

VITALEdge CARE LTD

Staff Application Form

1. Applicant Information

Title:		First Name(s):	
Surname:		Previous Surname(s):	
Date of Birth:		National Insurance Number:	
Mobile:		Alternative Telephone:	
Email:		Postcode:	
Address:			

2. Right to Work in the UK

Do you have the legal right to work in the UK? Yes No

If yes, please list the documents you can provide as evidence:

Nationality: _____

3. Position Applied For

Position:	
Date Available to Start:	

4. Availability

Please tick all that apply:

<input type="checkbox"/>	Monday – Friday (Daytime)
<input type="checkbox"/>	Monday – Friday (Evenings)
<input type="checkbox"/>	Weekends
<input type="checkbox"/>	Overnight sitting (non-personal care)

Additional information about your availability:

5. Skills, Experience & Motivation (Max 500 words)

Please explain why you are applying to work with VITALEEDGE CARE LTD and give details of any relevant experience, skills or training.

6. Employment History (Most recent first)

From	To	Employer Name & Address	Job Title	Reason for Leaving

7. Training & Qualifications

Course / Qualification	Date Achieved	Certificate (Yes/No)

8. Areas of Experience (Please tick all that apply)

<input type="checkbox"/> Working with older adults	<input type="checkbox"/> Community support
<input type="checkbox"/> Companionship services	<input type="checkbox"/> Domestic support
<input type="checkbox"/> Mental health support	<input type="checkbox"/> Learning disabilities

9. Emergency Contact (For emergency use only)

Name:	
Relationship:	
Address:	
Primary Telephone:	
Secondary Telephone:	

10. Confidentiality Agreement

VITALEEDGE CARE LTD is committed to protecting the privacy and dignity of the individuals we support. Any information you access about service users, their families or the company must be kept confidential and only shared with those who are authorised to receive it.

Breach of confidentiality may be regarded as serious misconduct and could lead to disciplinary action.

I confirm that I understand and agree to comply with this confidentiality requirement.

11. Equal Opportunities Statement

VITALEEDGE CARE LTD is committed to promoting equality, diversity and inclusion. All applicants are treated fairly and recruitment decisions are based solely on skills, experience and suitability for the role.

12. Rehabilitation of Offenders Declaration

Have you ever been convicted of a criminal offence? Yes No

If yes, please provide details below (this information will be treated confidentially):

Please note: an Enhanced DBS check may be required depending on the role.

13. References

Please provide details of two referees, one of whom should be your most recent employer.

Reference 1 Name & Relationship:	
Contact Details (email/telephone):	
Can we contact this referee before interview?	

Reference 2 Name & Relationship:	
Contact Details (email/telephone):	
Can we contact this referee before interview?	

14. Applicant Declaration

I confirm that the information I have provided in this application is true and complete to the best of my knowledge. I understand that giving false information may result in the withdrawal of any job offer or termination of employment.

I consent to VITALEEDGE CARE LTD processing my personal data for recruitment purposes and to the company contacting my referees and carrying out any necessary background checks relevant to this role.

Applicant Signature:	
Date:	