

JORDAN FISCHER

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SUMMARY

Dynamic and results-driven professional with a strong foundation in leadership, research, and communications. Founder and Executive Director of a student-led civic engagement organization, with experience in policy analysis, public speaking, program development, and community outreach. Recognized through multiple scholarships for exceptional service, leadership, and dedication to uplifting underserved communities.

WORK EXPERIENCE

Bynum & Jenkins Law Firm – Legal Intern Summer 2024, Summer 2025

- Drafted and revised legal documents (motions, pleadings, discovery requests), improving case turnaround times and accuracy.
- Managed trial preparation by organizing exhibits and coordinating communication with 5+ clients and witnesses, streamlining litigation workflows.
- Gained in-depth knowledge of civil litigation and courtroom procedures through hands-on support in discovery, trial preparation, and case strategy sessions.

Minority Law & Research Institute – Fellow Summer 2024, Summer 2025

- Completed 80+ hours of intensive coursework in legal studies designed for underrepresented students.
- Produced 5+ simulated case briefs and legal memos, strengthening research and analytical writing skills.
- Facilitated peer learning sessions for 15+ fellows, improving group case analysis efficiency by 20%.
- Delivered a presentation on African American legal history to a cohort of 50+ participants as part of the program's leadership component.

Plays 2 Empower – Founder & Executive Director Apr 2021 - Present

- Founded youth civic engagement org serving 300+ students across Prince William County..
- Launched and scaled 10+ partnerships, expanding organizational reach by 40%.
- Expanded community service participation, growing member engagement to 500+ collective service hours.

EDUCATION

Bachelor of Arts in Political Science Expected Graduation: May 2029 Spelman College

- Minor in Theatre & Performance and Entrepreneurship & Innovation
- Morgan Stanley HBCU Scholar
- Ethel Waddell Githii Honors Scholar

Certificate in Digital Marketing Aug 2022 - May 2025

Northern Virginia Community College

- Final GPA: 4.0

KEY SKILLS

- Digital Marketing (SEO, Social Media, Canva)
- Legal Research & Writing
- Strategic Communications & Public Speaking
- Microsoft Office Suite, Google Workspace