Appendix 10

Dnyanyog Shikshan Prasarak Mandal

GURUKUL INSTITUTE OF TECHNOLOGY

Gat.No 26, Kshirsagar, Tq.Bhokardan, Dist.Jalna

Format for Mandatory Disclosure

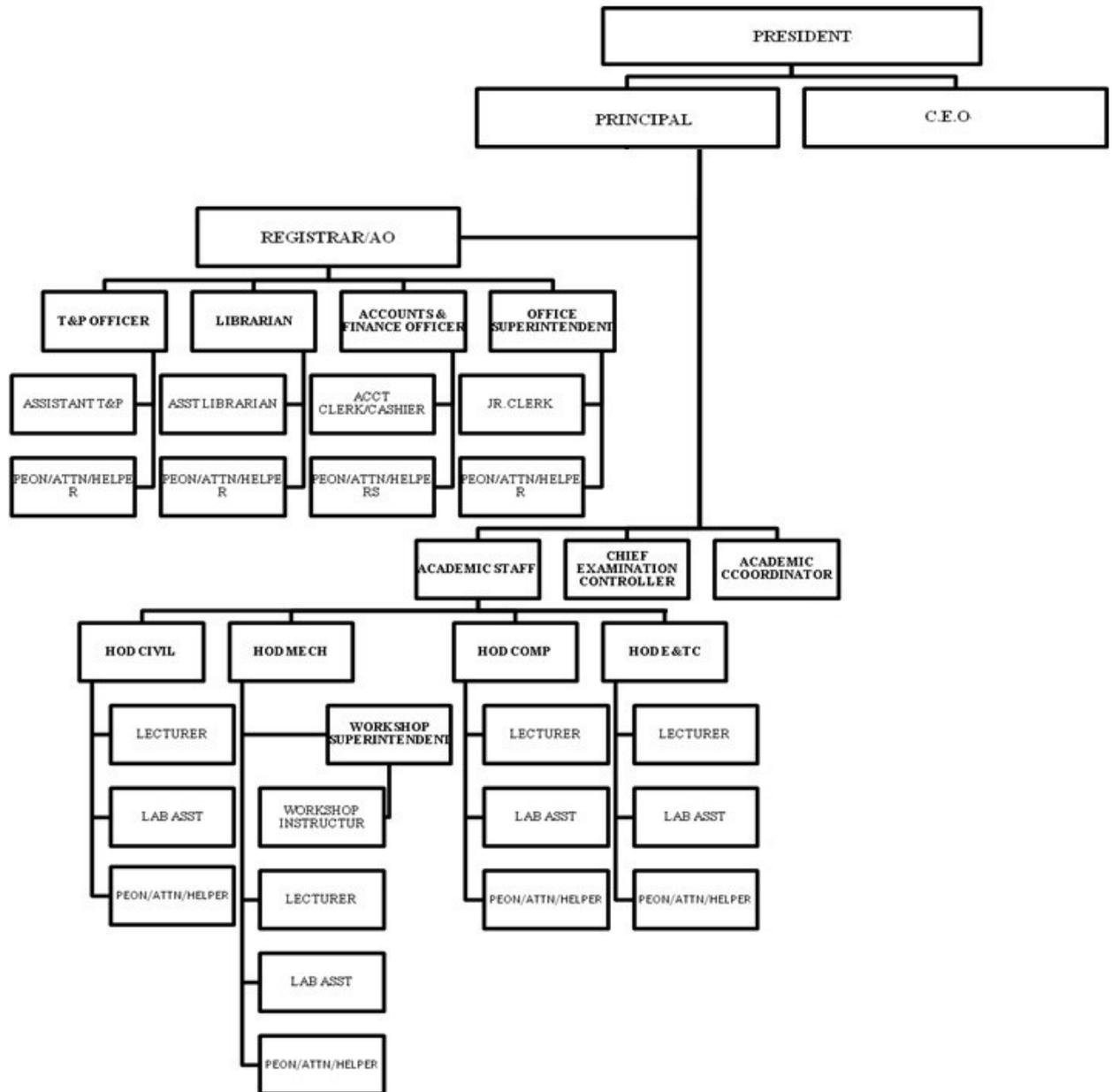|		
Mandatory Disclosure update on		14/01/2026
10.1	AICTE File No	Western /2024-25/1-43709619234
	Date & Period of Last Approval	20.03.2025 (1 Year)
10.2	Name of the Institute	GURUKUL INSITUTE OF TECHNOLOGY, Kshirsagar, Tq.Bhokardan
	Address of the Institute City & Pin Code	Gut No.26, Kshrisagar, Tq.Bhokardan, Dist.Jalna
	State/UT	Maharashtra
	Longitude & Latitude	20.232718122650674, 75.75569198831528
	Phone No. with STD code	(02485) 244237
	FAX No. at the Institute	(02485) 244237
	Office hours at the Institute	10.00 am. to 5.00 pm.
	Email	gitbhokardan@gmail.com
	Website	http://polytechnic.gurukulhub.co.in/
	Nearest Railway Station (Dist in Km-)	Jalna, Tq.Dist.Jalna (50 km)
	Nearest Airport (Dist in Km.)	Aurangabad Dist- Aurangabad 75 km.
10.3	Type of Institute	Private – Unaided
	Category (1) of the Institution	Non – Minority
	Category (2) of the Institution	Co-Ed
10.4	Name of the organization running the Institute	Dnyanyog Shikshan Prasark Mandal
	Type of organization	Trust
	Address of the organization	At Kshirsagar, Tq.Bhokardan, Dist.Jalna
	Registered with	1. Bombay Public Trust Act- F-769/Jalna 2. Society Registration Act - MAH/84-92/Jalna
	Registration date	1. Bombay Public Trust Act – 17th October 1992 2. Society Registration Act – 18th July 1992

	Website of the organization	http://polytechnic.gurukulhub.co.in/
10.5	Name of the affiliating University / Board	Maharashtra State Board of Technical Education, Mumbai
	Address	2nd Floor,Govt.Polytechnic Building, 49,Kherwadi, Bandra(East), Mumbai:400051
	Website	https://msbte.ac.in/
	Latest affiliation period	1 Year
10.6	Name of Principal / Director	Mrs.Akanksha Nishikant Suradkar
	Exact Designation	Principal
	Phone No. with STD code	(02485) 244237
	FAX No. at the Institute	(02485) 244237
	Email	gitbhokardan@gmail.com
	Highest Degree	MTECH
	Field of Specialization	Engineering

10.7	Governing Board Members (Trust)		
S.No.	Name	Designation	Background
1	Mr.Laxmanrao Khanduji Dalvi	President	Farming, Social Work
2	Mrs.Kasabai Laxmanrao Dalvi	Vice-President	Housewife
3	Mr.Yogesh Laxmanrao Dalvi	Secretary	Business
4	Dr.Jyoti Sanjay Talekar	Joint-Secretary	Doctor
5	Mr.Dinesh Laxmanrao Dalvi	Treasurer	Business
6	Mrs.Nikita Subhash Palodkar	Member	Housewife
7	Mrs.Geeta Pramod Gavande	Member	Educationist

Sr.No.	Frequency of meetings & date of last meeting	5 Meeting Per Year. (14.01.2026)

10.8	Academic Advisory Body	
S.No.	Name of the Member	Designation
1	Mr.Laxmanrao Khanduji Dalvi	Chairman
2	Mr.Yogesh Laxmanrao Dalvi	Member
3	Mr.Dinesh Laxmanrao Dalvi	Member
3	Hon`ble Dy.Secretary, MSBTE, RO Nashik	Member
4	Hon`ble Jt.Director, DTE RO, Nashik	Member
5	The Principal	Member Secretary

10.9   Organizational Chart

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                                    ┌─────────────────────────┐
                                    │        PRESIDENT        │
                                    └─────────────────────────┘
                          ┌──────────────────┐      ┌──────────────────┐
                          │    PRINCIPAL     │      │      C.E.O.      │
                          └──────────────────┘      └──────────────────┘

              ┌───────────────────────────────┐
              │         REGISTRAR/AO          │
              └───────────────────────────────┘
     ┌──────────────┐ ┌──────────────┐ ┌──────────────────┐ ┌──────────────────┐
     │  T&P OFFICER │ │  LIBRARIAN   │ │   ACCOUNTS &     │ │     OFFICE       │
     │              │ │              │ │ FINANCE OFFICER  │ │ SUPERINTENDENT   │
     └──────────────┘ └──────────────┘ └──────────────────┘ └──────────────────┘
     ┌──────────────┐ ┌──────────────┐ ┌──────────────────┐ ┌──────────────────┐
     │ASSISTANT T&P │ │ASST LIBRARIAN│ │      ACCT        │ │    JR.CLERK      │
     │              │ │              │ │  CLERK/CASHIER   │ │                  │
     └──────────────┘ └──────────────┘ └──────────────────┘ └──────────────────┘
     ┌──────────────┐ ┌──────────────┐ ┌──────────────────┐ ┌──────────────────┐
     │PEON/ATTN/HELPE│ │PEON/ATTN/HELPE│ │ PEON/ATTN/HELPE │ │ PEON/ATTN/HELPE  │
     │      R       │ │      R       │ │       RS         │ │       R          │
     └──────────────┘ └──────────────┘ └──────────────────┘ └──────────────────┘

              ┌──────────────┐ ┌──────────────┐ ┌──────────────┐
              │ACADEMIC STAFF│ │    CHIEF     │ │   ACADEMIC   │
              │              │ │ EXAMINATION  │ │ CCOORDINATOR │
              │              │ │ CONTROLLER   │ │              │
              └──────────────┘ └──────────────┘ └──────────────┘
     ┌──────────────┐ ┌──────────────┐ ┌──────────────┐ ┌──────────────┐
     │  HOD CIVIL   │ │  HOD MECH    │ │  HOD COMP    │ │  HOD E&TC    │
     └──────────────┘ └──────────────┘ └──────────────┘ └──────────────┘
     ┌──────────────┐ ┌──────────────┐ ┌──────────────┐ ┌──────────────┐
     │   LECTURER   │ │   WORKSHOP   │ │   LECTURER   │ │   LECTURER   │
     │              │ │SUPERINTENDENT│ │              │ │              │
     └──────────────┘ └──────────────┘ └──────────────┘ └──────────────┘
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     │   LAB ASST   │ │   WORKSHOP   │ │   LAB ASST   │ │   LAB ASST   │
     │              │ │  INSTRUCTUR  │ │              │ │              │
     └──────────────┘ └──────────────┘ └──────────────┘ └──────────────┘
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     │PEON/ATTN/HELPER│ │   LECTURER   │ │PEON/ATTN/HELPER│ │PEON/ATTN/HELPER│
     └──────────────┘ └──────────────┘ └──────────────┘ └──────────────┘
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                      │   LAB ASST   │
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                      │PEON/ATTN/HELPER│
                      └──────────────┘
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10.10	Student feedback mechanism on Institutional Governance / Faculty performance	We have allotted guardian teacher per class, keeping in mind that students are the backbone of the institute. Every guardian teachers tries to minimize the difficulties of the students. Continues feedback is taken by head of the department, principal & management members directly or indirectly. The feedback forms from the final year students have been taken. Implementation of student's suggestions made our faculty technically sound.
10.11	Student feedback mechanism on Institutional Governance / Faculty, Staff and Students	Students approached discipline committee for their grievances & then to principal. Staff & faculty member approach directly to the principal in their concern matter & solve the problem with open communication. Else they can also approach to management directly.

10.12 Department Information

Name of Department	Courses	Level	1st Year of approval by AICTE (give approval ref. no. & date)	FT/PT
Civil Engineering	CE	Diploma	Western /2024-25/1-43709619234	FT
Computer Engineering	CO	Diploma	Western /2024-25/1-43709619234	FT
Computer Technology	CM	Diploma	Western /2024-25/1-43709619234	FT
Electronics & Telecommunications Engineering	EJ	Diploma	Western /2024-25/1-43709619234	FT
Mechanical Engineering	ME		Western /2024-25/1-43709619234	FT

NBA Accreditation Status		
1	Name/ List of Programmes/ Courses Accredited	NIL
2	Applied for Accreditation	
	A. Applied but Visit not happened	NIL
	B. Visit happened but result awaited	NIL
3	List of programmes/ courses Not Applied	NIL

Year wise Sanctioned Intake		2023-24	2024-25	2025-26
1	Civil Engineering	-	60	60
2	Computer Engineering	-	60	60
3	Computer Technology	-	60	60
4	E & TC Engineering	-	60	60
5	Mechanical Engineering	-	60	60

Year wise Actual Admission		2023-24	2024-25	2025-26
1	Civil Engineering	-	6	7
2	Computer Engineering	-	36	53
3	Computer Technology	-	16	31
4	E & TC Engineering	-	8	6
5	Mechanical Engineering	-	10	11
Cut off marks - General quota		2023-24	2024-25	2025-26
1	Civil Engg.	-	As Per CAP	As Per CAP
2	Computer Engg	-	As Per CAP	As Per CAP
3	E&TC Engg	-	--	As Per CAP
4	Mechanical Engg.	-	As Per CAP	As Per CAP
% Students passed with First Class		2023-24	2024-25	2025-26
1	Civil Engg.	-	90%	89%
2	Computer Engg	-	82%	95%
3	E&TC Engg	-	83%	82%
4	Mechanical Engg.	-	98%	96%
Students Placed		2023-24	2024-25	2025-26
1	Civil Engg.	-	-	-
2	Computer Engg	-	-	-
3	E&TC Engg	-	-	-
4	Mechanical Engg.	-	-	-
	Average Pay package, Rs./Year	NA		-
	Students opted for Higher Studies	NA		-
	Accreditation Status of the course	NA		-
	Doctoral Course	NA		-
	Foreign Collaborations, if any	NA		-
	Professional activities	Expert & Guest lecturer, industrial visits, project participation		As per MSBTE Norms
	Consultancy activities	Training & Placement Cell, Admission Information Cell		YES YES
	Grants fetched	Applied		Applied
	Departmental Achievements	1.Seminars are conducted on Advance Technology 2. Staffs are deputed for higher studies. 3.Training for students are		03 02

| | | Organized at institute level. | 04 |
| | Distinguished Alumni | | NA |

10.14 Admission Quota				
Entrance test/Admission Criteria	:	As per CAP		
Cut Off / last candidate admitted	:	2023-24	2024-25	2025-26
	:	-	As per CAP	As per CAP
Fees in rupees	:	-	45000	45000
Number of Fee Waiver Offered	:	00	00	00
Admission Calendar	:	As per DTE Circular timely issued		
PIO quota	:	NA		
10.15 Infrastructural Information				
Classroom / Tutorial Room Facilities	:	Available as per AICTE norms		
Laboratory Details	:	Available as per AICTE norms		
Computer Centre Facility	:	Available as per AICTE norms		
Library Facility	:	Available as per AICTE norms		
Auditorium/Seminar Halls/Amphi	:	Available as per AICTE norms		
Cafeteria	:	Available as per AICTE norms		
Indoor Sports Facilities	:	Chess, Table Tennis, Carom, Badminton		
Outdoor Sports Facilities	:	Cricket, Football, Wally Ball, Handball, Basket Ball etc.		
Gymkhana Facilities	:	NA		
Facilities for disables	:	Available as per AICTE norms		
Any other facilities	:	Available as per AICTE norms		
10.16 Hostel Facilities				
Boys Hostel	:	NA		
Girls Hostel	:	NA		
Medical and other Facilities at Hostel	:	NA		
10.17 Academic Session				
Examination System YEARLY/SEMESTER	:	Semester		
Period of declaration of result	:	Half Yearly		
10.18 Counseling / Mentoring Career Counseling	:	Counseling for students and staff are held time to time.		

Medical Facility	:	Medicare/Hospital facility is functioning inside the campus and a part time Medical Physician is engaged for the purpose with necessary medicines and first
Students Insurance	:	Insurance facility is available
10.19 Students Activity Body	:	Available
Cultural activities	:	Debates, Speeches, Songs, Dramas Competitions are held time to time.
Sports Activities	:	Many sports events are arranged throughout the year. Also students have represented at the Zonal and State-Level tournaments in various sports events.
Literary Activities	:	Guest lecture, seminars are arranged
Magazine / Newsletter	:	Newsletter – Polytechnic Education are published by the institution.
Technical activities / TechFest	:	Workshops, paper presentation, projection exhibition are being arranged time to time.
Industrial Visits / Tours	:	Industrial Visit & Tours are arranged as per MSBTE norms
Alumni Activities	:	N.A
10.20 Name of the Information Officer for RTI	:	No information Officer has been placed in accordance with the provisions of Right of Information Act, 2005. Since it is not applicable to unaided institutes as per the judgment of Hon`ble High Court of Juridicature of Bombay, Bench at Aurangabad (Petition No.4264 of 2008)
Designation	:	Mrs.Akanksha Nishikant Suradkar
Phone number with STD code	:	(02485) 244237
Fax number with STD code	:	(02485) 244237
E-mail	:	gitbhokardan@gmail.com