

# Events 4 All Membership Agreement

## **\*\*Instructions\*\*:**

Prospective vendors, please review the terms below carefully. Complete all required fields, initial where indicated, and sign at the bottom to acknowledge agreement.

### **1. \*\*Liability Release\*\***

Vendors agree to indemnify and hold harmless Events 4 All LLC, its management, staff, and affiliates, from any liability, theft, damage, or injury arising during market participation.

\*\*Initials: \_\_\_\_\_ \*\*

### **2. \*\*Permits, Licenses, and Compliance\*\***

Vendors must comply with all applicable local, state, and federal regulations. This includes securing and displaying necessary permits (e.g., health, fire, sales tax).

\*\*Initials: \_\_\_\_\_ \*\*

### **3. \*\*Affirmative Action and Non-Discrimination\*\***

Vendors agree not to discriminate on the basis of race, religion, sex, or national origin.

\*\*Initials: \_\_\_\_\_ \*\*

### **4. \*\*Participation Fees\*\***

Fees are due by the end of each market. Non-payment may result in expulsion.

\*\*Initials: \_\_\_\_\_ \*\*

### **5. \*\*Absence and Notification Policy\*\***

Notify the Market Coordinator at least 24 hours in advance for absences. Failure to notify could result in loss of space assignment priority.

\*\*Initials: \_\_\_\_\_ \*\*

### **6. \*\*Setup, Market Presence, and Tear Down\*\***

Setup starts 1 hour before market opening. Vendors must stay for the entire market duration. Tear down must be completed within an hour of market closure.

\*\*Initials: \_\_\_\_\_ \*\*

### **7. \*\*Space Assignment and Booth Standards\*\***

Spaces are assigned by Market Coordinators. Booths not meeting market standards may be altered or removed.

\*\*Initials: \_\_\_\_\_ \*\*

### **8. \*\*Product Display and Selling Rules\*\***

All merchandise must have clearly marked prices. Soliciting outside assigned booth space is prohibited.

\*\*Initials: \_\_\_\_\_ \*\*

### **9. \*\*Rules of the Road\*\***

Vendors must adhere to the specific rules for each market they participate in.

\*\*Initials: \_\_\_\_\_ \*\*

### **10. \*\*Food and Product Safety (Food Vendors Only)\*\***

Food vendors must comply with all health department regulations, including having current permits available for inspection.

\*\*Initials: \_\_\_\_\_ \*\*

### **11. \*\*Insurance\*\***

Vendors must maintain product liability insurance naming **Events 4 All LLC** as an additional insured.

\*\*Initials: \_\_\_\_\_ \*\*

## Vendor Information

**\*\*Business Name:\*\*** \_\_\_\_\_

**\*\*Contact Name:\*\*** \_\_\_\_\_

**\*\*Mailing Address:\*\*** \_\_\_\_\_

**\*\*Phone (Business):\*\*** \_\_\_\_\_ **\*\*Cell:\*\*** \_\_\_\_\_

**\*\*Email:\*\*** \_\_\_\_\_

**\*\*Website:\*\*** \_\_\_\_\_

**\*\*Category of Vendor (check one):\*\***

☐ Food Producer (Attach Product List & Liability Insurance)

☐ Agricultural Vendor (Attach Crop Plan & Certification, if applicable)

☐ Craft Vendor (Describe Product: \_\_\_\_\_)

☐ Wellness Vendor (Attach State Certification, if required)

☐ Non-Profit (Attach IRS Non-Profit Status Letter)

**\*\*Permit Type(s) and Numbers:\*\***

1. \_\_\_\_\_ Expires: \_\_\_\_\_

2. \_\_\_\_\_ Expires: \_\_\_\_\_

### Signature and Acknowledgment

By signing below, you agree to the terms and conditions outlined in this agreement and confirm all information provided is accurate.

**\*\*Vendor Signature:\*\*** \_\_\_\_\_ **\*\*Date:\*\*** \_\_\_\_\_

**\*\*Market Coordinator Approval:\*\*** \_\_\_\_\_ **\*\*Date:\*\*** \_\_\_\_\_

Ensure that all required documentation is submitted to [Surprisefarmersmarket@e4a.fun](mailto:Surprisefarmersmarket@e4a.fun)

# Market DO's & Don'ts

2024-2025 Season | Managed by Events 4 All LLC

## **\*\*Space Assignments\*\*:**

Spaces are allocated at the manager's discretion. Late arrivals (less than 30 minutes before market start) may lose their usual spot and will need to set up in an available location. **\*\*No-call, no-shows\*\*** will result in violations(see below)

### **\*\*DO\*\*:**

#### **\*\*Use Proper Tents and Weights\*\*:**

Straight-leg tents only. Ensure tents have proper weights (20lbs/leg) Stakes are prohibited.

#### **\*\*Display One Above-Ground Sign\*\*:**

Ensure the sign is freestanding & in front of your booth. Ground-staked signs are not allowed.

#### **\*\*Keep Trash to a Minimum\*\*:**

Patron trash cans **are not** for vendor waste. Remove bulk trash (e.g., boxes, cups) from the market.

#### **\*\*Get Pre-Approval for Products\*\*:**

**All products** must be pre-approved by market management. Unauthorized items will be removed.

#### **\*\*Follow Unloading and Loading Protocols\*\*:**

Unload in designated areas, park in vendor lots, and only set up **after** moving your vehicle. Reverse process for teardown.

#### **\*\*Engage with Social Media\*\*:**

Participate in market promotions through Facebook, Twitter, and Instagram. Vendors may be featured monthly—details coming soon.

### **\*\*DON'T\*\*:**

#### **\*\*Use Slant-Legged Tents\*\*:**

These are not permitted.

#### **\*\*Stake Signs or Tents\*\*:**

No exceptions.

#### **\*\*Leave ANY Trash Behind\*\*:**

Dispose of waste off-site or risk penalties.

#### **\*\*Set Up or Pack Before Moving Vehicle\*\*:**

**Always park before** setting up and retrieve your car only when teardown is complete.

#### **\*\*Sell Unauthorized Products\*\*:**

Unapproved items will lead to violations and product removal.

## **Contact Information:**

### **Market Owners/Managers:**

**\*\*Todd Lamblack\*\*:** (623) 695-7055 (Text Preferred)

**\*\*Charles Winzer\*\*:** (623) 764-7927 (Text Preferred)

### **\*\*Market Violations\*\*:**

1. First Violation = Warning

2. Second Violation = 1-Month Suspension

3. Third Violation = Termination

## **Vendor Agreement**

**\*\*Vendor/Business Name:\*\*** \_\_\_\_\_

**\*\*Vendor Signature:\*\*** \_\_\_\_\_ **\*\*Date:\*\*** \_\_\_\_\_

By signing, you acknowledge reading and agreeing to these Market DO's & Don'ts and the Market Participation Agreement.