

General Information for Freelance Positions, January 2026

Overview:

We are offering several freelance positions for PT Sejarah Alam Indonesia. These services will be required on a recurring basis throughout the year 2026. The available positions and their respective details are outlined below.

1. Daily Worker, Naturalist Hub:

We are in search of daily workers to carry out tasks in the kitchen and bar of Naturalist Hub, as well as general maintenance. Full details [here](#)

2. Photographer & Videographer:

We are in search of freelance photographers and videographers in Bogor, who are able to assist with documentation of events, content creation, and other visual projects. The time frame and rate will vary depending on the project(s). Please include a portfolio and rate card in your application.

3. Events Assistant:

We are looking for proactive individuals based in Bogor, who are communicative, detail-oriented, and capable of thinking on their feet, to assist with organising events - ranging from educational events to nature trips and training events, seminars, and workshops. Time frame, responsibilities, and rate will vary depending on the event.

4. Metal Fabricator:

Got skills and/or tools to work with metal (especially aluminum and stainless steel)? We will need you for various projects, mostly involving the development of field equipment. This role is highly flexible, and we are able to provide some facilities and resources, such as tools and/or materials, depending on the project.

Qualifications & Skills:

- Proven experience in respective roles, and willing to step out of their comfort zone and take initiative in challenging or unfamiliar situations
- Excellent communication and problem-solving abilities
- Fluent in Bahasa Indonesia; ability to communicate in English is preferable but not mandatory
- Literate, proactive, and highly organised
- Motivated, open-minded, and willing to learn
- Proactive in following up tasks, chasing progress, and ensuring responsibilities are met
- Detail-oriented, not forgetful, and able to maintain accurate tracking of ongoing tasks

Conditions & Benefits:

- Freelance, depending on project
- Based in Bogor

How to Apply:

- Applications can be submitted via email to naturalhistoryindonesia@gmail.com
- Please include CV and motivation letter, along with relevant details (if any)
- There is no deadline for submission. We are on a first come first serve basis, where the earliest suitable candidates will be selected as soon as possible. Selected candidates will be informed via email.