

> Housing Application Checklist

Essential Documents to Gather

Reach Out

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617-299-6449



Essential Identification Documents

- ☐ Photo ID (driver's license, state ID, passport)
- ☐ Birth certificate (for you and any children)
- ☐ Social Security cards or numbers
- ☐ Immigration documents (if applicable)

Income Verification

- ☐ Pay stubs from the last 3 months (most Massachusetts housing authorities require 3-4 months)
- ☐ Benefit award letters (TAFDC, EAEDC, SNAP, SSI, etc.)
- ☐ Child support documentation (from DOR or court orders)
- ☐ Bank statements (most Massachusetts housing authorities require 3-6 months)
- ☐ Previous year's tax return with all schedules and W-2s

Housing History & CORI

- ☐ Previous addresses for the past 5-7 years
- ☐ Landlord contact information (if safe to provide)
- ☐ Documentation of any gaps in housing history
- ☐ CORI disclosure forms

Priority Status Documentation

- ☐ 209A restraining/protective order documentation
- ☐ Police reports with incident numbers
- ☐ Court documents related to DV
- ☐ Letter from Massachusetts-certified DV advocate or shelter
- ☐ Statement from DV program or Jane Doe Inc. affiliated agency
- ☐ Medical records documenting injuries

For Housing Emergency Priority Status

- ☐ Verification of stay at Massachusetts DV shelter
- ☐ DHCD (Department of Housing & Community Development) priority documentation
- ☐ "Statement of Eligibility for Emergency Status" form
- ☐ Third-party verification of domestic violence from qualified professional
- ☐ Proof of residence in Massachusetts (for state-funded programs)