

# Butterton Parish Council

## Minutes of Annual Parish Council Meeting

Tuesday 5th May, 2026 at 7pm

**1. Apologies** – Cllrs Karen Salt, Peter Tomlinson and Tracey Perkin

Present- Councillors Jenny Land, Mike Stone, Darren Kirby and JohnHewitt

Welcome Cllr Jonathan Kempster

### **Public Comments, Questions or Representations**

**2. Minutes of the meeting held on Tuesday 7<sup>th</sup> April....**Accepted as correct and signed

### **3. Matters arising**

\* Photos have been taken of Swainsley Bank, forwarded to Cllr Jonathan Kempster who will forward to County Councillor Charlotte Kelly hoping that she can visit the area if possible.

\* Steve Billings, Lengthsman is currently off sick. We wait to hear from him ....

\* Councillor Land has emailed Philip Beswick re the wall rebuild at the Ford but has not had a reply.

\* No reply has been received from Peak Park Planning re the query of a few months ago. Clerk to contact Rose Clarke.

Election of Chairperson- Councillor Jenny Land Proposed Councillor Hewitt and seconded Councillor Kirby.

Vice Chairperson- Councillor Mike Stone Proposed by Councillor Hewitt and seconded Councillor Kirby.

### **Business Items**

**4. Planters and tubs-** Lisa Gale has agreed to plant the tubs and a budget of £250 was agreed.

**5. Insurance-** It was agreed that we enter into a 3 year agreement with the Insurance company.

**6. Asset Register-** The plots of land will be revalued next year. Meanwhile the contents of the Asset Register will be increased by 3 and a half % for 2026/2027.

**7. Risk Assessment** was updated and accepted

**8. Standing Orders.** Revised Standing orders were accepted and signed

### **9. Cllr Kempster's Updates**

\* Rural Regeneration Fund has been launched. Applications for £500- £3,000 can be made for any project that would benefit the Village.

\* LGR- A query was raised re where individual Parish Councils stand in the scheme of LGR being implemented. The District Council and County Council will merge into a Unitary Council with a marked reduction in the number of councillors. We lose their voice as a result.....

**10. Finance a. Payments received-** Precept 1- £3,110 ; Alliance Environmental Lengthsman Scheme grant-

£400 : **b. Payments requested-** Mike Stone- Website fee -£12 : PPPF- £12 Subscription 2026/7: Village Hall hire fee for previous year- £192. **c. Account balances given d.** HMRC- Awaiting a response **e.** Accounts for

2025/2026 presented prior to Internal Auditor receiving full accounts file.

### **Correspondence**

**11. PDNPA- General-** Nothing to report **Planning-** No further requests

**12. Severn Trent-** Nothing more to report

**11. Highways** – nothing further to report

**12. Staffordshire Moorlands District Council-** Nothing to report

**13. Staffordshire County Council** – Nothing to report

**14. Staffordshire Parish Councils Association-** Nothing to report

**15. Staffordshire Moorlands Parish Assembly-** Meeting upcoming

**Other Correspondence-** All emails have been sent to Councillors as and when received by the Clerk.

**16. AOB-** None

[The next meeting is on Tuesday 16th June, 2026 at 7pm.](#)

Clerk- Maggie Risby, 01538 304115 [buttertonpc@live.co.uk](mailto:buttertonpc@live.co.uk)

Website Manager- Cllr Mike Stone, 01538 304455 [butterton.org.uk](http://butterton.org.uk)

# **Butterton Parish Council**