



# Writing Center Refresh Checklist

A simple summer prep guide to help you declutter, organize, and energize your classroom writing space!

- ✓ Purge & Declutter
- ✓ Prompt Organization
- ✓ Fresh Supplies
- ✓ Reference Materials
- ✓ Seasonal Rotation
- ✓ Bulletin Board Boost
- ✓ Grab-and-Go Kits
- ✓ Student-Friendly Setup
- ✓ Digital Ready (Optional)
- ✓ Routine Visual
- 🖌️ Year-Round Organization Tips
- 👧 Student Jobs to Keep It Running

You've got this! Taking a little time now means smooth sailing all year long.

Let your writing center be a space that inspires creativity and independence—right from Day 1.





# Writing Center Refresh Checklist – Summer Edition

## ✓ Purge & Declutter

- Toss dried-out markers, broken tools, and crumpled paper
- Remove outdated anchor charts and clutter

## ✓ Prompt Organization

- Sort prompts by type (narrative, opinion, etc.) or theme
- Use labeled folders, bins, or digital files

## ✓ Fresh Supplies

- Add gel pens, fun paper, mini notebooks
- Restock everyday essentials (pencils, erasers, glue sticks)

## ✓ Reference Materials

- Print and laminate word banks and sentence starters
- Include trait lists, editing checklists, and transition words









## ✓ Seasonal Rotation

- Organize materials by season
- Store off-season items for easy swaps





# Writing Center Refresh Checklist – Summer Edition

-  Year-Round Organization Tips
  -  Color-code bins and drawers
  -  Hold monthly “Reset Days” with student helpers
  -  Include a daily “Done? Clean Up!” step
-  Student Jobs to Keep It Running
  -  Prompt Poster Manager – Swaps prompts or features weekly challenges
  -  Supply Restocker – Checks pens, paper, and tools
  -  Writing Wall Curator – Picks pieces for display





# Need a Little Extra Classroom Magic? Check This Out!

Because you deserve resources that make teaching easier and learning more fun!

Hello there, amazing teacher! If you loved this freebie, you're going to love what I've got waiting in my TpT store. Think time-saving tools, engaging activities, and plenty of resources to keep your students excited and learning—all in one place!

## **What you'll find in my store:**

- Ready-to-use activities to save you hours of prep.
- Engaging resources that keep students smiling AND learning.
- Materials designed with teachers in mind—flexible, fun, and effective!

**Don't miss out! Click the button below to explore Squirrely Creations on TpT and grab your next favorite resource!**



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Thanks for being an awesome educator and for letting my resources be part of your teaching journey! You've got this!

