Date		Job No:		Job Name :				
Sl.No	**Checking parameter**						**Checked or not (Yes/No/NA)**	**Remarks**
1	Sheet layout is correctly generated or not							
2	All the Title blocks are callout							
3	Design drawing reference is indicated.							
4	All project properties are reflected in Title Blocks with correct spellings.							
5	Key Plan provided with hatch the correct location							
6	Spelling mistakes in label callouts							
	Embed Plans							
7	Overall building outer to outer dimension verified as per struc. & Arch. Drawings.							
8	Grid numbers verified as per structural and Arch. Drawings							
9	Grid to grid dimensions verified as per structural and Arch. Drawings							
10	Column orientations verified as per structural and Arch. Drawings							
11	Column sizes verified as per structural Drawings							
12	Primary beam sizes verified as per structural Drawings							
13	Secondary beam sizes verified as per structural Drawings							
14	Opening dimensions verified per Struc. & Arch. Drawings							
15	Locking dimensions, Arc lengths and radius verified for curved concrete wall or beam on which embeds are resting per Arch. Drawings							
16	All dimensions are provided to center of embeds in X & Y directions							
17	All Embed assembly marks, profiles are called out properly.							
18	Embed elevations are called out as top or bottom as required which are as same as top (or) bott. of concrete. (Example : bottom level is called for soffit embeds)							
19	Verify the plan tile at title block and plan title at view label.							
20	Verify UNO elevation callouts.							
21	Verify project north and true north indications.							
22	Verify key plans							
23	Verify legends for all abbrevations							
24	Verify HOLD locations, clouds and approver notes							
25	Verify all the section marks at required locaions are provided with correct source drawing numbers.							
26	Verify sections are taken at all field weldings, approver note conditions etc.							
27	Verify all the required callouts and notes are provided for protected zones, AESS steel, Fire proofing steel etc.							
	Sections and details							
28	Verify all the profile callouts for connection main members							
29	Verify all the elevation difference dimensions are provided in sections							
30	Verify all the connection plates (or) angles are called out with grades							
31	Verify all the field bolts are called out							
32	Verify all the field welds are callout							
33	Verify all the bolts spacings (or) stud spacings are called out.							
34	Verify the callouts of studs with qty, size, lengths							
35	Verify the items to be calledout at (by others)							
36	Verify if all the required erection notes are called out							
37	Verify the callouts of Slip critical conditions if any							
38	Verify the view titles for all sections							
39	Verify the design drawing references for all section marks and sheet title blocks							
40	Verify of any noted are required for shims (or) erection aids.							
	Specify if any based on Job (or) Client requirement							
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Name		Role		Signature			Reporting manager	