

UNICERT Certification	
CERTIFICATION REQUEST FORM	Document No: UFR.02

<input type="checkbox"/> Initial <input type="checkbox"/> Transfer <input type="checkbox"/> Pre-Audit <input type="checkbox"/> Re-certification <input type="checkbox"/> Change (Scope, Address, Title etc.)					
Organization:					
Phone:		Fax:			
E-mail:		Web site:			
<input type="checkbox"/> Quality Management Representative:			<input type="checkbox"/> Environmental Management Representative:		
<input type="checkbox"/> Food Safety Team Leader:			<input type="checkbox"/> Occupational Safety Team Leader:		
Number of Site(s): (Permanent, Temporary, Virtual sites)					
Address: (Center - Permanent Location)		Employee Number		Process / Activity	
Address (es): (Branches - Permanent Location)		Employee Number		Process / Activity	
Address (es): (*Temporary site: Worksite of activity for a finite of time)		Employee Number		Process / Activity	
Address (es): (*Virtual site: On-line environment as per scope)		Employee Number		Process / Activity	
Total Employee Number		Off Location Personnel Number/ Detail:			
Total Effective Number of Personnel (Including All Sites and Shifts):		Shift-1		Shift-2	
		Permanent:		Permanent:	
		Temporary Sub-Contr.		Temporary Sub-Contr.	
		Part-Time Sub-Contr.		Part-Time Sub-Contr.	
		Total		Total	
Outsourced Processes: (that will affect conformity to the requirements):					

Note : Please detail the off location personnel number and working details, if your organization have.

Requested Management System			
<input type="checkbox"/>	ISO 9001	<input type="checkbox"/>	ISO 14001
<input type="checkbox"/>	ISO 45001	<input type="checkbox"/>	Others :

The Scope of The Management System Requested to be Certified:
Denote the <u>not applicable</u> clauses of ISO 9001, ISO 14001 and ISO 45001 standards, if exist:
Please provide information about any legal regulations that you are obliged to abide by (for all standards) :
Additional information for related management systems (ISO 9001/ISO 14001/ISO 45001):

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<ul style="list-style-type: none"> For ISO 9001 / Please provide detailed information about your processes, operations and effects.
<ul style="list-style-type: none"> For ISO 14001 / Please provide information about your important environmental aspects.
<ul style="list-style-type: none"> For ISO 45001 / Please provide information about important sources of danger and OHS risks. (For example; hazardous materials (asbestos etc.), equipment / machinery (forklift, electrical panel, scaffolding etc.), environmental factors (environmental temperature, underground work etc.)) For ISO 45001 / Please provide information about the incidents if you faced with within last 3 years.
If you obtained any consultancy services, please provide information about its content and provider.

For Recertification Audits Only:	
Please tick as per status of changes since last audit	<input type="checkbox"/> No Change <input type="checkbox"/> Regulations <input type="checkbox"/> Organizational Structure <input type="checkbox"/> Processes <input type="checkbox"/> Significant Changes on Management System <input type="checkbox"/> Other

For integrated management systems, please provide information about total integration percentage via the information below	
Integrated Management Sytem Review, business strategie and plans (20%)	
Integrated internal auditing (20%)	
Integrated documentation structure including work instructions (20%)	
Integrated system processes (10%)	
Integrated policies and objectives for each standard (10%)	
Integrated improvement mechanism (Corrective and preventive actions, continual improvement) (10%)	
Integrated management support and responsibilities (10%)	
Total Integration Percentage (%)	

The signature of the authority:	Date:

*Please attach the organization chart with this form, if exists.