



Reading at the Rock Library
read. connect. inspire.

Library Materials Circulation Policy

- A. Patrons must have a completed Patron Registration Form on file to borrow materials.
- B. Patrons can check out a maximum of 10 items at a time.
- C. Patrons can check out circulating materials for three weeks in order to make materials widely available to many users.
- D. Renewals can be made at the discretion of the on-duty volunteer.
- E. Reading at the Rock does not charge overdue fines. A charge will be incurred for lost or damaged materials. The charge will reflect the current replacement cost. Patrons have the option of giving the library a copy (new or very good condition) of the lost or damaged book (preferred).
- F. When bills on a patron's library account reach \$10, the account is automatically blocked for further check-outs until full payment is made.
- G. COS Reads is not responsible for damage caused to patron playback equipment by DVDs, Blu-rays, CDs, or other audiovisual materials.