

Minutes

Board of Fire Commissioners
Cutchogue Fire District

Date: January 13, 2026

Time: 7:00 P.M.

Meeting called to order by,

Steven Harned, Chairman of the Board

In attendance

Steven Harned, Chairman, David Blados, Vice Chairman Christopher Talbot, Lawrence Behr, Michael Finnican, Commissioners

Peter Zwerlein, Treasurer, Thomas Shalvey Jr. Secretary

Approval of Minutes

The Board approved the minutes of December 16, 2025, meeting as distributed to the Board members. Motion 26-123.

Approval of Treasurer's reports

See Attachments

The Board approved the December Treasurers' reports for the general fund and capital buildings project as presented by Treasurer Zwerlein. Motions 26-124 and 26-125.

Board entered discussion on personnel mater @ 705 PM. Resumed regular meeting @ 728 PM

Correspondence Received

- 12-21-25: From Suffolk FRES, 5-year ambulance services contract.
- 12-23-25: From Southold Town 2026 tax bill, TOT Treasurer.
- 12-29-25: From 8 Hands farm 2026 land lease payment.
- 12-29-25: From Chief's Office notice that member #630 was placed on medical inactive status.
- 12-29-25: From Jon Lake services, invoice(s) for snow removal.
- 01-07-26: From Elite Towers, land lease contract for cell tower project. (motion 26-126)
- 01-09-25: From McNeil insurance, notice that members are now required to take cybersecurity training.
- 01-11-26: From Ford Motor Company, possible issues with F-150 and Bus transmissions.
- 01-11-26: From Verint quote to move radio recorder into new building \$1,200.00. (motion 26-127)
- 01-11-26: From Verint quote to upgrade radio recorder system tabled.
- 01-11-26: From NY State Districts, notice of training opportunities in White Plains NY in March of 2026.
- 01-13-26: From Cutchogue Ladies Auxiliary, updated membership list.
- 01-13-26: From James Fogarty thank you.
- 01-13-26: From Southold Town Districts notice of January meeting on 01-15-26 at East Marion FD.
- 01-13-26: From Garrett Lake and Ken Burns, letter expressing interest in becoming District EMS managers. Board to review offer.

Correspondence Sent

- 01-08-26: To William Glass, request to review ongoing workman's comp for employee injured on the job.
- 01-08-26: To IWT, membership roster to allow process on getting members keyless entry into the new building.
- 01-23-26: To William Glass, request for clarification on cybersecurity training for members.

Secretary Report

- 12-30-25: Ordered multi gas detectors request by the Chief's Office.

Board Discussion

- Discussion was held on possible uses for unit 8-5-2 Chairman Harned feels the unit is currently being underutilized.
- Discussion held on installing new flooring in some rooms in the new firehouse.
- Discussion held on hours the doors in the new firehouse should be set to be open.
- Discussion held on repairs needed to concrete section of the main parking lot, repair methods are being researched.
- Discussion was held on trying to limit the number of postings on the new building walls.
- Discussion held regarding change work orders from IWT as part of the new firehouse building project (motion 26-142)

Motions

- 26-123: Motion approve minutes from December 2025, regular meeting as distributed. Motion made by L. Behr, seconded by C. Talbot. All present in favor motion passed.
- 26-124: Motion to accept report on general fund expenditures for December 2025 as presented by Treasurer Zwerlein. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.
- 26-125: Motion to accept report on capital project fund expenditures for December 2025 as presented by Treasurer Zwerlein. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 26-126: Motion to approve land lease with Elite Towers for construction of a cell tower on District property located at 355 New Suffolk Road. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 26-127: Motion to accept quote from Verint for \$1200.00 to move radio recorder into new dispatch office as part of the New Firehouse Building Project. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed.
- 26-128: Motion to table repairs to concrete portions of the main parking lot. Motion made by S. Harned, Seconded by M. Finnican. All present in favor motion passed.
- 26-129: Motion to complete the transfer of funds included in the 2025 adopted budget from the general fund to the equipment reserve fund (\$250,000) and building reserve fund (\$250,000) as originally intended. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed
- 26-130: Motion to approve training on 1-21-26 as requested by Chief Boken. Motion made by L. Behr, Seconded by C. Talbot All present in favor motion passed.
- 26-130: Motion to purchase two coolers for use in ambulance 8-5-16 & 8-5-17 to store medical supplies as requested by Chief Boken. Motion made by D. Blados, seconded by L. Behr. All present in favor motion passed unanimously.
- 26-131: Motion to allow use of Building B by North Fork Chamber of Commerce after St. Patrick's parade on 3-14-2026 as per Chief Boken's report (see attached). Motion made by D. Blados, Seconded by M. S. Harned. All present in favor motion passed.

- 26-132: Motion to allow changing thermal imaging cameras to be assigned to different apparatus. As per request on Chief Boken's Report. Motion made by C. Talbot, Seconded by S. Harned. All present in favor motion passed.
- 26-134: Motion reimburse Chief's Office \$30.00 for CPR classes taken by members as per request ed on Chief Boken's report. Motion made by S. Harned, Seconded by C. Talbot. All present in favor motion passed.
- 26-135: Motion to approve Chief Boken's request to purchase batteries and chargers from Magnum Electronics for \$820.25. Motion made by S. Harned, seconded by C. D. Blados. All present in favor, motion passed unanimously.
- 26-136: Motion to allow William Brewer to spend \$157.80 for supplies needed to teach CPR classes as per request on Chief Boken's report. Motion made by C. Finnican, seconded by C. Talbot. All present in favor motion passed.
- 26-137: Motion to approve request from Chief Boken to host future EMT class in the new firehouse. Motion made by D. Blados, seconded by C. Talbot.
- 26-138: Motion to deem as surplus unused turnout gear and donate it to the Terry Farrell Fund. Motion made by L. Behr, seconded by M. Finnican. All present in favor motion passed.
- 26-139: Motion to approve request by Chief Boken to purchase storage bins for use by rescue squad. Motion made by M. Finnican, seconded by S. Harned. All present in favor motion passed.
- 26-140: Motion to purchase a new printer to be installed in the Captain/Officers room from XCL services for \$305.00. Motion made by M. Finnican, seconded by S, Harned. All present in favor motion passed.
- 26-141: Motion to have District subscribe to Amazon prime to receive free shipping on orders and any additional benefits. Motion made by M. Finnican, seconded by D. Blados. All present in favor motion passed.
- 26-142: Motion to accept change orders for installation of security systems as Part of the new firehouse building project for IWT. Motion made by D. Blados, seconded by M. Finnican. All present in favor motion passed. All present in favor motion passed.
- 26-143: Motion to adjourn made at 909 PM. Motion made by S. Harned, seconded by L. Behr. All present in favor motion passed.

Commissioner Reports

Commissioner Blados

- 8-5-4 (engine) siren and horn switches repaired.
- 8-5-5 (rescue) Air leak repaired.
- 8-5-1 (engine) oil leak repaired.
- 8-5-3 (ladder) issue with outriggers to be addressed.
- Tires replaced on 8-5-10A trailer (boat)
- Valve stem replaced on 8-5-10 trailer (boat)
- Physical on February 1, 2026.
- State inspections due on 8-5-1,8-5-3, 8-5-4 & 8-5-5. All scheduled.
- Lift kit installed on 8-5-32 car (Chief Hinton).

Commissioner Finnican

- New firehouse building project on track, working on punch list items.
- Card reader system is in need of some modification. (motion 26-142)
- Final walk through to be held soon.

Commissioner Talbot

- Update cell phone tower.

Commissioner Behr

- No Report

Commissioner Harned

- Looking forward to a good 2026 with Board, Chief's and Captain.

- Alvahs Lane well needs to be tested. (Captain to schedule)
- Requested Chief Boken set up committee to look into the purchase of a tanker.

Chief's Reports

Chief Boken

- Portable radio missing from 8-5-4 (engine)

Chief Dinizio

- Asked if large closet on Southeast corner of new building could be used for Chief equipment storage. (permission granted)

Chief Hinton

- No report

Captain's Reports

Captain Pearsall

- Kitchen equipment moved into the new building.

Audience Participation

- Garrett Lake discussed options for rebuilding island located in the main parking lot.

Meeting adjourned at 9:09 P.M.

Next meeting February 10, 2026 7:00 P.M. at CFD Headquarters.

Respectfully Submitted

Thomas Shalvey

Secretary

Cutchogue Fire District
 Abstract of Transactions For Approval
 General Fund, January 13, 2026
Warrant 26-01

<u>Pay To</u>	<u>Amount</u>
945 ORCHARD STREET LLC.....	\$4,000.00
ALBERTSON MARINE, INC.....	\$3,681.98
ALL POWER PERFORMANCE.....	\$625.00
AZAMA DE CHAPETON MARGARITA.....	\$245.00
BOUND TREE MEDICAL LLC.....	\$583.19
CASSONE LEASING, INC.....	\$919.00
EAST APPLIANCE REPAIR INC.....	\$1,155.00
FIREFIGHTERS INSURANCE PROGRAM.....	\$16,493.74
FIREFLY ADMIN INC.....	\$4,350.00
FIREMATIC SUPPLY.....	\$3,288.47
HARTFORD THE.....	\$237.46
ISLAND TECH SERVICES.....	\$10,679.04
J.R. HOME IMPROVEMENTS.....	\$2,774.99
JERNICK MOVING & STORAGE, INC.....	\$3,820.25
LAKE JON & SONS PROP. MAINT.....	\$2,300.00
LIGHTPATH LLC.....	\$830.28
M&T BANK CREDIT CARD PAYMENTS.....	\$9,269.12
MATTITUCK ENVIRO SERVICES.....	\$481.12
MUNICIPAL EMERG SERVICES (MES).....	\$8,554.56
NASSAU DIAGNOSTICS, INC.....	\$400.00
NORTH FERRY COMPANY, INC.....	\$70.00
NORTH FORK COUNTRY CLUB.....	\$1,754.61
NYS ASSOC OF FIRE CHIEFS.....	\$200.00
NYS ASSOC OF FIRE DISTRICTS.....	\$675.00
NYS EMPLOYEES' RET. SYSTEM.....	\$9,399.84
NYS EMPLOYMENT TAXES UI.....	\$344.14
ORLOWSKI HARDWARE COMPANY.....	\$208.91
PAYROLL.....	\$16,218.43
PECONIC ENERGY CORP.....	\$314.00
• PETRO COMMERCIAL SERVICES.....	\$500.60
PROFESSIONAL INNOVATIVE PROGRA.....	\$3,100.00
RIVERHEAD BRAKE SERVICE LLC.....	\$1,500.68
RIVERHEAD BUILDING SUPPLY.....	\$280.88
SAFETY & ENV. SOLUTIONS, INC.....	\$60.00
SCM PRODUCTS INC.....	\$9,090.00
SHEEHAN & COMPANY.....	\$5,000.00
SOUTHOLD HARDWARE.....	\$39.98
SOUTHOLD PHARMACY.....	\$36.00
SOUTHOLD TOWN DEPT SOLID WASTE.....	\$23.50
• SPRAGUE OPERATING RESOURCES.....	\$1,013.41
• SUFFOLK COUNTY ASSOC FD S&T.....	\$50.00
SUFFOLK COUNTY FIRE ACADEMY.....	\$440.00
SUFFOLK COUNTY FIRE DIST. OFCR.....	\$375.00
SUFFOLK COUNTY WATER AUTHORITY.....	\$17,077.57

Cutchogue Fire District
Abstract of Transactions For Approval
General Fund, January 13, 2026

Warrant 26-01

<u>Pay To</u>	<u>Amount</u>
UNITED FIRE COMPANY NO. 1.....	\$10,000.00
UNITED STATES TREASURY EFTPS.....	\$1,253.74
VERIZON WIRELESS.....	\$97.29
XCL BUSINESS TECHNOLOGIES INC.....	\$103.18
TOTAL BILLS FOR APPROVAL 01/13/2026.....	\$153,914.96

Cutchogue Fire District

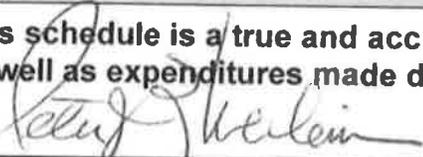
WC/AP Journal - Summary Page for Account CPF NFBP M&T Checking

WC/AP 2026

TOTALS			
To be Paid.....	4	66,727.61	Number of checks needed: 4
In Hold Status.....	na	na	
Encumbered.....	na	na	
Prepaid.....	0	0.00	
Accrued Liabilities.....	na	na	WARRANT #26-01
	4	66,727.61	
Number of Pages.....	2		

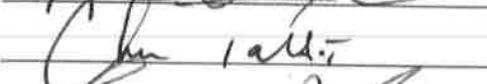
CERTIFICATION OF ACCURACY

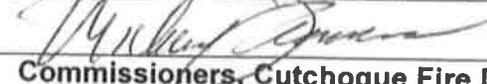
This schedule is a true and accurate representation of current invoices presented for payment as well as expenditures made during the month in accordance with applicable laws.


 _____ JAN 13 2026
 Treasurer, Cutchogue Fire District Date

CERTIFICATION OF ABSTRACT

The invoices contained in the attached schedule were audited by the Board of Fire Commissioners on January 13, 2026 and allowed in the amounts shown. The Treasurer is hereby authorized and directed to pay these invoices.


 _____ JAN 13 2026

 _____ JAN 13 2026

 _____ JAN 13 2026

 _____ JAN 13 2026
 Commissioners, Cutchogue Fire District Date

01-13-2026
12:01:30

Cutchogue Fire District
WC/AP Journal - Detail for Account CPF NFBP M&T Checking

Year: 2026

<u>Status</u>	<u>Date</u>	<u>Amount</u>	<u>GLCode</u>	<u>Fund</u>	<u>Invoice</u>	<u>PO</u>	<u>Memo</u>	
<u>ENVIROSCIENCE CONSULTANTS</u>								
Write	01-01	1,500.00	803.290	Capital	39275		NFBP: construction testing 10/23-12/11/25	26-01
<u>MACCARONE PLUMBING INC</u>								
Write	01-01	11,673.60	803.250	Capital	6		NFBP, Ct #2, Plumbing thru 10/3/25, Application #8	26-01
<u>PARK EAST CONSTRUCTION CORP</u>								
Write	01-01	22,021.01	803.040	Capital	CFD-29		NFBP: Construction Mgt Fee (94% complete)	26-01
Write	01-01	31,533.00	803.040	Capital	CFD-30		NFBP: Construction Mgt Fee (100% complete)	26-01
(2)		<u>53,554.01</u>						



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

260 NEW SUFFOLK ROAD
 CUTCHOQUE, L.I., N.Y. 11935
 (631) 734-6907 • FAX (631) 734-2818
 • EST . 1928 •



www.CutchogueFireDept.org CutchogueChiefs@yahoo.com

January 13, 2026

Fire School/Training

1. Mental Health Training for First Responders here at CFD HQ January 21st 6:30 PM.

Activities:

1. CFD Installation Dinner at Raphael Vineyards Saturday January 17th. CFD will be out of service for the event. The Mattituck FD will be covering all calls from 5 PM till Sunday January 18th 6 AM.
2. Mattituck FD Installation Dinner Saturday January 24th. CFD has been requested to Standby from 5 PM-11 PM at MFD with an Engine and an Ambulance, Auto mutual aid coverage from 11 PM-6AM Sunday January 25th.

Equipment/Repairs:

1. 1 portable radio on 8-5-4 missing Motorola APX6000.
2. Request to switch out the Current 8-5-31 Scott thermal imaging camera with the MSA camera in 8-5-2 then add a 2nd camera into 8-5-5.
3. The Rescue Squad Captain has requested purchasing new insulin coolers for 8-5-16 at 8-5-17. The ones for the intended purpose are too large and prevents compartments and the driver interior door from opening. Information attached.

Requests:

1. The North Fork Chamber of Commerce Annual St. Patrick's Parade in Cutchogue will be Saturday March 14th. As this year marks the 20th Anniversary the chamber is planning events prior to and following the parade. In the event of inclement weather, they have requested use of Building B to provide entertainment (music) to the public.
2. Request reimbursement of \$30 for the following FF1 students that needed CPR training for their class. William Lengyel, Nataly Cruz and Luke Mauro.
3. Request the Purchase of 10 Minitor 6 Batteries.
4. Request the purchase of 5 Minitor 6 Chargers.
5. Request 4 new batteries for the Motorola Xts2500 radios in 8-5-2. OEM batteries needed.
6. William Brewer has requested to purchase the following materials needed to hold future CPR classes due to recent course updates. Cost \$157.80 information attached.
7. Request to hold the Suffolk County Fire Chiefs Council meeting here on Friday March 13, 2026.

8. Request use of the building to host an EMT original class date to be determined by Suffolk EMS.
9. We have an overabundance of old spare turnout gear in the trailer request to surplus items we will never reassign and donate it to the Terry Farrell Fund. 8-5-31 to comment on this topic.
10. Rescue squad is requesting organizer bins for the new ems closet not to exceed \$250. The rescue squad will compile a list prior to purchase

Respectfully Submitted:

Chief Michael C. Boken