

EXAMPLE ONLY - Safety & Security Post Event Report Farm Fest

Crossley Farm, 120 Crossley Lane, Mirfield WF14 0NX

Farm Fest 2024 took place on the 7th Sept 2024 and was a complete success. It was attended by the local community and several officials and was met with nothing but compliments. There were no security or safety impacts of any significance. The owners and organisers met all the expected standards and criteria of the planning and management for such a public and crowded place event.

This post event report is design to be a practical review of the scope of the process of how the Event Organizers/landowners in liaison with local authorities; Kirklees MC and WYP and Watchguard International (WIL) who collaborated to ensure that the event was a success in safety and security.

View from VIP Access area and front of stage. Photographs are courtesy of events photographer(s)



Key focus points of the report will demonstrate that, in order to facilitate a safe and secure public event venue, whether it be:

- an external festival, community event, parade, etc.;
- an internal nighttime economy location such as clubs, pubs, restaurants, eateries, and similar;
- any other daytime crowded place environment, including those subject to the forthcoming Martyn's Law requirements, that;

There is a need to assess "in-place" arrangements at every level against all current laws and guidance for public space safety and ensure they are followed and adhered to. By not identifying or missing foreseeable threats, there are potential high-risk consequences for an event, its organizer(s), all Responsible Persons (RPs), and the local authorities who license them. Not to mention the members of the public, who are simply there to take part and in most cases simply enjoy themselves.



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Below shows the preliminaries and advisories presented by Watchguard International (WIL) to the event organisers, in order to establish the previously issued and in place materials and authority to run last year's event (Farm Fest 2023). In order that a practicable review could easily take place.

The following was requested prior to re-evaluation by Watchguard International (WIL).

- All previous submitted plans and documents for the previous 2003 event;
- Site plans Previously issued to check changes;
- Risk assessments as above; (see also below must be relevant to current UK and International Threats).
- Fire risk assessments (FRA) as above; (Note: Fire and rescue should ideally be on site)
- Medical risk assessment as above; (Medical facilities must be on site and all security must hold valid First Aid). First aid must be capable of major trauma, stabbings, Multiple bleed out kits and cater for multiple injuries).
- Security Company and Safety Staff detailed Assignment Instructions for the event.

The following assessments we also advised were mandatory due to current foreseeable risk to open air and crowded place events based on current UK & International Threats:

- Carried weapons (sharps, knives, blunt weapons) chemicals and explosives;
- A robust security program to address a complete timeline of events;
- Crowded Place Assessment ENHANCED TIER DUTY;

Advisory - Those with responsibility for qualifying premises with a capacity **of 800 people** or more have additional or "enhanced" duties.

The following was also reviewed with the organisers:

Establish if the organisers can manage crowd safely for the type of event using the following:

- Identify key hazards affecting crowd safety; hazards from crowd dynamics
- Determine the number of people who will attend
- Assess the venue/site suitability
- Audience profiling
- Assess existing precautions what more should be done?
- Create a crowd management plan and review plan; put crowd controls in place
- Entering and leaving the venue; entrances and exits; traffic routes vehicle and pedestrian
- Crowd controls inside the venue; viewing areas
- Crowd management staff and command structures
- Communications; monitor the crowd
- Crowd monitoring systems; monitoring numbers; monitoring by your staff
- Other ways of monitoring crowds

Planning for incidents and emergencies

- Counter-terrorism
- Sharing plans
- Develop an emergency plan
- Emergency procedures
- First aid, medical assistance and ambulances
- Have clear emergency roles and responsibilities

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- Evacuation and Invacuation
- Escape routes and exits
- Signs and lighting to help evacuations
- Places of safety
- Vulnerable people
- Show stop You must have a show stop procedure...
- Transfer of authority for an emergency/major incident
- Testing and validation

We discussed in detail the Current Laws in place within the UK and how to comply:

As the guidance, already exist to ensure that people within the care of duty holders are protected. We also reviewed the event using the following:

- Health and Safety at Work Act 1974; Management of HASAW Act.
- Crime and Disorder Act 1998; and Terrorism Act 2000.
- Anti-terrorism, Crime and Security Act 2001.
- Licensing Act 2003; and Prevention of Terrorism Act 2005.
- Community Safety Partnerships The Community Safety Partnerships were introduced by Section 6 of the Crime and Disorder Act 1998 which were designed to bring together local partners to formulate and deliver strategies to tackle crime and disorder in their communities. The responsible authorities that make up the Community Safety Partnership are the Police, Fire and Rescue Authority, Local Authorities, Health Partners, and Probation Services.
- The outline content and current requirements of Martyn's Law were covered by the entire approach, due the foreseeable implementations of the standards and guidance offered.

Conclusions to the preliminaries

It was established that the previous submitted documents and support offered for the previous year was low of the standards required for the local authorities to sanction the previous event let alone the rapidly approaching (as of 18th August 2024), Farm Fest 2024 event to be held 7th Sept 2024.

It was immediately established by the owners and organisers of the event that all of the above advisories and previously submitted materials was both inadequate and not available in the manner it should be.

The owners then took direct and positive action to remedy this by establishing practical arrangements with Watchguard International and its associates to completely review the process and meet all statuary obligations and the expectations of Kirklees MC and those of West Yorkshire Police (WYP).

The owners & organisers embedded themselves from the onset in the safety and security aspects of the event and made this their priority at all levels to ensure the safety and security of any members of the public, any staff or event contractors.

This made the whole process more practicable and fluid.

Liaison and relationships with Local Authorities, Police, NHS, Private medical services, WYF&R services was established and maintained throughout the build and running and the drawdown of the event.

A safety and security consultant (the author) was used throughout and was present during the event to ensure compliance and where practicable that ongoing audits and supervisions were carried out.



Process Overview – Document & Compliance Library, Development and Issue

18th August 2024 – Meeting at Crossley Farm Livery took place.

It was established: That a detailed crowded place assessment was required in the first instance. The report was a detailed security and safety assessment of the current security and safety arrangements of Crossley Farm (Farm Fest 2024). It also identified the spectrum of threats of crime and terrorism; which allowed a full evaluation of any associated risks identified. The crime statistics that were used were based on real time national and local crime analysis.

The below shows page 1 only of 43 of the crowded place assessment report ©





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The Festival Event was viewed as a soft target and crowded place.

The report as shown on page 4 was initially issued in Draft V1 on the 24th August 2024. The initial RAG ratings are shown below.

Due to the sensitive content the final report was issued in hard copy only, for use solely by the owners and organisers; as it exposes the venues full spectrum of vulnerabilities and could be used by an adversary to commit crime if in the wrong hands. The report had high risk values, as shown below. Once adequate mitigations were put in place; the report's findings were finalised and assessed as tolerable with risks reduced, by actions taken. This is reflected upon and further demonstrated in this report. Refer to the actions table example on page 6 for more details.

TESTING - The surveyor/security consultant also carried out detailed adversary reconnaissance to prove and assimilate, types of foreseeable attack scenarios; to review vulnerabilities and enable appropriate mitigating actions to be apportioned to the event, where they were practicable to achieve.

The main Risks from analysis identified are shown below © with the original V1 RAG ratings:

Mapped Area	Risk 1 (RAG) Unauthorised access	Risk 2 (RAG) ASB - Antisocial Behaviour	Risk 3 (RAG) V&A Violence & Aggression	Risk 4 (RAG) Fire Arms & Weapons Attack	Risk 5 (R/G) VAW - Vehicle As Weapon	Risk 6 (RAG) Act of Terrorism	Risk 7 (RAG) Utilities Failure
Beyond the perimeter	N/A						N/A
Perimeter							N/A
Within the site							
The building(s)							
Asset(s)							

WYF&R shown on site at the event – demonstrates both readiness and public interest









The below is an interactive impact table © taken from the report showing the correlation between Risk and Adversary Actions:

Risk	Adversary	Asset	Action	Likelihood	Impact	Risk/IRV
R1	Local Adversary	People (Customers, Staff, Contractors)	Unauthorised access	3	2	Low
R2	Local Adversary	People (Customers, Staff, Contractors)	ASB - Antisocial Behaviour	3	2	Low
R3	Drunk/Drugged Person	People (Customers, Staff, Contractors)	V&A Violence & Aggression	3	2	Low
R4	Lone Wolf	People (Customers, Staff, Contractors)	Fire Arms & Weapons Attack	3	5	High
R5	Lone Wolf	People (Customers, Staff, Contractors)	VAW - Vehicle As Weapon	3	5	High
R6	Terrorist	People (Customers, Staff, Contractors)	Act of Terrorism	3	5	High
R7	Unwanted Impact	Entertainment Equipment	Utilities Failure Power	3	4	Moderate

The below is a snapshot from the action table © taken from the final report showing an action required V/1 to mitigate and lower the risks to a tolerable and or an acceptable level.

Area(s)	Risk/Threat	Security & Safety Recommendations/Actions	Current RR RAG	Action Status RAG	RR Rating RAG
Beyond	R.1. Unauthorised	V1/1. Emergency Contingency			
perimeter	access	plans and protective security			
	R.2. ASB	strategy and relevant			
Perimeter	R.3. V&A	procedures to be developed for			
	R.4. MTFA	dealing with known security			
Within	R.5. VAW	risks and threats including but			
the site	R.6. Act of Terrorism	not limited to the spectrum of			
	R.7. Systems Failure	terrorist type scenarios. The			
Building		suite should also include			
		facilities management			
Assets		procedures, to check site for			
		defects and any other FM			
		matter, so repairs can be made			
		to ensure safety of environment			
		and compliment the security			
		management function.			

Notes taken from final crowded place report:

The site required a full suite of emergency plans for dealing with the identified acts of terrorism threats and it was documented that there is no means to derogate some attacks methodologies such as VAW due to the make-up of the site and its boundaries. Management of queues was managed effectively due to the threats. Crowded Place management was paramount for this event, especially external areas, entry and exits. To reiterate there was a requirement for robust emergency plans and response plans for all forms of attack. Fire Risk Assessment (FRA) actions were completed along with other identified actions.



Crowded Place Security & Event Compliance

Event Summary

There are very few risks in today's society which are not either foreseeable or predictable, therefore duty holders must make every effort to safeguard people under their care and have the qualified safety and security advice at hand; and also have suitable and sufficient physical manned security and safety arrangements in place to deal with incidents or dilemmas. **We believe this was achieved.**

Below showing security staff, paramedic and West Yorkshire Fire & Rescue Crew engagement







Regardless of systems and alarms, crowded places (PEOPLE) require physical manning arrangements to both help to protect them and; also deal with the basics of first aid, fire, and other foreseeable emergencies. We believe this was achieved.

It must be assumed that people especially those under the influence of alcohol etc; will **NOT** know what to do if an incident occurs. History shows they **WILL** require guidance, instruction and assistance to ensure that any plans in place will work. If not, the plans will fail, and they will be deemed not suitable nor sufficient. **We believe this was achievable.**

Human behaviour shows that most people who enter a venue when an alarm goes off will exit the way they came in as it's the only route they may associate with. This can be the biggest mistake of an emergency evacuation. People need managing during an emergency. **We believe this was achievable.**

Emergency plans and procedures must reflect the movement and direction of people. Achieved.





The next pages of this report focus on the process documentations and the development of a suitable and sufficient suite of compliance materials to enable an event to run.

These are based on all aspects of the HASAW Act 1974 and any associated materials needed for referral to run the Farm Fest 2024 only. It must be stated that this was not a business review of Crossley FARM Livery, but a review for the requirements of the event being held on land owned and managed by the organisers. The following are based on the Festival Event and not the separate Farm & Livery business.



Compliance Library and Referrals

18th August > - The build and development of compliance documents began.

The following were produced as part of the overall requirements of the safe management of the event, these were produced by the Watchguard International safety and security consultant:

Record of Documents Submissions Library (Hard Copies and Data files)



Live Survey Crowded Place Farmfest

Annex F - Confidentiality Agreement & NDA
Annex G Initial Premises Location Survey
Annex H Initial Security Assessment
Annex I Visual RAG Rating of Facility
Archive
EVENT MANAGEMENT PLAN AUG 2024
Fire Risk Assessment FRA
Forms & Procedures
RAS

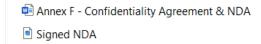
Main Crowded Places Assessment Issued hard copy only under NDA

© Crossley Farm FEST 2024 Security Assessment Design Evaluation Survey Report V2 LIVEdoc

Crossley Farm FEST 2024 Security Assessment Design Evaluation Survey Report V2 LIVEdoc

Crossley Farm FEST 2024 Security Assessment Design Evaluation Survey Report V2 LIVEdoc

Annex F



Annex G



Annex H

Mannex H Initial Security Assessment CROWDED PLACE V3 LATEST doc

Annex I



EVENT MANAGEMENT PLAN AUG 2024

Farm Fest Mirfield Event Management Plan FINAL

Fire Risk Assessment FRA

FRA Farm Fest 2024 V2

Forms & Procedures

- Als Farm Fest 2024
- MAP-POL-SEC-003 HAS Policy
- MAP-POL-SEC-005 Fire Safety Management
- MAP-POL-SEC-006 Environmental Management Review Policy
- MAP-POL-SEC-027 Environmental Policy
- MAP-POL-SEC-044 Slip Trip Fall Policy
- MAP-POL-SEC-091 Admissions Policy
- MAP-POL-SEC-093 First Aid Policy
- MAP-POL-SEC-098 Drive by Shootings Bars Clubs Pubs
- MAP-SOP-SEC-002 Emergency Contingency & BCP DRAFT
- MAP-SOP-SEC-008 Bomb Threats & Suspect Devices & Real time incidents
- MAP-SOP-SEC-009 Vehicle Borne Improvised Explosive Devices VBIED
- MAP-SOP-SEC-026 Incident & Damage Reporting
- MAP-SOP-SEC-050 Violent Disorder against Staff
- MAP-SOP-SEC-057 Lost & Found Property
- MAP-SOP-SEC-062 Fire Major Incident Response
- MAP-SOP-SEC-063 Searches People & Vehicles
- MAP-SOP-SEC-070 Active Shooter MTFA PBIED
- MAP-SOP-SEC-083 Physical Security & Crime Prevention
- MAP-SOP-SEC-092 Alarm Activation & Monitoring Response
- MAP-SOP-SEC-094 First Aid Procedures
- MAP-SOP-SEC-099 Dealing With Intoxicated Persons

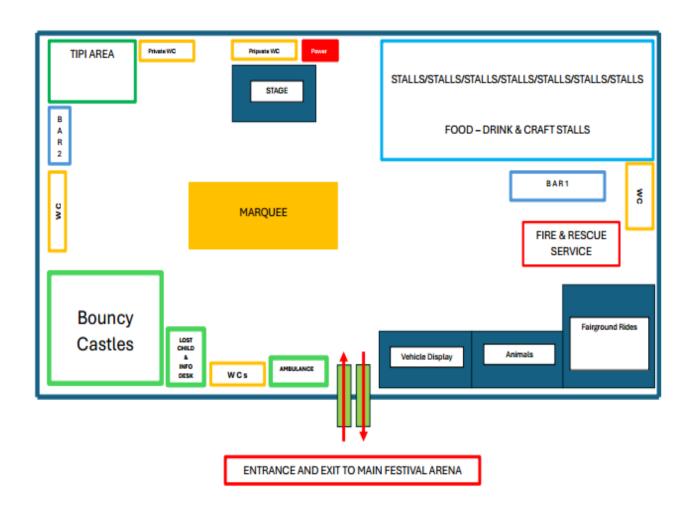
Risk Assessment RAs

- Farm Fest 2024 Traffic Management Plan & Vehicle Site Safety
- Farm Fest First Aid Needs Assessment Dated 18 Aug 2024
- FARMFEST-RA-001 Bar Work Rev1
- FARMFEST-RA-005 First Aid Requirements Rev1
- FARMFEST-RA-013 Needles Sharps Rev1
- FARMFEST-RA-018 Slip Trip Falls Rev1
- FARMFEST-RA-035 Public Safety Rev1
- FARMFEST-RA-044 Violence Against Staff Rev1
- FARMFEST-RA-058 COSHH Basic Cleaning Materials Rev1
- FARMFEST-RA-059 COSHH Handling Storage of Chemicals Rev1
- FARMFEST-RA-063 FARM FEST DS Operations Rev1



Process overview - The event and site plan as finally agreed

FARM FEST 2024 EVENT PLAN Rev 4



Process overview - The event 5th, 6th, 7th September 2024

The main event was effectively built over the periods as shown above.

The first phase was to ensure that the perimeter fence was established and all relevant stalls and facilities were in place as per the requirements of the site plan or within practical means.

Albeit a few minor amendments the event was established as was intended by the plans shown.

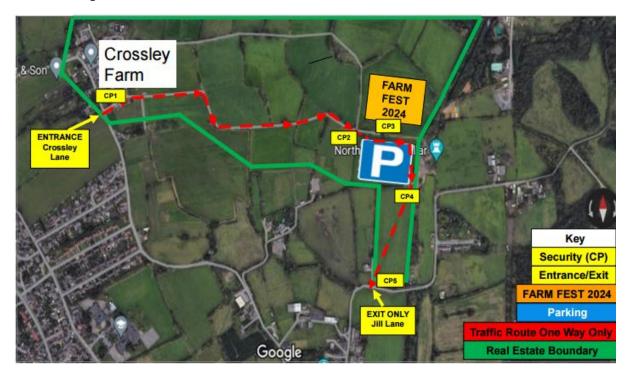
7th September 2024 – 1130hrs the event was ready to open in all respects.

Security and Stewards brief was carried out in order to ensure that all relevant staff were briefed on the emergency plans for any incidents and the traffic management plan was put in place.

Security and Stewards were then placed at critical positions as shown on the TMP. (Page 11).

Minor Action Point - Although only a minor administrative issue, which was resolved at the time. It was identified that security and stewards should have been there an hour earlier to ensure early briefing and early deployment to critical security control points as per the TMP, due to early arrivals and last-minute logistics. **This should be factored in for next year.**

Traffic Management Plan



Perimeter Security - Access and Egress

The perimeter was intended to have the main entrance as shown below as the only means of pedestrian entry and exit.

Below showing pedestrian entrance & exit to the main arena area which was controlled by security.



Queue Management - Entry and exit was managed in a robust efficient manner to ensure safety and to impose search criteria as part of the admissions policy and in relation to known threats.

There was no general complaints from customers about how this was managed and all arrivals appeared content with the process and even complimented staff and management on the safety protocols, being employed.

Contraband found was limited to a few drinks and food items and no resistance was met when challenged. Customers were appreciative of the process.



Photo diary













EXAMPLE ONLY (For security reasons certain details are excluded for client and authorities eyes only)

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Assessment Process Overview

Introduction

The criminal is moving fast and exploiting vulnerabilities! Don't be one of them!

Watchguard International Limited, offers a qualified and tested, all-in-one safety, security and survey model for crowded places. Already in place with Local Authorities, Private Venue Owners and Event Organisers. Designed for compliance with existing and future laws.

We use practical real life qualified facilities counter terrorism and internal security experience, to provide a full spectrum analysis and action plan to mitigate vulnerabilities, using often blunt low-cost solutions to give real time influence.

Let us run the risk so you can run the business!

The Public are there to enjoy not to become victims



Crowded Place Survey & Assessment

Our unique one stop safety and security crowded Place survey and analysis model, also provides solutions to support your compliance requirements. Our model is not designed to simply give advice or guidance. It is designed to mitigate vulnerabilities.

Standards & Techniques

Our model has been developed over decades by internationally qualified security and safety professionals, with real life experience in the deterrence and detection of terrorists, criminals and internal security adversaries.

We study criminals including lone wolves and their behaviour and we test their techniques against you and apply anti-crime initiatives to meet them head on, to: **Deter, Detect, Deny, Delay, Defend!**

"Even Respond to events if they unfold"

"Just like criminals we think outside the box when it comes to anti-crime"



Initial Premises Location Survey

This initial survey is to enable the assessor to understand specific risks associated with location and demographics.

Most venues and events fall under the requirements of the Licensing Act 2003 and Crowded Places. This survey also aims to capture any deficiencies to enable a pragmatic approach when considering actions to ensure compliance to the duty holders regarding the safety of customers, staff and members of the public by associated and vicarious risk.

By carrying out an initial location survey with the duty holders or responsible parties, ensures that correct and accurate information is available to assist the development of the main survey report. It also ensures that any actions agreed fill any identified gaps in any safety and security compliance.

Ultimately the aim is to ensure that all risks and threats are identified, so that actions to mitigate them can be implemented, this will include fire safety and any other HAS Matter.

Example Snapshot

Annex G	/1	. – Initial	Premises	Location	Survey
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Name of Venue/Facility:

Post Code:

Type of Business/Venue: External Event (M)	Police Engagement: Some
Max Capacity: 5000 seated 5000 standing room (Field)	Date: 18/08/2024
No Employees: 20-40 Volunteers	No Customers 1000+ Customers
Contravention/Restriction/ Offences Notices in place	No

Location Criteria	High - Red	Medium - Amber	Low - Green
Town Centre	N/A	N/A	N/A
Urban Community	N/A	No	N/A
Rural Community	N/A	Yes	N/A
Destination or Holiday Resort	N/A	N/A	N/A
Sports/Concert arena located nearby	N/A	No	N/A
Leisure Complex	N/A	N/A	N/A

Clientele	High - Red	Medium - Amber	Low - Green
Families	N/A	N/A	Yes

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Initial Security Assessment

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There are some specific areas regarding festivals and outdoor events, where an initial security assessment allows for a better understanding; such as:

Crowd Control: It helps identify potential choke points and areas that might need better crowd management.

Emergency Preparedness: You can establish clear plans for emergency exits, first aid stations, and communication protocols in case of emergencies.

Vendor and Attendee Screening: Ensures that all vendors and attendees meet security requirements and helps in identifying any potential threats.

Access Control: Helps in setting up secure entry and exit points and implementing measures to prevent unauthorised access.

Equipment Safety: Ensures that all equipment, including stages, power, lighting, and sound systems, are secure and not prone to tampering or accidents.

Situational Awareness: Provides insights into the overall security landscape of the event, allowing for better situational awareness during the main event.

By addressing these early on, we can ensure a safer and more enjoyable experience for all attendees.

Example Snapshot

	Yes	No	??
Risk - Does the site understand the requirements of Crowded Place Security	[/	[0	[0
Risk - Does the site have emergency response and evacuation/invacuation plans	[[[0
Risk - Does the site have an up to date Compliant to RRFSO Fire Risk Assessment	[[[0
Risk - Does the site have a library of Safety/Security, Procedures & Risk Assessments	[[[0
Risk - Does the site have a Quality System in place (ISO 9001)	[[[0
Risk - Does the site have a security plan or "OR" process (guidance from NPSA or NaCTSO)	[[0	[0
Risk - Does the site have a security induction and security training process for all staff	[[[0
Risk - Does the site have qualified fire safety staff and are they trained in fire fighting	[[[0
Risk - Does the site have qualified first aid staff with first aid Trauma Equipment available	[[0	[0

This initial security assessment also allows the surveyor to understand all aspects of the compliance spectrum, to ensure that all documentation, policies and procedures and certifications are in place to meet the responsible persons compliance objectives. We provide a risk management oversight of the entire event. Security means exactly that. You may be surprised at the level of forensic detail we go to.



Main Security Assessment, Design, Evaluation and Survey Report ©

This report is a detailed security and safety assessment of the current security and safety arrangements of (Your Event). It will also identify the threats of crime and terrorism and allow evaluation of any associated risks which are identified. The crime statistics used are based on real time national and local crime analysis. Any Festival or open-air Event is viewed as a soft target and crowded place. Any risks or hazards identified which refer to any potential terrorism events are realistic to the current UK and International threat. It is advised that in this survey report that the organizers and duty holder adopt the "risk-based approach" as it allows the organizers to review and balance each identified risk and respond with agility applying any required improvements in a sensible manner where they are practicable to achieve. This is not aimed at undermining any legal duties of the duty holder(s) to ensure where practicable the health, safety, and welfare of all people they are ultimately responsible for; but simply reflects the principles of cost verses risk in its practical terms. This report in its entirety also aims to provide relevant parties practical advice and actions to also meet their obligations to the statutory requirements of Law; and that of any crowded place guidance, required for the event and its facilities.

Recommendations both appropriate and proportionate are security measures for compliance where practicable to the health and safety requirements of the duty holder(s).

The report will also act as an Operational Requirement (OR) to work with emergency plans and procedures and any security assignment instructions (Al's) in place; as part of the overall integrated security and safety portfolio for the event and any insurance caveats issued.

Can I See a Copy of a Completed Report

The short answer is yes, but this can only be done by a formal presentation as reports are extremely detailed and have a security commercial and intellectual property value; and cover the entire spectrum of threat analysis. No stone is unturned therefore the report is also complex with media footage and pictorials, plans and drawings and other relevant attachments.

We can only defeat the criminal if we protect our own security and client process.

Please feel free to arrange for a live presentation so we can demonstrate examples of our process and work.

You can contact us for more details by emailing us: info@watchguardinternational.co.uk



