



**Cumberland-Salem Conservation District**  
**1516 Route 77, P.O. Box 68**  
**Deerfield, NJ 08313**  
**Phone (856) 451-2422**

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**Meeting Minutes - June 24, 2025**

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|--------------|----------------|-----------------|
| Mike Bonham  | Karol Blew     | Ralph Sickler   |
| Maury Sheets | Henry Dubois   | Ron Thomas      |
| Tom Tedesco  | Bryan Stimpson | Michelle Pedano |

Chairman Ron Thomas opened the meeting at 6:00 p.m. Due notice by order of the "Sunshine Law" was given and noted.

Meeting Minutes

The minutes of the March meeting were approved as written. Motion made by Ralph and seconded by Maury. Passed.

Financial Report

Mike reviewed the financial report and noted that the District's net income from March 16, 2025 through June 16, 2025 was \$-10,858.70. Chapter 251 revenue was \$53,690.00. The annual PERS payment was made during this reporting period. Motion to approve the financial reports made by Maury and seconded by Ralph. Passed

251 Report

Mike reviewed the 251 report. The District remains active with commercial and residential projects in Cumberland and Salem County. Permanent stabilization has been completed on projects that were issued temporary winter compliance. The District has been issuing non-compliance inspections reports/violations to projects that are not in compliance with their soil erosion and sediment control plans. EPA conducted several compliance audits on projects in Vineland. Mike and Karol accompanied the EPA inspectors on these compliance audits. Several commercial projects have had extensive reviews/comments to their soil erosion plan/stormwater submittals to meet the New Jersey Standards. Single family home compliance with seeding requirements and general soil erosion plan requirements has been an issue. Motion to approve the report made by Ralph and seconded by Maury. Passed.

#### NRCS - Cumberland & Salem Field Offices

Michelle and Bryan presented the Cumberland & Salem NRCS field office reports. There is currently an engineering staff shortage at the New Jersey NRCS and projects that require engineering will need to contract with private engineering firms for FY2025 projects. New Jersey Audubon is hosting a breakfast with biologist meeting on July 24<sup>th</sup> at the Maurice River Diner. In response to the return to office executive order, NRCS Vineland is providing workspace for Food and Nutrition Service employees. has a partner agreement with NRCS for black duck habitat and has been hosting "breakfast with biologist" meetings. Several farm conservation plans, conservation agreements, and NRCS program contracts were submitted for approval. Motion to approve the NRCS action items made by Maury and seconded by Ralph. Passed.

#### District Audit - Nightliner Colavita Volpa

Nightlinger Colavita Volpa will be working with District staff to conduct the FY2025 District audit. Staff have been preparing the financial reports and gathering the requested documentation. The audit is scheduled for September.

#### FY2026 Budget

Mike and Karol have been working on the FY2026 District budget and will present at the next meeting.

#### Paychex Payroll

Mike discussed utilizing Paychex payroll processing since the District has additional staff. The cost would be approximately \$46 per pay period for two employees and Paychex would prepare the quarterly state and federal payroll filings and direct deposit the payroll.

Being no further business, the meeting was adjourned at 7:15 p.m. Motion made by Maury and seconded by Ralph. Passed.