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| **Minutes** | |
| Board of Fire Commissioners  Cutchogue Fire District | |
| Date | January 14, 2025 |
| Time | 7:00 pm |
| Meeting called to order by | Lawrence Behr, Chairman  With Salute to the Flag |

## In attendance

Lawrence Behr, Chairman, steven Harned, Vice-Chairman,

Christopher Talbot, David Blados, Michael Finnican, Commissioners,

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

## Approval of Minutes

The Board approved the minutes from December 17, 2024, and January 2, 2025, meetings as distributed to the Board members. Motions 25-124 and 25-125.

## Approval of Treasurers reports See Attachment

The Board approved the reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 25-126 and 25-127

## Correspondence Received

* 1-2-25: From Lupton and Luce Adjustment to policy and refund for removing surplus vehicle and trailer from policy.
* 1-2-25: From General Motors, notice of possible issues with seatbelt mounting system on 2024 Tahoes assigned to Chief’s.
* 1-9-25: From McNeil insurance, notice of beginning to process claim for deceased member.
* 1-9-25: From Southold Town Fire Districts Association notice of meeting on January 16, 2025, in Jamesport and request for possible replacement to organization Secretary/Treasurer.
* 1-9-25: From Park East Construction, December progress report on new firehouse building project.
* 1-10-25: from Suffolk County, notice of merger of Fire Rescue and Suffolk EMS into a single agency.
* 1-13-25: From Waterway, proposals for services due in 2025.
* 1-13-25: From Redline Gear Cleaning 3-year proposal for use of their services.
* 1-14-25: From Jon Lake landscaping, proposal for snow removal and salting District properties for 2025.
* 1-14-25: From Cutchogue Chief’s January 2025 requests.
* 1-14-25: From United Fire Company #1 report on January 2, 2025, meeting.

Correspondence Sent

* 12-18-24: Certified letter to member #600 on status of time on medical inactive list.
* 1-9-25: Certified letter to member #520 on status of time on medical inactive list.

Secretary Report

* 1-8-25: Updated Lupton and Luce with information on claim for member #405.
* 1-13-25: Had 8-5-30 car and 8-5-11 utility vehicles sent to CJM enterprises for repair on emergency lighting systems and radio repair for 8-5-11.
* 1-14-25: Provided 2025 contracts breakdown for Board.
* 1-14-25: Ordered uniforms for paid EMS staff.

Board Discussion

* Discussion was held on the status of Class C fire truck currently in storage. Unlikely to ever be put back in service. Board and Chief’s will investigate possibility of declaring unit surplus and putting it up for sale.
* Discussion was held with Chief Boken on the possibility of having EMT students do training with our paid EMS staff. Decided that at this time it would be best not to allow this.

## Motions

* 25-124: Motion approve minutes from December 17, 2024, regular meeting as distributed. Motion made by C. Talbot, seconded by S. Harned. All present in favor motion passed.
* 25-125: Motion to approve minutes from January 2, 2025, Organizational meeting as distributed. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-126: Motion to accept report on general fund expenditures for December 2024 as presented by Treasurer Zwerlein. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-127: Motion to accept report on capital project fund expenditures for December 2024 as presented by Treasurer Zwerlein. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-128: Motion to contract with Waterway to conduct 2025 pump test as required for $1,400.00. Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-129: Motion enter into a 3-year agreement with Redline Gear Cleaning services to do cleaning on firefighting gear as needed. Joint agreement with Mattituck and Orient Fire Departments to receive a reduced rate on services Motion made by D. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-130: Motion enter into service contract with Jon Lake property maintenance for snow removal and sanding of District properties. Total cost not to exceed $700.00 per occurrence. Motion made by M. Finnican, Seconded by S. Harned. All present in favor motion passed.
* 25-131: Motion increase rate paid to cleaning service Margrita Chapteon by $5.00 per hour. New hourly rate will be $35.00 per hour. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
* 25-132: Motion approve item #1 Training on Chief Boken’s report (see attached). Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
* 25-133: Motion approve items 1-3 Activities of Chief Boken’s report (see attached). Motion made by CS. Harned, Seconded by M. Finnican. All present in favor motion passed.
* 25-134: Motion to approve equipment repairs on Chief Boken’s report (see attached). Motion made by C. Talbot, Seconded by M. Finnican. All present in favor motion passed.
* 25-135: Motion to approve requests 1-3 on Chief Boken’s report (see attached). Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
* 25-136: Motion to approve purchases 1-9 on Chief Boken’s report (see attached). Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
* 25-137: Motion to purchase for $140.00 blood neutralizer solution for use on firefighting and EMS gear from Redline Gear Cleaning. Redline to provide training on use. Motion made by d. Blados, Seconded by S. Harned. All present in favor motion passed.
* 25-138: Motion to adjourn @ 7:57 P.M. Motion made by M. Finnican, Seconded by C. Talbot. All present in favor motion passed.

## Commissioner Reports

**Commissioner Blados**

* Units 8-5-1, 3,4 and 5 will have NY state safety inspection done in January.
* 2nd round of physicals will be held at Annex on February 2, 2025.
* Physicals available at Orient FD on January 18, 2025.
* New hand lights to be mounted on unit 8-5-3.
* Pat Kaelin will repair portable compressor.

**Commissioner Finnican**

* Progress on new building.
* The outside water faucet on Building A was repaired.

**Commissioner Talbot**

* No Report

**Commissioner Behr**

* No Report

**Commissioner Harned**

* Decommissioned wells being removed. Contractor needs letter form Board to dispose of removed equipment properly.

Chief’s Reports

**Chief Boken**

* See Attached

**Chief Dinizio**

* Marina where District boat is anchored during good weather has been sold. The Board can expect to have to pay docking fees for 2025.

**Chief Hinton**

* Working on a joint in-house training evolution with neighboring Department. Will have further details at next meeting.

Audience Participation

**Ken Burns, Rescue Squad Captain**

* Reported that current Likepak EMS equipment is getting old and the Board should look into replacing it in the near future.

**Garrett Lake, Chief Driver**

* Requested that Board look into having posted meeting minutes in searchable PDF format. Secretary Shalvey will investigate.
* Requested status of member voted in by Company whose application was never submitted to the Board for approval. Board will seek determination of status from Attorney Glass.

**Meeting adjourned at 7:57 P.M.**

**Next meeting February 11, 2025 7:00 P.M. at CFD Annex**