



Burnt Oak Nepalese Community

बर्न्टओक नेपाली समाज

London, United Kingdom

BONC Privacy Notice

Introduction

The UK GDPR sets out [seven principles](#), the first principle states that an organisation must process personal data lawfully, fairly and in a transparent manner in relation to individuals. Those individuals have the right to be informed about the collection and use of their personal data, and by doing so, you are being transparent under the UK GDPR.

This information is usually set out in a privacy notice which should be readily available at the time personal data is collected from an individual. It's a document that explains in simple format why an organisation collects and processes personal data.

This BONC Privacy Notice explains how we collect, use and store your personal information. Personal information means any information that could identify you.

We want everyone who is part of us, supports us, or who comes to us for support, to feel confident and comfortable with how we look after your personal information.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. The processing of personal data is governed by the Data Protection Act 2018. We may process your full name, contact details (email address, telephone number, physical address) and visual images.

2. Who are we?

Burnt Oak Nepalese Community (BONC) is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

BONC complies with its obligations under the “act” by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse,

unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To fund raise and promote the interests of Burnt Oak Nepalese Community;
- To inform you of meetings, news, events and activities.

4. What is the legal basis for processing your personal data?

We rely on two lawful bases:

- Legitimate interest to maintain our accounts and records, and to pursue matters that are in BONCs interests.
- Explicit consent of the members so that we can keep you informed about meetings, news, events and activities.

5. Sharing your personal data

Your personal data will be kept strictly confidential and won't be shared with other members or organisations unless it aligns with BONC's legitimate interests and is processed fairly and proportionately.

6. How long do we keep your personal data?

We keep data for as long as you are a member of BONC.

7. Your rights and your personal data

Unless subject to an exemption under the DPA 2018, you have the following rights with respect to your personal data:

1. The right to request a copy of your personal data which the BONC holds about you;
2. The right to request to correct any personal data if it is found to be inaccurate or out of date;
3. The right to request your personal data is erased where it is no longer necessary
4. The right to withdraw your consent to the processing at any time;

5. The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing.

8. Keeping your information safe

We take appropriate measures to protect the personal information. However, please note that no method of transmission over the internet or electronic storage is 100% secure.

9. More details

If you have any concerns about our use of your personal information, you can make a complaint to us at info@bonc.org.uk

You can also report to the [ICO](#) if you are unhappy with how we have used your data.

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<https://bonc.org.uk/>



info@bonc.org.uk



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