

# GURGAON WORLD SCHOOL, PAHARI(HR.)

## YEAR PLAN 2024-25

### Class XI COM

MONTH	CHAPTERS	CLASS ACTIVITY	SMART CLASS ACTIVITY	EXAMS
April ACC.	Recording of Business transactions	<p>Voucher and Transactions: Source documents and Vouchers, Preparation of Vouchers, Accounting Equation Approach: Meaning and Analysis, Rules of Debit and Credit.</p> <p>• Recording of Transactions: Books of Original Entry- Journal</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly/monthly/periodic/term exam (Schedule to be updated)
April ECO	Introduction MICRO ECONOMICS	<p>Meaning of microeconomics and macroeconomics; positive and normative economics</p> <p>What is an economy? Central problems of an economy: what, how and for whom to produce; concepts of Production Possibility Frontier and Opportunity Cost.</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly tests (Schedule to be updated)
April BST	Evolution and Fundamentals of Business	<p>History of Trade and Commerce in India: Indigenous Banking System, Rise of Intermediaries, Transport, Trading Communities: Merchant Corporations, Major Trade Centres, Major Imports and Exports, Position of Indian Sub-Continent in the World Economy Business – meaning and characteristics Business, profession and employment – Concept Objectives of business Classification of business activities - Industry and Commerce Industry-types: primary, secondary, tertiary Meaning and subgroups Commerce-trade: (types-internal, external;</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly/monthly/periodic/term exam (Schedule to be updated)

		wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) – meaning Business risk-Concept			
April ENGLISH	BEEHIVE:-CH 1,2,3  POEM:- 1,2  MOMENTS:- CH1,2  GRAMMAR:- SUBJECT VERB AGREEMENT  WRITING:- DESCRIPTIVE PARAGRAPH	THINK, PAIR AND SHARE			
April PHY.EDU	1. Changing Trends And Careers In Physical Education 2. Olympism Value Education	Define all types of technology advancement  Make a chart about Ancient and Modern Olympic	Sports Equipments		
May ACC	Recording of Business transactions	Special Purpose books: <ul style="list-style-type: none"> <li>• Cash Book: Simple, cash book with bank column and petty cash book Purchases book</li> <li>• Sales book</li> <li>• Purchases return book</li> <li>• Sales return book</li> <li>• Journal proper Note: Including trade discount, freight and cartage expenses for simple GST calculation.</li> </ul>	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)	
May ECO	Consumer's Equilibrium and Demand	Consumer's equilibrium - meaning of Utility, Marginal Utility, Law of Diminishing Marginal Utility, conditions of consumer's equilibrium using marginal utility analysis. Indifference curve analysis of	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)	



		<p>consumer's equilibrium-the consumer's budget (budget set and budget line), preferences of the consumer (indifference curve, indifference map) and conditions of consumer's equilibrium.</p> <p>Demand, market demand, determinants of demand, demand schedule, demand curve and its slope, movement along and shifts in the demand curve; price elasticity of demand - factors affecting price elasticity of demand; measurement of price elasticity of demand - percentage-change method and total expenditure method</p>		
May ENGLISH	<p>BEEHIVE:-CH 4,5</p> <p>POEM:- 3,4</p> <p>MOMENTS:- CH 3,4</p> <p>GRAMMAR:- DETERMINERS, TENSES</p> <p>WRITING:- DIARY ENTRY</p>	GROUP/CLASS DISCUSSION		
May PHY.EDU	<p>3. Yoga</p> <p>4. Physical Education And Sports For CWSN</p>	<p>Yogasana and Pranayama</p> <p>Draw a list sportsperson with their tournaments and medals</p>	Asanas and Pranayama Surya Namaskar	
May BST	Forms of Business Organization's	Sole Proprietorship Partnership Hindu Undivided Family Business Cooperative Societies Company Formation of company Choice of form of business organization	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly/monthly/periodic/term exam (Schedule to be updated)
July ECO	Producer Behaviour and Supply	<p>Meaning of Production Function - Short-Run and Long-Run Total Product, Average Product and Marginal Product. Returns to a Factor Cost - Short run costs -</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p>	Weekly/monthly/periodic/term exam

		Total Cost, Total Fixed Cost, Total Variable Cost; Average Cost; Average Fixed Cost, Average Variable Cost and Marginal Cost - meaning and their relationships	MAGAZINE JOURNALS	(Schedule to be updated)
July BST	Public Private and Global Enterprises	Public sector and private sector enterprises – Concept Forms of public sector enterprises: Departmental Undertakings, Statutory Corporations and Government Company Global Enterprises – Feature Joint venture Public private partnership – concept	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
July PHY.EDU	5. Physical Fitness, Wellness And. Lifestyle 6. Test ,Measureme nt And Evaluation	Make a chart about First Aid - PRICE  Calculation of BMI	Physical fitness test	
JuLY ENGLISH	BEEHIVE:-CH 6 POEM:- 5,6 MOMENTS:- CH 5,6 WRITING:- STORY WRITING GRAMMAR:- MODALS, REPORTED SPEECH	PICTIONARY		
July ACCOUNTS	Recording of Business transactions	• Ledger: Format, Posting from journal and subsidiary books, Balancing of account	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)



August ECO	Perfect Competition - Price Determination and simple applications	Perfect competition - Features; Determination of market equilibrium and effects of shifts in demand and supply. (Short Run Only) Simple Applications of Demand and Supply: Price ceiling, Price floor	PPT ON CHAPTERS RESEARCH ON GOOGLE MAGAZINE JOURNALS	Weekly/monthly/periodic/term exam (Schedule to be updated)
August ENGLISH	BEEHIVE:- REVISION POEM:- REVISION MOMENTS:- REVISION GRAMMAR:- REPORTED SPEECH, SUBJECT VERB AGREEMENT	ROLE PLAY		
August PHY.EDU	7. Fundamentals Of Anatomy , Physiology In. Sports  8. Fundamentals Of Kinesiology And Biomechanics In Sports	Ready chart about Circulatory system and Heart  Types of Body Movements	Respiratory system and Heart System	
August BST	Business Services	Business services – meaning and types. Banking: Types of bank accounts - savings, current, recurring, fixed deposit and multiple option deposit account Banking services with particular reference to Bank Draft, Bank Overdraft, Cash credit. E-Banking: meaning, types of digital payments Insurance – Principles. Types – life, health, fire and marine insurance – concept Postal Service - Mail, Registered Post, Parcel, Speed Post, Courier – meaning	PPT ON CHAPTERS RESEARCH ON GOOGLE MAGAZINE JOURNALS	Weekly/monthly/periodic/term exam (Schedule to be updated)

August ACCOUNTS	Bank Reconciliati on statement	Need and preparation, Bank Reconciliation Statement	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
September ECO	Unit 1: Introductio n statistics	What is Economics? Meaning, scope, functions and importance of statistics in Economics	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
September ENGLISH		FIRST TERM EXAM, REVISION		
September PHY.EDU	7. Fundamentals Of Anatomy , Physiology In. Sports  8. Fundament als Of Kinesiology And Biomechani cs In Sports	Ready chart about Circulatory system and Heart  Types of Body Movements	Respiratory system and Heart System	
September BST	Emerging modes of Business	E - business: concept, scope and benefits	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
September Accounts	Depreciatio n, Provisions and Reserves	Depreciation: Meaning, Features, Need, Causes, factors • Other similar terms: Depletion and Amortisation • Methods of Depreciation: 1. Straight Line Method (SLM)	PPT ON CHAPTERS  RESEARCH ON GOOGLE	Weekly/ monthly/ periodic/ term exam (Schedule



		ii. Written Down Value Method Difference between SLM and WDV; Advantages of SLM and WDV • Method of recoding depreciation i. Charging to asset account ii. Creating provision for depreciation/accumulated depreciation account • Treatment of disposal of asset • Provisions, Reserves, Difference Between Provisions and Reserves. • Types of Reserves: i. Revenue reserve ii. Capital reserve iii. General reserve iv. Specific reserve v. Secret Reserve • Difference between capital and revenue reserve	MAGAZINE JOURNALS	to be updated)
October ECO	Unit 2: Collection, Organisation and Presentation of data	Collection of data - sources of data - primary and secondary; how basic data is collected with concepts of Sampling; methods of collecting data; some important sources of secondary data: Census of India and National Sample Survey Organisation. Organisation of Data: Meaning and types of variables; Frequency Distribution. 3 Presentation of Data: Tabular Presentation and Diagrammatic Presentation of Data: (i) Geometric forms (bar diagrams and pie diagrams), (ii) Frequency diagrams (histogram, polygon and Ogive) and (iii) Arithmetic line graphs (time series graph).	PPT ON CHAPTERS RESEARCH ON GOOGLE MAGAZINE JOURNALS	Weekly/monthly/periodic/term exam (Schedule to be updated)
October BST	Social Responsibility of Business	Concept of social responsibility Case of social responsibility Responsibility towards owners, investors, consumers, employees, government and community Role of business in environment protection Business Ethics -	PPT ON CHAPTERS RESEARCH ON GOOGLE	Weekly/monthly/periodic/term exam (Schedule



	and Business ethics	Concept and Elements	MAGAZINE JOURNALS	to be updated)
October Accounts	Trial balance and Rectificatio n	<p>Trial balance: objectives, meaning and preparation (Scope: Trial balance with balance method only)</p> <ul style="list-style-type: none"> <li>Errors: classification-errors of omission, commission, principles, and compensating; their effect on Trial Balance.</li> <li>Detection and rectification of errors;               <ul style="list-style-type: none"> <li>(I) Errors which do not affect trial balance</li> <li>(II) Errors which affect trial balance</li> </ul> </li> <li>preparation of suspense account.</li> </ul>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
October ENGLISH	<p>BEEHIVE:- CH 7,8</p> <p>POEM:- 7,8</p> <p>MOMENTS:-CH 7</p> <p>GRAMMAR:- REVISION OF DETERMINERS, TENSES</p>	QUIZ		
October PHY.EDU	REVISION	Written , practical and oral practice		
November ECO	Unit 3: Statistical Tools and Interpretati on	<p>Measures of Central Tendency- Arithmetic mean, Median and Mode</p> <p>Correlation – meaning and properties, scatter diagram; measures of correlation - Karl Pearson's method (two variables ungrouped data) Spearman's rank correlation (Non-Repeated Ranks and Repeated Ranks).</p> <p>Introduction to Index Numbers - meaning, types - Wholesale Price Index, Consumer Price Index and index of industrial production, uses of index numbers; Inflation and Index Numbers, Simple Aggregative</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)



November BST	Sources of Business Finance	Method  Concept of business finance Owners' funds- equity shares, preferences share, retained earnings Borrowed funds: debentures and bonds, loan from financial institution and commercial banks, public deposits, trade credit, Inter Corporate Deposits (ICD)	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
November Accounts	Financial statements	Meaning, objectives and importance; Revenue and Capital Receipts; Revenue and Capital Expenditure; Deferred Revenue expenditure. Opening Journal entry. Trading and Profit and Loss Account; Gross Profit, Operating profit and Net profit. Preparation. Balance Sheet: need, grouping and marshalling of assets and liabilities. Preparation. Adjustments in preparation of financial statements with respect to closing stock, outstanding expenses, prepaid expenses, accrued income, income received in advance, depreciation, bad debts, provision for doubtful debts, provision for discount on debtors, Abnormal loss, Goods taken for personal use/staff welfare, interest on capital and managers commission. Preparation of Trading and Profit and Loss account and Balance Sheet of a sole proprietorship with adjustments.	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
November ENGLISH	MOMENTS:- CH 8 GRAMMAR:- REPORTED SPEECH REVISION	DEBATE		
November PHY.EDU	REVISION	Written , practical and oral practice		

December ECO	MICRO ECONOMIC S	REVISION	PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
December BST	Small Business & Entrepreneurship           Internal Trade           International Business/Trade	<p>Entrepreneurship Development (ED) Small scale enterprise as defined by MSMED Act 2006 (Micro, Small and Medium Enterprise Development Act) Government schemes and agencies for</p> <p>small scale Industries: National Small Industries Corporation (NSIC) and District Industrial Centre (DIC) with special reference to rural, backward areas</p> <p>Internal trade - meaning and types services rendered by a wholesaler and a retailer Types of retail-trade-Itinerant and small scale fixed shops retailer Large scale retailers-Departmental stores, chain stores – concept GST (Goods and Services Tax): Concept and key-features</p> <p>International trade: concept and benefits Export trade – Meaning and procedure Import Trade - Meaning and procedure Documents involved in International Trade; indent, letter of credit, shipping order, shipping bills, mate's receipt (DA/DP) World Trade Organization (WTO) meaning and objectives</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	<p>Weekly/ monthly/ periodic/ term exam (Schedule to be updated)</p>
December Accounts	Introduction to Accounting Theory base of Accounting	<p>Accounting- concept, meaning, as a source of information, objectives, advantages and limitations, types of accounting information; users of accounting information and their needs. Qualitative Characteristics of Accounting Information. Role of Accounting in Business.</p>	<p>PPT ON CHAPTERS</p> <p>RESEARCH ON GOOGLE</p> <p>MAGAZINE JOURNALS</p>	<p>Weekly/ monthly/ periodic/ term exam (Schedule to be updated)</p>



		<ul style="list-style-type: none"> <li>• Basic Accounting Terms- Entity, Business Transaction, Capital, Drawings, Liabilities (Non Current and Current). Assets (Non Current, Current); Expenditure (Capital and Revenue), Expense, Revenue, Income, Profit, Gain, Loss, Purchase, Sales, Goods, Stock, Debtor, Creditor, Voucher, Discount (Trade discount and Cash Discount) Fundamental accounting assumptions: GAAP: Concept</li> <li>• Basic Accounting Concept : Business Entity, Money Measurement, Going Concern, Accounting Period, Cost Concept, Dual Aspect, Revenue Recognition, Matching, Full Disclosure, Consistency, Conservatism, <ul style="list-style-type: none"> <li>• Materiality and Objectivity</li> <li>• System of Accounting. Basis of Accounting: cash basis and accrual basis</li> </ul> </li> <li>• Accounting Standards: Applicability of Accounting Standards (AS) and Indian Accounting Standards (IndAS)</li> <li>• Goods and Services Tax (GST): Characteristics and Advantages.</li> </ul>		
December ENGLISH		REVISION		
December PHY.EDU	REVISION	Written , practical and oral practice		
January ECO	STATISTICS	REVISION	PPT ON CHAPTERS  RESEARCH ON	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
January ENGLISH		REVISION		

January BST	Revision-ch 1,2,3,4	Revision-ch 5,6,7,8,9,10		
January Accounts	Revision-ch 1,2,3,4		PPT ON CHAPTERS  RESEARCH ON GOOGLE  MAGAZINE JOURNALS	Weekly/ monthly/ periodic/ term exam (Schedule to be updated)
PHY.EDU		Revision		
February BST	Revision-ch 5,6,7,8,9,10	Revision-ch 5,6,7,8,9,10		
February ENGLISH		REVISION		
February Economics				
February Accounts	Revision-ch 5,6,7,8,9		Revision	Revisio n-ch 5,6,7,8, 9
February PHY.EDU		Written , practical and oral practice		

**FINAL EXAMS**

**ALL THE BEST**