



APPLICATION FORM

MONT ROYALE INTERNATIONAL COLLEGE

C-2-10 & C-2-11 Plaza Damas 3,
60 Jalan Sri Hartamas 1 50480 Wilayah Persekutuan, Kuala Lumpur,
Malaysia.

Please affix a
recent
(passport-sized)
photograph here

MONT ROYALE
INTERNATIONAL
COLLEGE

Please use **BLOCK LETTERS** to complete this form.

Campus : ☐ MONT ROYALE INTERNATIONAL COLLEGE

Section 1 : ACADEMIC PROGRAMME

Level of study : ☐ Certificate ☐ Diploma ☐ Bachelors ☐ Masters/PhD ☐ Others

Programme Name

Intake

Mode Of Study : ☐ Full Time ☐ Part Time ☐ ODL ☐ Weekend

Section 2 : PERSONAL PARTICULARS

First Name

Gender : ☐ Male ☐ Female

Full Name

NRIC/Passport

Nationality

Permanent Address

City

Postcode

State

Country

Correspondence Address

City

Postcode

State

Country

Date of Birth (DD-MM-YY)

d	d	m	m	y	y
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Age

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Household Income Catagory (Malaysians Only) : ☐ B40 ☐ M40 ☐ T20

Marital Status : ☐ Single ☐ Married ☐ Other :

Race : ☐ Malay ☐ Bumiputera (Non-Malay) ☐ Chinese ☐ Indian

Religion : ☐ Islam ☐ Buddhist ☐ Hindu ☐ Christian ☐ Other :

Other :

Residence

Mobile Phone

Contact No :

Email

Section 3 : SPONSORSHIP

Select One : ☐ Self ☐ PTPTN ☐ EPF ☐ Others : ☐ MRIC Scholarship

Section 4 : ACADEMIC QUALIFICATIONS

Highest Qualification

Year of Completion

SPM / O-Level

Year of Completion

Name of Institution

Working Experience (if any, please fill in the table below)

Employer	Position	Start Date	End Date

Section 5 : ACCOMMODATION

☐ Yes

☐ No

| Room Type

Section 6 : PARENTS / GUARDIANS / EMERGENCY CONTACTS

You are required to have at least **One** emergency contact.

Name (Mother / Guardian)

Occupation

Mobile Number

Name (Father / Guardian)

Occupation

Mobile Number

Name (Emergency Contact)

Occupation

Mobile Number

Parent's Email Address for Emergency Purpose

Section 7 : PAYMENT METHOD

CAMPUS	PAYMENT	
	Account Name	MONT ROYALE COLLEGE
	Account Number	8602 7739 08
	Bank Name	CIMB BANK BERHAD CIBBMYKL
	Swift Code	CIBBMYKL
	Bank Address	No.15, Jalan Solaris Mon't Kiara, Mon't Kiara, 50480 Wilayah Persekutuan Kuala Lumpur, Malaysia

Section 8 : TERMS & CONDITIONS

1. Your admission is subject to you meeting the Programme Entry Requirements as stipulated by the Ministry of Higher Education (MOHE) and the relevant Professional Bodies. Your fulfillment of these requirements are evidenced by:

Certified true copies of your relevant certificates and/or transcripts

Certified true copy of your Malaysian National Registration Identity Card (NRIC)/ Passport

Two (2) passport-sized photographs

2. Fees Payment :

- (a) Original bank documents must be submitted to MRIC as proof of payment.
- (b) The information provided in the Fee Schedule is correct at the time of printing and MRIC reserves the right to make any changes that are deemed necessary without prior notice.
- (c) All fees are to be paid before the start of the semester or in accordance to the payment structure as approved failing which MRIC has the right to terminate the students.
- (d) Late payment charges (RM100 per week) will be imposed on students who do not settle their tuition fees by the stipulated date set by MRIC.
- (e) If student withdraw from their course within the semester student will still have to pay for the full semester.
- (f) Students are responsible to check their outstanding fee status frequently at the Finance Department and make fee payment accordingly.
- (g) PTPTN loan amount may vary from time to time and is subject to approval by PTPTN.
- (h) Students are to refer to the Student Handbook for additional Terms and Conditions and must abide by the terms and conditions stated therein.

3. Refund Policy :

- (a) NO REFUND and/or transfer of Registration, Processing and Accommodation Fees under any circumstances.
- (b) MRIC will offset any excess amount with the outstanding fees that MRIC deems fit.
- (c) Students are to refer to the Student Handbook for additional Terms and Conditions on refund policy and must abide by the terms and conditions stated therein.

Section 9 : DECLARATION

I hereby declare that I have read and understood and agreed to the Privacy Notice of MRC and that I expressly consent and authorize MRIC and/or agents, representatives or subsidiaries to collect, hold, use, delete, transfer, administer and process all my personal data (including sensitive personal data and personal data of other party provided by me) (hereinafter referred to "Personal Data") given now or that is subsequently obtained from time to time. I understand and agree to MRIC and third party agents, representatives and subsidiaries to use the Personal Data provided by me in this application for the purposes of processing this application and to enable MRIC to inform details such as academic programmes, marketing information, promotional brochures and other relevant information about MONT ROYALE INTERNATIONAL COLLEGE.

I declare to the best of my knowledge that the information provided in this application is correct and complete. In the event of any to my Personal Data, I shall notify MRIC immediately by contacting the Registrar of MRIC

NOTE : From time to time MRIC may release your personal data (including sensitive data) to External Parties for marketing and promotional purposes that may be of interest to you.

Applicant's Signature :

Parent's Signature :

("If applicant is below 18 years)

Name :

Date :

Name :

Date :

MARKETING OFFICE

COUNSELLED BY

APPROVED BY

AGENT

DATE

STUDENT ADMINISSION DEPARTMENT

VERIFIED BY

DATE

REGISTRAR OFFICE

RECEIVED BY

DATE

APPROVED BY

DATE