

**The Manager,
SAINT JOHN'S HIGH SCHOOL SOUTH TRIPURA
SAINT JOHN'S HIGH SCHOOL,RAIO,PO-RAIYABARI
TRIPURA,SOUTH TRIPURA, 799114
(M: 03821-200643)**

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - SS-02353-2223 DATED: 29/09/2021

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	2030028
School No	35403
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027
Year and Month From which admission can be taken in Class-IX/XI	1 April,2022
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2024

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with ‘H’ above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				
· For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

Important Notes : Grant with Condition : - 1) Geo Tag image, Infrastructure photos (library, Playground, toilets, school building etc.) have not been uploaded in Part B uploads. Video is also not found functional. 2) School is advised not to take direct admissions without prior approval of the concerned Regional Office of the Board. 3) School is required to maintain student teacher ratio at each level as per norms of the Board.

This is an electronically generated document. It does not need any signature.

*To verify the authenticity of the document , please visit
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

The Manager,
SAINT JOHN'S HIGH SCHOOL SOUTH TRIPURA
SAINT JOHNS HIGH SCHOOL, RAI0, PO-RAIYABARI
TRIPURA,SOUTH TRIPURA, 799114
(M: 03821-200643)

Subject :- INTRODUCTION OF ADDITIONAL SUBJECTS (SCIENCE)-REGARDING

Sir / Madam,

This is with reference to school application No.- AS-00059-2627, Dated: 30/06/2025. on the subject cited above.

In this connection, I am directed to convey approval of the Board for Introduction of additional subject(s). The school is required to follow syllabus and courses as per scheme of studies prescribed for All India Senior Secondary Examination of the Board and changes made therein:

Sl. No.	Subject Name	Subject Code
1	Physics	042
2	Chemistry	043
3	Biology	044

Sl. No.	GENERAL CONDITIONS
1	The approval is based upon the documents /data/information uploaded by the school online. The Manager and Principal of the school shall be held responsible for its genuineness. In case of any document found to be fake/forged/fabricated/tampered, the application of the school is liable to be rejected and the school shall be liable for imposition of any of the penalties and necessary action will be initiated against the school as deemed fit, under clause 10.1.16 of Affiliation Bye Laws, 2018.
2	The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students and renew all safety certificate as and when due.
3	The approval is subject to final outcome of any pending legal case/ litigation and any other issues arising out of it and Board shall not be responsible for any dispute/legal issue arising out .
4	The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.
5	The School is directed to run at least 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
6	The school shall conduct training of its teachers with concerned COE.

7	The school is directed to ensure that all essential valid documents are available under the head Mandatory Public Disclosure (as per annexure– IX) on school's website at all time and the link of certificates should be remain functional.
8	As per the recommendation of NEP, the school shall ensure the participation of its students in the Structured Assessment for Analyzing Learning(SAFAL), an exam conducted by the Board every year. This exam, designed to assess and enhance students' learning, is a valuable initiative for their holistic development, as per the guidelines issued by the Board vide circular no: Acad-49/2024 dated 26 June 2024.
9	The school will ensure the Holistic Progress Card (HPC) is used for the foundational stage according to the guidelines issued by the Board via notification no. CBSE/Director (Acad.-Assessment)/2023 dated 27.12.2023.
10	The school shall submit an undertaking to upload all requisite information regarding students, teachers, and infrastructure details available in the school on the UDISE and OASIS Portals. The registration of the students in classes IX and XI, as the case may be shall be conditional on the school providing complete information on the UDISE and OASIS Portals.
11	The school shall ensure that all teachers undergo at least 50 hours of Continuous Professional Development (CPD) every year, vide notification no. 16/2021 dated 24.09.2021, out of which 25 hours should be from concerned COE.
12	The school may make provision to establish rain water harvesting system in their school premises as per Board's circular no. CBSE/AFF./AC/RWH/2025 dated 24.03.2025.
“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.	
Further, the school shall submit compliance on the following mentioned conditions within 03 months on the SARAS Portal from the date of the grant letter i.e. upto 01/12/2025. Failure to submit compliance within the stipulated time shall invite financial penalty of Rs. 50,000/- and appropriate action may be initiated as deemed fit.	
13	Adequate seating arrangement is not available in the library as per the SoPs and board guidelines notified vide circular no. 11/2022. Classrooms benches and small tables are not suitable to accommodate 40 students at one time conveniently. School is directed to follow the Board guidelines and arrange the seating arrangement and separate corner for teachers and upload the compliance with video link within 03 months on SARAS portal.
14	Biology and Physics labs need to be upgraded with adequate size of work stations, stock, seating arrangements and inbuilt facilities. The chemistry lab should have safe heating facility with gas bank/connection. School should follow the circular no 11/2022 to arrange the infrastructure in compliance of the SoPs and arrange the labs accordingly. Compliance with well equipped labs should be uploaded with video link within 03 months on SARAS portal.
15	Math lab also need to be upgraded with more stock, large sized work stations, seating arrangements etc in compliance of Board SoPs as notified vide circular no 11/2022. Compliance with video link should be uploaded within 03 months on SARAS portal.
16	The computer lab is under stocked whereas it should have a minimum of 40 computer nods with proper internet facility. School should follow the circular no 11/2022 and notification dated 31.07.2025 and arrange the adequate infrastructure in

	computer lab. The compliance with video link should be uploaded within 03 months on SARAS portal.
17	The sports facilities are not adequate and proper as per the Board guidelines. Indoor sports facilities are poor and arranged in store room. Similarly, the outdoor sports facilities are limited without sports specific infrastructure. School should follow the circular no 11/2022 and arrange the sports facilities accordingly. The compliance should be uploaded with video link within 03 months on SARAS portal.
18	The CwSN toilets and facilities like ramp/lift should be arranged in compliance of statutory provisions and the Board guidelines notified vide circular no 11/2024. Proper cleanliness in the toilets and campus area should also be ensured. School is directed to upload the compliance with video link within 03 months on SARAS portal.
19	Indoor and outdoor sports facilities should also be upgraded as per aboard guidelines and circular no 11/2022. The compliance should be uploaded with video link within 03 months on SARAS portal.
In case of partial acceptance of compliance, the school shall submit the remaining compliance's within further stipulated period of 03 months. In case of the failure of the school to submit the final compliance's, the Board may enhance the penalty amount and debar the school from filling up the Registration/LOC details of students of classes IX & X, as the case may be, in the next academic session i.e. 2027-28 .	

DEPUTY SECRETARY/JOINT SECRETARY/DIRECTOR (AFF.)