



## Professional Services

Project Management &  
Engineering Services  
Business Process Outsourcing (BPO)



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# KEY DELIVERABLES

## Professional Services

Project Management &  
Engineering Services  
Business Process Outsourcing (BPO)



### Project Management Team

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- Setting up Project Management Team (PMT)
- Analysis of cost impact vs timeline vs key deliveries
- Lead field-work and ensure all-time quality and safety of service deliveries.



### Tender and Proposal

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- Produce tender winning strategy and plan
- Coordinate tender or/and proposal submission
- Produce Financial Model for Tender / Proposal pricing purposes



### Project Cost Controller

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- Produce detailed Project Budgetary
- Reconcile project budgetary vs final Execution Plan
- Produce Project Rolling Forecast and control cost on project (Procurement).
- Ensure no cost overrun.



### Engineering Services

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- Cover Civil and M&E
- Front-end Engineering Design
- Detailed Engineering Design
- Endorsement of Engineering Design by our associated Practicing Engineer (PE) registered with BEM.



### Legal, M&A, Contracts & Dispute Resolution

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- Work closely with legal advisory firms
- Review of existing contract to identify risk & mitigation plan
- Assist on Contract drafting & negotiation
- Assist on Contract dispute resolution, variation orders and any addendum to T&Cs.



### Deliver Operational Excellence

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- Promote Process Improvement – Project CSF
- Operating Model Optimisation
- Budgetary vs Procurement
- Tax Optimisation (Local/Int.)
- Ensure only financially viable Projects being pursued

# GOALS & OBJECTIVES

## Professional Services

### Project Management & Engineering Services Business Process Outsourcing (BPO)

A correct set up of Project Management Team (PMT) is imperative to the success to any Corporation, particularly for those in Engineering Services sector. The 10-key areas of Project Management (refer illustrative chart) have to be addressed in order to ensure smooth-running of project execution, and completion of a project is attained safely together with financial results expected from all stakeholders.

SA Premium Consulting possess solid PMT experiences, more than sufficient to assist our Customers to deliver timely and cost-efficient Projects or Services, at optimised quality.

Our Professional Services options:

- Virtual PMT Services
- In-house retainer PMT Services
- Full-time PMT Officer



\*\*\*A courtesy illustrative by University of Birmingham.



#### BENEFITS TO INTERNAL STAKEHOLDERS

1

#### DIRECTORS & C-SUITE EXECUTIVES

Provide the Board of Directors and Executive Officers the with independent and credible recommendations on matters concerning Project financial viability and Profitability Reporting.

2

#### ORGANISATION – Engineering / Operation / QHSE

Increase operating efficiency in the relevant department under the purview of the Project PMT Office, whilst reduce risk of non-compliance to regulatory requirement, hence financial loss.

3

#### COST IMPACT

Reduce overall Project Management Team (PMT) cost. Our services are hired on project-to-project basis, hence no redundancy of cost subsequent to completion of a particular project.



#### BENEFITS TO EXTERNAL STAKEHOLDERS

1

#### REGULATORS

Timely compliance reporting. A quality Financial Management & Reporting and other compliance in place will increase Company reputation, hence growth plan for going Public.

2

#### SHAREHOLDERS

Increase return to shareholders by providing valuable independent opinion on critical decision-making process especially decision to participate in a particular tender/proposal.

3

#### LENDERS / FINANCIAL INSTITUTION

We will prepare detailed financial model which includes project profitability statement and cash flow projection for the purpose of raising project working capital, based on the contract secured.

# OUR KEY PERSONNEL

## Professional Services

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Business Process Outsourcing (BPO)



**HALIM Malek, FCCA**  
Chief Executive Officer

- Fellow Chartered and Certified Accountant
- Vast experience in Upstream O&G offshore services
- Former Geosciences Division Head and Proposal at Sapura Energy (Marine & Subsea Services)



**Ir. DALEE Othman**  
Principal Engineer, Civil

- Licensed Practitioner by BEM C114206 / P114206
- Extensive experience building and property construction industry
- Vast experience in dealing with local authorities and statutory submissions



**MALIA Ismail**  
Project Cost Controller

- Graduated from Oxford Brookes University, UK
- Vast experience in financial reporting and project cost control function
- Extensive knowledge in the construction of project budgetary forecast and estimate



**Ir. MOHD KADIR Mohd Nor**  
Principal Engineer, Aero

- Licensed Practitioner by BEM C116125 / P116125
- Extensive experience in Upstream O&G offshore services – Project Quality Assurance and HSE
- Former QHSE Counsellor at Sapura Energy. Vast experience in ariel and autonomous survey system



# QUARTET ENGINEERING SDN BHD

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