



Email: [extranjeria@gestiprox.com](mailto:extranjeria@gestiprox.com)

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C/ Benicarló, n.º 34, Vila-real

[www.gestiprox.com](http://www.gestiprox.com)

Here below are some information sheets about the documents you need to prepare for the most common procedures.

**NOT ALL OF THESE ARE ALWAYS REQUIRED.**

Depending on your specific case, we will require different documents.

Therefore, it is advisable to schedule an appointment so we can assess your particular situation and specify the necessary documents.

We hope you find this information helpful.

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## FAMILY REUNIFICATION

- PASSPORT (complete)
- HUSBAND
- WIFE
- CHILDREN
  
- NIE AND SIP (of the sponsor)
  
- MARRIAGE CERTIFICATE (translated and with Hague Apostille)
  
- BIRTH CERTIFICATE (translated and with Hague Apostille)
  
- DIVORCE DECREE (translated and with Hague Apostille) if either spouse is divorced
  
- COLLECTIVE REGISTRATION CERTIFICATE
  
- RENTAL AGREEMENT
  
- (if the property is owned) PROPERTY DEED
  
- HOUSING SUITABILITY REPORT
  
- EMPLOYMENT CONTRACT
  
- PAY STUBS FOR THE YEAR (at least the last 6)
  
- PREVIOUS YEAR'S INCOME TAX RETURN
  
- EMPLOYMENT HISTORY
  
- BENEFITS CERTIFICATE (if receiving or having received benefits) received any, IMV, Valencian Income, sick leave, unemployment or paternity benefit)

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## RENEWAL

→ PASSPORT (complete)

- HUSBAND
- WIFE
- CHILDREN

→ NIE AND SIP

- HUSBAND
- WIFE
- CHILDREN

- MARRIAGE CERTIFICATE (translated and with Hague Apostille)
- SCHOOL ENROLLMENT CERTIFICATE (if you have children of compulsory school age)
- BIRTH CERTIFICATE (translated and with Hague Apostille)
- COLLECTIVE REGISTRATION CERTIFICATE
- RENTAL AGREEMENT (if you have changed address)
- PROPERTY DEED (if you have changed address)
- HOUSING SUITABILITY REPORT (if you have changed address)
- EMPLOYMENT CONTRACT
- PAYSリップ FOR THE YEAR (at least the last 3)
- PREVIOUS YEAR'S INCOME TAX RETURN
- EMPLOYMENT HISTORY
- CERTIFICATE OF BENEFITS (if you receive or have received any, IMV, Valencian Income, sick leave, unemployment or paternity benefit)

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## **ARRAIGO**

### **IN ALL CASES**

- PASSPORT (complete)
- TESTS OF CONTINUOUS STAY IN SPAIN, FOR AT LEAST 2 YEARS (except in the family)
- CERTIFICATE OF CRIMINAL RECORD (translated and with The Hague Apostille) FOR PERSONS OVER 18

### **SOCIAL LABOR**

#### **Worker**

- ONE OR SEVERAL CONTRACTS GUARANTEEING SMI IN PROPORTION TO THE WORKING TIME (at least 20 hours per week)

#### **Employer**

- CIF (COMPANY) or DNI (self-employed)
- ID OF THE PERSON WHO SIGNS THE CONTRACT (COMPANY)
- DEED OF ACQUISITION (COMPANY)
- CURRENT PAYMENTS IN FINANCE AND SOCIAL SECURITY (in all cases)
- LATEST CORPORATE (CORPORATION) TAX
- LAST QUARTER OF FISCAL YEAR (in all cases)
- WORKING LIFE OF THE CCC FOR THE LAST 12 MONTHS (in all cases)
- IRPF PREVIOUS YEAR
- PAYROLL, EMPLOYMENT CONTRACT OR PENSION CERTIFICATE (domestic work)

### **SOCIOFORMATIVE**

- BE ENROLLED OR UNDERGOING SPECIFIC TRAINING (o)
- COMMITMENT TO TRAINING
- SOCIAL INTEGRATION REPORT ISSUED BY THE CITY COUNCIL SOCIAL SERVICES

### **SOCIAL** (establish links with another foreigner, first-degree family member with income)

- ESTABLISH FIRST-DEGREE LINKS (no social integration report)
- MARRIAGE CERTIFICATE
- BIRTH CERTIFICATE
- FAMILY PASSPORT
- IF YOU DO NOT HAVE FIRST-DEGREE LINKS, PROVIDE THE SOCIAL INTEGRATION REPORT AND ECONOMIC MEANS (minimum IPREM)

### **FAMILIAR**

- CHILDBIRTH CERTIFICATE/A
- CHILD'S ID/A or PASSPORT
- PROVIDE SUPPORT TO PEOPLE WITH DISABILITIES
- NIE
- SIP

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## **SPANISH NATIONALITY**

### **IN ALL CASES**

- NIE
  - COMPLETE PASSPORT
  - FEES PAID (model 790 026)
  - BIRTH CERTIFICATE (translated and with The Hague Apostille)

### **OVER 18 YEARS**

- PENAL (translated and with The Hague Apostille)
- MARRIAGE CERTIFICATE (translated and with The Hague Apostille)
  - EXAM A2 (unless you have an ESO degree in Spain or Spanish is an official language in your home country)
  - CCSE EXAM (except for having the ESO degree in Spain)
  - DIPLOMA or EQUIVALENT to avoid taking exams

### **OVER 14 YEARS AND UNDER 18 YEARS (sign the application the minor and parents)**

- CERTIFICATE OF INTEGRATION ISSUED BY SCHOOL
- COLLECTIVE CERTIFICATE
- DIVORCE WITH DEPRIVATION OF PARENTAL RIGHTS (of the parents, if any)

#### PASSPORT

- FATHER
- MOTHER

#### NIE

- FATHER
- MOTHER

### **UNDER 14 (parents sign the application)**

- SCHOOL CERTIFICATE ISSUED BY THE EDUCATIONAL ESTABLISHMENT
- COLLECTIVE CERTIFICATE
- DIVORCE WITH DEPRIVATION OF PARENTAL RIGHTS (of the parents, if any)

#### PASSPORT

- FATHER
- MOTHER

#### NIE

- FATHER
- MOTHER

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## Provisional

# EXTRAORDINARY REGULARIZATION 2026

Conditions to be fulfilled:

- 1.- Be in Spain BEFORE 31st of DECEMBER 2025.
- 2.- Attest a MINIMUM stay of 5 months prior to the submission of the application.
- 3.- No criminal record in the country/s where you have resided for the last 5 years.
- 4.- No criminal (or police) record in Spain.
- 5.- Not pose a risk to public health.
- 6.- Not be barred from entering the Schengen territory.

What documentation shall I provide:

### **ALWAYS:**

- A) Certificate of criminal record of the country/s where you have resided for the last 5 years (legalized or with Apostille of the Hague).
- B) PASSPORT in force.
- C) Official medical certificate.
- D) Documentary evidence of compliance with the minimum period of residence required.

### **SPECIFIC** (depending on which scenario applies):

- a) Prove that you have worked in Spain or provide an employment contract  
or
- b) If you have children of compulsory school age, bring the certificate from the school where they are studying  
or
- c) If you are in a vulnerable situation, report issued by the Social Services of the municipality where you are registered to prove this fact (because you are in an administrative irregularity, it is already understood that you meet this requirement)
- d) If you have minors, they can be processed together, but you must provide birth certificates (legalized or with Apostille of the Hague)

The deadline for submission will be from April  
until the 30th of June 2026

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