

Razzy's Daycare and Nursery

Job Title: Nursery Manager (Level 3)

Start Date: April 2026

Salary: £23,000–£28,000 (depending on experience)

Contract: Permanent, Full-time

Hours: 7:30 am – 4:30 pm

Location: Plumstead

Reporting to: Nursery Director / Proprietor



Razzy's Daycare & Nursery
Est. 2025

About Razzy's Daycare and Nursery

Razzy's Daycare and Nursery is a warm, inclusive, and nurturing early years setting dedicated to providing high-quality childcare and education. We are committed to creating a safe, stimulating environment where children feel valued, confident, and inspired to explore the world around them. Our team is passionate about supporting each child's unique development, wellbeing, and early learning journey.

We take safeguarding extremely seriously and place the welfare of children at the heart of everything we do. Every member of staff is expected to uphold safe working practices, maintain professional curiosity, and ensure children's safety and happiness at all times. For more information on our safeguarding commitment see our [website](#).

Overview

Razzy's Daycare and Nursery is seeking a dedicated, experienced, and enthusiastic **Level 3 Nursery Manager** to lead and develop our early years provision. This is a pivotal role for an individual who is passionate about early childhood education and committed to creating an environment where children can thrive emotionally, socially, and academically.

The Nursery Manager will oversee daily operations, lead the staff team, ensure compliance with the EYFS framework and statutory regulations, and build strong relationships with families. You will play a key role in shaping a positive, high-quality learning environment and maintaining the reputation of Razzy's Daycare and Nursery as a safe, caring, and engaging place for young children.

Core Purpose

The Nursery Manager will:

- Provide strong, supportive leadership that promotes a child-centred culture of learning, care, and safety.
- Manage the day-to-day running of the nursery, ensuring exceptional standards of provision and compliance.

- Lead, mentor, and support staff, promoting professional development and high-quality practice.
- Ensure the delivery of a rich, engaging EYFS curriculum that supports children's learning and next steps.
- Build warm, trusting relationships with families and act as a strong ambassador for the nursery.
- Ensure all policies, procedures, and safeguarding expectations are consistently upheld.

About the Role

The successful candidate can expect:

- A friendly, supportive team committed to doing the best for every child.
- Opportunities for ongoing professional development and training.
- A chance to shape the culture, provision, and development of the nursery.
- A rewarding environment where every day brings meaningful impact.

For enquiries or to arrange a visit, please contact: enquiries@razzysdaycareandnursery.co.uk

Closing date: Friday 28th November 2025

Interviews: Tuesday 16th December 2025

Applications to: recruitment@razzysdaycareandnursery.co.uk

Safeguarding & Safer Recruitment

This post involves working with children and is therefore exempt from the Rehabilitation of Offenders Act 1974. All shortlisted candidates will be subject to an enhanced DBS check, including barred list information, verification of identity, right to work in the UK, and confirmation of original qualification certificates. In line with legislation, references will be requested prior to interview where possible and online searches may be carried out for shortlisted applicants to identify any safeguarding or suitability concerns. As a registered childcare provider, we are also required to check whether applicants are disqualified under the Childcare (Disqualification) Regulations, which includes completing a childcare disqualification declaration. Where applicants have lived or worked overseas, additional overseas police or criminal record checks will be required.

Job Description

Leadership & Management	• Lead and manage the daily operations of the nursery, ensuring smooth running and consistent high standards. • Provide clear leadership to staff, modelling professionalism, warmth, and strong childcare practice. • Oversee staff deployment, rotas, ratios, and qualification requirements. • Carry out supervisions, appraisals, and team meetings to monitor performance and support staff development. • Encourage a positive, collaborative team culture with strong communication and shared values.
Teaching, Learning & Curriculum	• Lead the planning, delivery, and evaluation of a high-quality EYFS curriculum. • Ensure activities support children's developmental needs, interests, and next steps. • Monitor children's progress and ensure observations, assessments, and learning journals are accurate and meaningful. • Promote play-based learning, early communication, and school-readiness skills. • Support staff to deliver warm, responsive interactions that promote wellbeing and engagement.
Safeguarding, Welfare & Inclusion	• Act as a designated safeguarding leader within the nursery, ensuring full compliance with statutory guidance. • Promote a safe, nurturing, and inclusive environment for every child. • Ensure accurate management of health & safety, risk assessments, first aid, allergies, and medication procedures. • Support children's emotional wellbeing, regulation, and sense of security. • Work closely with families and external agencies to support children with additional needs where required.

Family Partnership & Communication	• Build strong relationships with parents and carers, ensuring open and effective communication. • Provide regular updates on children's progress, wellbeing, and achievements. • Promote parental involvement, confidence, and trust in the nursery. • Support transitions, settling-in routines, and family support where needed.
Administration, Finance & Compliance	• Maintain accurate records in line with statutory and nursery requirements. • Support budgeting, procurement, and resource management. • Ensure the environment is well-organised, safe, inviting, and fully resourced. • Maintain full compliance with the EYFS, Ofsted standards, health & safety regulations, and internal policies.

Person Specification

	Essential	Desirable
Qualifications	• Full and relevant Level 3 Early Years qualification • Evidence of ongoing CPD (safeguarding, EYFS, first aid) • Suitable standard of English and Maths	• Level 4/5/6 qualification • Paediatric First Aid • DSL training • Leadership or management certification
Relevant Experience	• Minimum 2 years' experience in an early years setting • Experience delivering EYFS and tracking progress • Experience supervising or leading staff • Experience working with parents/carers and external partners • Experience supporting children with SEND or additional needs	• Experience as Deputy/Manager • Administration or budgeting experience • Experience with Ofsted inspections • Experience implementing improvement plans

Knowledge, Skills & Competencies	• Strong understanding of EYFS and child development • Excellent safeguarding knowledge • Strong behaviour management and emotional support • Ability to lead, motivate, and develop staff • Strong organisational and communication skills • Ability to maintain accurate, confidential records • Commitment to inclusive practice	• Understanding of Ofsted frameworks • Experience using digital learning journals • Skill in environment design and creative planning
Personal Qualities	• Warm, patient, and child-centred • Emotionally intelligent and calm • Positive, solution-focused attitude • Reflective and open to feedback • Reliable and professional • Passionate about creating nurturing environments	• Creative and proactive in ideas • Strong community engagement skills
Special Requirements	• Enhanced DBS clearance • Commitment to safeguarding and child protection • Willingness to attend mandatory training • Ability to work within all nursery policies	• Willing to support occasional events outside set hours