.
- 12-05-25: From Suffolk Fire Rescue, Notification that Kenwood brand radios can now be used on Countywide 800mgz system.
- 12-10-25: From United Fire Company, report on December Company meeting and elections.

- 12-10-25: From Chief's Office, Notification that member #275 has been placed on medical inactive status.
- 12-11-25: From Cameron Trent, FOIL notice for records related to 2024 Commissioner election.
- 12-12-25: From David McMasters (attorney for Soloviev Group) requesting information on if District plans to extend lease on 32470 Main Road property for use as Department Annex. (Replied no)
- 12-12-25: From Island Tech, amended service contract for 2026 for computer services \$1456.00 per month (motion 25-1216).
- 12-12-25: From Island Tech, quote to move into new building, more information needed, Tabled (motion 25-12-18).
- 12-12-25: From Island Tech, 2026 server warranty \$2689.00 (motion 25-1217)
- 12-15-25: From Jon Lake property maintenance, bill for snow removal for 12-13-25 snowstorm \$1300.00.
- 12-15-25: From Suffolk District Attorney, Subpoena.
- 12-15-25: From William Glass, Opinion on how to proceed with subpoena request.
- **Correspondence Sent**
- 11-17-25: To Southold Town assessor tax exempt forms for District property
- 11-18-25: To Southold Town Planning approval for new building as presented for Zuhoski nursery on Route 48 in Cutchogue.
- 11-21-25: To VIFS, Paperwork for member injured during authorized training session on 11-2025.
- 12-11-25: To Lupton and Luce, paperwork for employee injured while working on 12-10-25.
- 12-16-25: To Cameron Trent, response to FOIL request.
- 12-16-25: To William Glass, request for clarification on subpoena request for Suffolk County DA's Office.

Board Discussion

- Board discussed status of possible surplus equipment owned by the district, decided to surplus Tahoe and Bucket truck and list them with Auctions International for sale.
- Commissioner Blados requested update on possible purchase of a tanker for use by the Department, it was decided the best course of action would be to form a committee and get a demo unit for members to view.
- Cell tower status was discussed. Contract is presently under review by attorneys for both parties prior to submitting application to town.
- Possibility of purchasing an electronic signboard to display important information, and announcements of importance to the community. More information will be obtained.
- Changes in the District LOSAP plan were discussed, will explore further in 2026.
- Issues with new 8-5-32 car with improper installation of push bar that caused damage to front wheel well protectors. Will contact installation company.
- Discussed possibility of advertising for additional help for janitorial positions.
- Discussion about repairing potholes in concrete portions of the parking lot. Commissioner Harned to research.

Motions

- 25-1200: Motion approve minutes from November 2025, regular meeting as distributed. Motion made by C. Talbot was seconded by M. Finnican. All present in favor motion passed.
- 25-1201: Motion to accept report on general fund expenditures for November 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, seconded by C. Talbot. All present in favor motion carried.

- 25-1202: Motion to accept report on capital project expenditures for November 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, seconded by C. Talbot. All present in favor motion carried.
- 25-1203: Motion to renew boat slip lease with Chris Martel for 2026 for \$4,000.00. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion carried.
- 25-1204: Motion to approve 2026 Company Officers slate as presented by the Company Secretary from December 4, 2025, Company. Motion made by L. Behr, seconded by C. Talbot. All present in favor motion carried.
- 25-1105: Motion to approve 2026 Department Officers' slate presented by the Department Secretary from December 4, 2025, Department meeting. Motion made by L. Behr, seconded by C. Talbot. All present in favor motion carried.
- 25-1206: Motion to purchase leveling kit and installation for new 8-5-32 car at a cost of \$561.00. Motion made by L. Behr, seconded by S. Harned. All present in favor motion carried.
- 25-1207: Motion to approve items #1 Training and #1 Activities on Chief Boken's December 25 report. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion carried.
- 25-1208: Motion to purchase 3 multigas detectors for use by the Chief's. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion carried.
- 25-1209: Motion to purchase 4 replacement batteries for APX8000 portable radios. Motion made by L. Behr, seconded by S. Harned. All present in favor motion carried.
- 25-1210: Motion to allow use of the firehouse for training glass scheduled for 1-21-2026. Motion made by C. Talbot, seconded by M. Finnican. All present in favor motion carried.
- 25-1211: Motion to declare as surplus Chevrolet Tahoe and list for sale with Auctions International. Motion made by S. Harned, seconded by M. Finnican. All present in favor motion carried.
- 25-1212: Motion to declare as surplus Ford bucket truck and list for sale with Auctions International. Motion made by S. Harned, seconded by M. Finnican. Voting as follows, Commissioner Behr, Aye, Commissioner Harned, Aye, Commissioner Talbot, Aye, Commissioner Finnican, Aye, Commissioner Blados, NAY. Motion carried.
- 25-1213: Motion to hold District Organizational meeting on January 5, 2026, at 7:00 PM at fire headquarters. Motion made by L. Behr, seconded by S. Harned. All present in favor motion carried.
- 25-1214: Motion to cancel contract with PS Traks for inventory management services due to lack of use by members. Motion made by S. Harned, seconded by D. Blados. All present in favor motion carried.
- 25-1215: Motion to purchase a new copier/printer for the dispatch office from XCM office solutions for \$309.00. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion carried.
- 25-1216: Motion to approve 2026 service contract with Island Tech Services for \$1456.00 per month. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion carried.
- 25-1217: Motion to approve 2026 server warranty with Island Tech services for \$2689.00 annually. Motion made by S. Harned, seconded by L. Behr. All present in favor motion carried.
- 25-1218: Motion to table proposal from Island Tech services to add and move equipment into the new building. Motion made by L. Behr, seconded by S. Harned. All present in favor motion carried.
- 25-1219: Motion to purchase 3 new fire police jackets to be placed on Fire Police apparatus. Motion made by S. Harned, seconded by C. Talbot. All Behr, aye, Talbot, aye, Finnica, aye, Harned, aye. Blados Nay. Motion passed.
- 25-1220: Motion to purchase 4 new office chairs for use in the Chief's office in the new building. Motion made by S. Harned, seconded by C. Talbot. All present in favor motion passed.

- 25-1221: Motion to approve 2026 contract with SCM for dispatch and LOSAP services for \$9090.00. Motion made by S. Harned, seconded by C. Talbot. All present in favor motion passed.
- 25-1222: Motion to allow secretary to spend up to \$150.00 to purchase storage parts for new desk. Motion made by S. Harned, seconded by C. Talbot. All present in favor motion passed.
- 25-1223: Motion to adjourn made at 8:50 PM. Motion by L. Behr, seconded by M. Finnican. All present in favor, motion passed.

- **Resolutions:**

- M25-06. Approve William Lengyel as member #639 of United Fire Company #1 of the Cutchogue Fire Department. Chairman Behr:

Aye

Commissioner Talbot:

Aye

Commissioner Harned:

Aye

Commissioner Finnican:

Aye

Commissioner Blados:

Aye

Commissioner Reports:

Commissioner Blados

- New batteries installed in bucket truck.
- Chief's cars 30 & 31 have been serviced.
- Ambulances 16 & 17 have been serviced.
- Fire Police van 8-5-6 had radiator repaired.
- Ladder 8-5-3 had wiring and leak issues addressed.
- Rescue 8-5-5 is having adaptor installed on exhaust for use in new building.
- Pumper 8-5-1 Will have adaptor installed soon.
- Fire Police 8-5-15 Will have adaptor installed soon.
- Pumper 8-5-4 Has issues with siren buttons, will be repaired.
- Ambulance 8-5-16 has non-working scene light, will be repaired.
- Charging plug in Building A needs repair.

Commissioner Finnican

- New firehouse building has received temporary certificate of occupancy from Southold Town.
- Progress on radio room equipment installation.
- Will start moving furniture in new building on 12-17-2025.

Commissioner Talbot

- No Report.

Commissioner Behr

- Advised by See-Neefus insurance that they will not be able to quote insurance policy due to VFIS not writing policies for Districts operating ambulance services.
- Thanked fellow commissioners and District Officers, Chief's and Company officers for support during his year as Chairman.

Commissioner Harned

- Thanked all for supporting him in his reelection campaign
- No update on Alvahs Lane well.

Chief's Reports

Chief Boken

- Absent

Chief Dinizio

- Absent

Chief Hinton

- Presented Chief Boken's report in his absence.
- Wishing everyone a Merry Christmas

Captain's Reports

Captain Pearsall

- Thanked Board for arranging help in moving furniture into the new building.
- He has prepped items for the scheduled move.

Audience Participation

- None.

Meeting adjourned at 8:50 P.M.

Next meeting Organizational January 5, 2026 7:00 P.M. CFD HQ

Respectfully Submitted

Thomas Shalvey Jr.

Secretary



UNITED FIRE COMPANY NO. 1
CUTCHOGUE FIRE DEPT.
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

December 10, 2025

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1169
December 4, 2025

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

- ➡ William Lengyel was elected as a member and assigned company number 639. His application is attached for your records. **Attachment 1**
- ➡ Company Elections: List of company officers for 2026. **Attachment 2**
- ➡ In your records change Nataly Rivera (c/n 638) to Nataly Cruz.

I have enclosed a copy of the calendar of events for the current month. Chief Boken or Captain Pearsall can inform you of any changes, additions or deletions. **Attachment 3**

Please contact me if I can be of any further assistance or you may direct your inquiries to Captain Pearsall or Chief Boken.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief Michael Boken
Captain Kenneth Pearsall

Attachments 3



EST. 1928

UNITED FIRE COMPANY NO. 1 CUTCHOGUE FIRE DEPT.

CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

2026 COMPANY OFFICERS¹

CAPTAIN: Kenneth Pearsall

LIEUTENANTS:

8-5-1	<i>Charles Witczak</i>
8-5-2	<i>Kenneth Burns</i>
8-5-3	<i>Christian Figurniak</i>
8-5-4	<i>Timothy Winters</i>
8-5-5	<i>Richard Horton</i>
8-5-6	<i>Will Voegel</i>
8-5-15	<i>Arthur Brewer</i>
8-5-16	<i>Thomas Behr</i>
8-5-17	<i>Garrett Lake</i>

CHIEF DRIVERS:

Steven Braverman
Ethan Helgans
John Hinton, Sr.
William Brewer
Thomas Cooper
James Rocco
Michael Finnican
William Fannon
Beth Young

CAPTAIN RESCUE SQUAD:
Kenneth Burns

LIEUTENANT RESCUE SQUAD:
Beth Young

CAPTAIN WATER RESCUE:
Thomas Robbins

CAPTAIN FIRE POLICE:
Arthur Brewer

RECORDING SECRETARY:
Thomas Cybulski

FINANCIAL SECRETARY:
Gary Ennis

TREASURER:
Peter Zwerlein

TRUSTEES: (3 YEAR TERM)
André Cybulski
Arthur Brewer
Steven Harned

TERM EXPIRES
2026
2027
2028



CUTCHOGUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907 • FAX (631) 734-2818
• EST . 1928 •

www.CutchogueFireDept.org

CutchogueChiefs@yahoo.com



December 16, 2025

Fire School/Training

1. In house Fire School Cold Water Rescues Thursday 12/18 7PM.

Activities:

1. CFD Santa Drive by Sunday 12/21 4PM. Use of all District Vehicles for the event requested.

Equipment/Repairs:

1. Status of 2026 budget item approved as a 2025 expense of MSA multi-gas meters for the Chiefs Vehicles.
2. Water leak on the pump of 8-5-3 on going issue reported previously.
3. 8-5-32 car command box has a defective turnout gear compartment door that fell off.
4. 8-5-32 car in need of a leveling kit to be installed same as the previous 2 Tahoes.
5. The Chiefs and Captain radios need new replacement and spare batteries for the 4 APX8000 portable radios the current batteries will not hold a charge more than 10 days and the captain doesn't have a spare for his radio. Asking for 4 batteries.
6. 8-5-4 foot pedals in officers seat have stopped working for the mechanical and electrical siren.
7. 8-5-16 passenger side scene lights have stopped working.

Requests:

1. Use of the Firehouse building on Wednesday January 21, 2026 for an East End Peer Support training session with a guest presenter, the training will be open to other agencies.
2. Questions have come to my attention as to who is responsible to complete state required 800 equipment check on 8-5-16 and 17. The district has in the past paid a member to do the checks, now we have paid personnel can that assignment be added to their monthly job duties as well as daily equipment checks. Connor Grauer is currently composing google spreadsheets for the checks.

Respectfully Submitted: