



Department  
for Work &  
Pensions



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[www.gov.uk](http://www.gov.uk)  
Telephone: 0800 141 2079  
Textphone: 0800 141 2438  
Monday to Friday, 8am to 5pm

10 June 2024

## Your application reference: D9512153

We have many different ways we can communicate with you. If you would like braille, British Sign Language, a hearing loop, large print, audio or something else, please contact us using the phone number at the top of this letter.

Dear Awais Sultan,

We have approved your application for a National Insurance number.

Your National Insurance number is:

**TH709486C**

Please keep your National Insurance number and this letter safe.

Your National Insurance number:

- is yours – no-one else can use it
- will not change
- is not proof of your identity

## **What happens next?**

You should give your National Insurance number to your employer if you start work. This is to make sure you pay the correct amount of tax and the correct National Insurance contributions from your wages. If you do not give your employer your National Insurance number, there could be a delay in any benefits you claim in future.

If you are receiving benefits and your circumstances change, including changes to your name, address or marital status, you must report this change. To find out how to report a change, go to [www.gov.uk/report-benefits-change-circumstances](http://www.gov.uk/report-benefits-change-circumstances)

If you are not receiving benefits and your details change, you must tell HM Revenue & Customs (HMRC) about any changes, including changes to your name, address or marital status. To report a change to HMRC, go to [www.gov.uk/tell-hmrc-change-of-details](http://www.gov.uk/tell-hmrc-change-of-details)

## **National Insurance contributions**

You pay National Insurance contributions on the money you earn. These may count towards some benefits and the State Pension. For more information about National Insurance contributions, go to [www.gov.uk/national-insurance](http://www.gov.uk/national-insurance)

## **Right to work in the UK**

Your National Insurance number does not prove you have the right to work in the UK. If you are working, you will need to give other information to your employer to prove your right to work. You can find more information about the information you need to provide at [www.gov.uk/government/publications/right-to-work-checks-employers-guide](http://www.gov.uk/government/publications/right-to-work-checks-employers-guide)

You must comply with any restrictions placed on your right to work, live or study in the UK, including any limits on how long you are allowed to stay in the UK. If you commit any immigration offences, such as continuing to work after your right to work has expired, you may be liable to prosecution and / or removal from the UK.

## National Minimum Wage

The National Minimum Wage is the minimum pay per hour almost all workers are entitled to. The National Living Wage is higher than the National Minimum Wage, and workers get this if they are over 23. For more information on the current rates, please visit [www.gov.uk/national-minimum-wage-rates](http://www.gov.uk/national-minimum-wage-rates)

For advice about the National Minimum Wage, National Living Wage or to tell us if you think you have not received what you are entitled to, please visit [www.gov.uk/pay-and-work-rights](http://www.gov.uk/pay-and-work-rights)

You can get more help and advice about all your rights and obligations at work from Acas. Acas offer confidential support and have a free translation service for over 100 languages.

## More information

The information you gave as part of your application for a National Insurance number will be used by the Department for Work and Pensions (DWP), and by HM Revenue & Customs (HMRC). It may also be shared with the Home Office and other government departments in accordance with the law.

Yours sincerely,

Office Manager

## **Equality and Diversity**

We treat people fairly, regardless of their disability, ethnicity, gender, sexual orientation, transgender status, marital or civil partnership status, age, religion or beliefs.

## **Call charges**

Calls to 0800 numbers are free from UK personal mobiles and landlines.

## **Why DWP needs personal information and how we treat it**

We treat personal information carefully. We may use it for any of our purposes. To learn more about information rights and how we use information, please see our DWP Personal Information Charter at [www.gov.uk/dwp/personal-information-charter](http://www.gov.uk/dwp/personal-information-charter)