



Reading at the Rock Library
read. connect. inspire.

Inclement Weather and Other Unscheduled Closures Policy and Procedures

Reading at the Rock Library will be closed each time that Academy District 20 has an inclement weather day. If they have a 2-hour delay, we will plan to open at our usual time: 10:00 AM.

Inclement Weather Procedure:

- Volunteer (presently Karla Powers) drives through Rockrimmon at approximately 7:50 AM, notes weather conditions.
- The Academy School District 20 website is checked.
- Volunteer determines if the library should close for the day
- Volunteer texts Angelique, our website creator, by 8:30 AM, letting her know if the library will be closed.
- Angelique will post a banner on the website by 9:00 AM, alerting our patrons.

Other Unscheduled Closures:

- Volunteer contacts the library manager regarding the situation.
- A determination is made whether to close the library.
- The manager texts Angelique, asking her to post a banner on the website, alerting our patrons as soon as possible.
- If the volunteer is at Reading at the Rock, they will tape a large note on the front door, alerting our patrons, giving our phone number in case they have questions.