

Gloucester County Soil Conservation District

Fiscal Year 2026

Annual Budget

Approved at the September 15, 2025 Board Meeting

Contents

Board Of Supervisors & Staff	1
District Committees	2
FY24 Meeting Dates & Holiday Schedule	3
District Budget	4

Gloucester County Soil Conservation District

Board Member

Term Expires

Chairman

John Furfari
117 Heritage Loop
Glassboro, NJ
856-226-3219

6/30/2027

Vice-Chairman

Jay Kandle
234 Chapel Heights Rd
Sewell, NJ 08080

6/30/2026

Supervisor

Mike Visalli
134 Swedesboro Rd
Mullica Hill, NJ 08062
856-223-9147

6/30/2025

Supervisor

John Grasso
201 Walters Rd
Mullica Hill, NJ 08062
609-868-9326

6/30/2026

Supervisor

Daniel Brown
1401 State Highway 45
Swedesboro, NJ 08085

6/30/2028

District Staff

As of July 1, 2025

<u>Name</u>	<u>Title</u>	<u>Start Date</u>
Sherri Adams	Clerk	8/5/2024
Jessica Wyatt	Field Supervisor	6/5/2017
Marissa Appolonia	Administrative Supervisor	6/8/2017
Emily Vasquez	Inspector	6/5/2024
Casey Sheridan	Inspector	6/17/2025

USDA Natural Resource Conservation Service

Woodstown Field Office Staff

Kareem Adeleke	District Conservationist
Bryan Stimpson	Resource Conservationist
VACANT	Program Assistant
Betsy McShane	State Biologist
Ryan Hicks	Soil Conservationist
Nicole Miller	Civil Engineering Technician

Gloucester County Soil Conservation District

FY26 Committees

County Agricultural Development Board

John Furfari

West Kandle - Chairman

Mike Visalli

County Board of Agriculture

Mike Visalli - Past President

Gloucester County Soil Conservation District

FY26 Nominating Committee

Frank Sorbello – past District Supervisor/ag producer
Chairman

Eric Agren - Gloucester Co Farmland Preservation and Open Space Coordinator

Justin Crane – campground/swim club manager

Steve Mathis - Clayton Environmental Commission & NJDEP

Steve Skinner - retired Clearview Regional Science Teacher/adjunct Rowan Chemistry Professor

David Duffield – agricultural producer & market/agri-tourism

Gloucester County Soil Conservation District

FY26 Meeting Dates

<u>Date</u>		<u>Time</u>
July 21, 2025	Monday	7:00 PM
August 18, 2025	Monday	7:00 PM
September 15, 2025	Monday	7:00 PM
October 20, 2025	Monday	6:00 PM
November 17, 2025	Monday	6:00 PM
December 15, 2025	Monday	6:00 PM
January 20, 2026	Tuesday	6:00 PM
February 17, 2026	Tuesday	6:00 PM
March 16, 2026	Monday	6:00 PM
April 20, 2026	Monday	7:00 PM
May 16, 2026	Monday	7:00 PM
June 15, 2026	Monday	7:00 PM

Gloucester County Soil Conservation District

FY26 Holidays

July 4, 2025	Friday	Independence Day
September 1, 2025	Monday	Labor Day
October 13, 2025	Monday	Columbus Day
November 4, 2025	Tuesday	Election Day
November 11, 2025	Tuesday	Veteran's Day
November 27, 2025	Thursday	Thanksgiving Day
December 25, 2025	Thursday	Christmas Day
January 1, 2026	Thursday	New Year's Day
January 19, 2026	Monday	Martin Luther King
February 16, 2026	Monday	President's Day
April 3, 2026	Friday	Good Friday
May 25, 2026	Monday	Memorial Day
June 19, 2026	Friday	Juneteenth

Gloucester County Soil Conservation District

FY26 Budget

Expenses

	<i>FY25 Proposed</i>	FY25 Actual	FY26 Proposed
Salaries & Wages	\$ 279,700.00	\$226,215.00	\$270,000.00
Fringe Benefits	\$ 133,606.67	\$144,326.00	\$117,000.00
Utilities & Telephone	\$ 12,100.00	\$10,518.00	\$10,700.00
Auto	\$ 55,400.00	\$18,829.00	\$58,000.00
Rent	\$ 55,000.00	\$50,207.00	\$51,000.00
Professional Services	\$ 11,000.00	\$9,925.00	\$10,800.00
Professional Development	\$ 3,226.00	\$4,511.00	\$4,726.00
Travel & Meetings	\$ 6,995.00	\$2,462.00	\$14,445.00
Office Supplies & Postage	\$ 4,000.00	\$4,280.00	\$4,400.00
Equipment	\$ 16,615.00	\$5,311.00	\$34,915.00
Business Insurance	\$ 10,500.00	\$8,744.00	\$9,450.00
Miscellaneous	\$ 26,500.00	\$29,806.00	\$31,500.00
Educational	\$ 250.00	\$0.00	\$250.00
Overall Total	\$ 614,892.67	\$513,314.00	\$617,100.00

Gloucester County Soil Conservation District

FY26 Budget

Income

	FY25 Proposed	FY25 Actual	FY26 Proposed
Chapter 251 Fees	\$ 525,000.00	\$682,148.00	\$542,000.00
Interest Income	\$ 55,000.00	\$58,548.00	\$45,000.00
Stormwater RFA Fees	\$ 30,000.00	\$22,800.00	\$24,000.00
Grants	\$ -	\$0.00	\$0.00
State Administrative Fees	\$ 6,000.00	\$4,775.00	\$6,000.00
Miscellaneous	\$ 100.00	\$100.00	\$100.00
Overall Total	\$ 616,100.00	\$768,371.00	\$617,100.00

Explanation of Budget Categories

Salaries Wages

Category includes: Compensation for District employees, both full time and part-time.

Budget includes annual and / or merit increases deemed appropriate by the Board of Supervisors.

Fringe Benefits

Category includes: Health, dental, pension benefits, FICA and unemployment / disability benefits.

Utilities & Telephone

Category includes: All costs for the operation of the District Office (electrical, gas, internet, landline phones, cell phones and security system).

Auto

Category includes: All costs for the operation of the District's vehicle fleet (gasoline, repairs, maintenance, registration, and insurance).

Rent

Category includes: Costs associated with renting the physical office space located at 545 Beckett Road, Suite 107/108, Swedesboro, NJ 08085

Professional Services

Category includes:

- A. Cost of retainer for legal counsel
- B. Cost of annual audit
- C. Cost of office cleaning

Travel & Meetings

Category includes: Costs associated with attending conferences and meetings as authorized by the Board of Supervisors. (hotel, registration, travel, meals)

Professional Development

Category includes: Costs associated for training of District Staff and Supervisors and District membership in professional organizations. (NACD, NJACD, etc.)

Office Supplies & Postage

Category includes: Costs for daily supplies required for office operations (postage, water cooler, paper, toner, pens, etc.)

Equipment

Category includes: Allocation for vehicle purchases and other equipment on a year to year basis.

Business Insurance

Category includes: Premiums for all insurances needed for the District's operations (comprehensive business, blanket bond, liability, officers & directors, etc.).

Miscellaneous

Category includes: Unanticipated or unknown expenses.

(State RFA Administrative fee, State 251 administrative fee, OPRA Copy Charges)

District Bank Accounts

General Checking

Payroll Checking

General Savings - MM

Money Market

Certificate of Deposit – Chap 251

CDARS Investment

Certificate of Deposit – Chap 251

Money Market

Certificate of Deposit – Chap 251

Certificate of Deposit – Chap 251

Republic Bank

Republic Bank

Republic Bank

Century Savings Bank

Parke Bank

First National Bank of Elmer

First National Bank of Elmer

First National Bank of Elmer

Ocean First Bank

TD Bank

Gloucester County Soil Conservation District

FY26 Budget

	FY25 Actual	FY26 Proposed
SALARIES & WAGES		
Salaries	\$ 226,215.00	\$ 270,000.00
Unemployment	\$ -	\$ -
Unused Time - Payout	\$ -	\$ -
Subtotal	\$ 226,215.00	\$ 270,000.00
FRINGE BENEFITS		
Employer Payroll Taxes	\$ 21,548.00	\$ 20,000.00
Health & Dental Insurances	\$ 82,285.00	\$ 60,000.00
Retiree Health & Dental Insurances	\$ -	\$ -
P.E.R.S. Employer Contribution	\$ 28,571.00	\$ 25,000.00
Workers Comp. Insurance	\$ 2,076.00	\$ 2,000.00
Payroll Service Charge	\$ 9,846.00	\$ 10,000.00
Subtotal	\$ 144,326.00	\$ 117,000.00
UTILITIES		
Electric	\$ 2,591.00	\$ 2,600.00
Cell Phones	\$ 1,888.00	\$ 1,900.00
Office Phones & Internet	\$ 3,522.00	\$ 3,600.00
Heat	\$ 2,517.00	\$ 2,600.00
Subtotal	\$ 10,518.00	\$ 10,700.00
AUTO		
Auto Insurance	\$ 9,346.00	\$ 9,500.00
Fuel	\$ 2,780.00	\$ 3,000.00
Repairs/Maintenance	\$ 6,367.00	\$ 5,000.00
Registration	\$ 336.00	\$ 500.00
Vehicle Replacement (Buy)	\$ -	\$ 40,000.00
Subtotal	\$ 18,829.00	\$ 58,000.00
RENT		
District Office	\$ 50,207.00	\$ 51,000.00
Storage Unit	\$ -	\$ -
Subtotal	\$ 50,207.00	\$ 51,000.00

PROFESSIONAL SERVICES

Attorney	\$	2,000.00	\$	2,500.00
Audit	\$	5,225.00	\$	5,500.00
Office Cleaning	\$	2,700.00	\$	2,800.00
Subtotal	\$	9,925.00	\$	10,800.00

PROFESSIONAL DEVELOPMENT

Employee Training	\$	2,800.00	\$	3,000.00
NACD Dues	\$	501.00	\$	501.00
SJRCD Dues	\$	300.00	\$	300.00
NJACD Dues	\$	850.00	\$	850.00
Farm Bureau Dues	\$	60.00	\$	75.00
Subtotal	\$	4,511.00	\$	4,726.00

TRAVEL & MEETINGS

NJACD Convention & Regional Meetings & Envirothon	\$	180.00	\$	1,500.00
Holiday Reception	\$	-	\$	500.00
Tolls & Mileage	\$	223.00	\$	150.00
Nominating Committee	\$	-	\$	500.00
NACD & NE Annual Meeting	\$	385.00	\$	1,500.00
Meeting Announcements/Public Notices	\$	56.00	\$	295.00
Travel Expenses	\$	1,798.00	\$	10,000.00
Subtotal	\$	2,642.00	\$	14,445.00

OFFICE SUPPLIES & POSTAGE

Postage	\$	1,060.00	\$	1,100.00
Office Supplies (including water)	\$	3,220.00	\$	3,300.00
Subtotal	\$	4,280.00	\$	4,400.00

EQUIPMENT

Computer Equipment	\$	1,093.00	\$	1,100.00
Computer Maintenance	\$	2,975.00	\$	3,200.00
Computer Software	\$	638.00	\$	30,000.00
Copier Maintenance	\$	605.00	\$	615.00
Subtotal	\$	5,311.00	\$	34,915.00

BUSINESS INSURANCE

Commercial Liability - Farm Family	\$	2,565.00	\$	2,700.00
Umbrella Liability - Farm Family				
Public Officials Liability - HUB International	\$	6,179.00	\$	6,300.00
Surety Bond - Selective Insurance	\$	-	\$	450.00
Subtotal	\$	8,744.00	\$	9,450.00

MISCELLANEOUS

Chapter 251 Refunds	\$	19,935.00	\$	20,000.00
Miscellaneous	\$	212.00	\$	414.00
RFA	\$	6,390.00	\$	7,000.00
State Administrative Fee	\$	2,450.00	\$	2,500.00
Clothing Allowance	\$	319.00	\$	1,000.00
Donations	\$	500.00	\$	500.00
Subtotal	\$	29,806.00	\$	31,414.00

EDUCATIONAL

Education	\$	-	\$	250.00
Subtotal	\$	-	\$	250.00

TOTAL EXPENSES	\$	515,314.00	\$	617,100.00
-----------------------	-----------	-------------------	-----------	-------------------